

AGENDA
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 17, 2020

1. Meeting called to order – 8:30 a.m., Board Room, County Administration Building.
2. Opening Prayer.
3. Pledge of Allegiance.
4. Approval of minutes of October 13, 2020 and October 27, 2020.
5. Approval of monthly disbursements.
6. Delegations:
 - a. 8:45 a.m. – Mr. J. Chad Alls, Director of Department of Social Services
– Floyd County Children’s Services Act (CSA) Audit Findings.
 - b. 9:00 a.m. – Public Comment Period.*
 - c. 9:15 a.m. – Mr. Craig Chancellor, member of WSC Development.
 - d. 9:30 a.m. – Public Hearing on Proposed Ordinance Providing Relief for Operators of Short-Term Rental of Real Property by Waiving Registration Fees.
 - e. 10:00 a.m. – Constitutional Officers Reports.
 - f. 10:15 a.m. – Mr. David Clarke, Resident Engineer, Virginia Department of Transportation.
 - g. 10:45 a.m. – Dr. John Wheeler, Superintendent of Floyd County Public Schools
– Budget supplement for \$64,698.21 in Revenue source Other Funds for insurance proceeds and Expenditure category Operations and Maintenance for water damage repair sustained at Check Elementary School.
 - h. 11:15 a.m. – Mr. John McEnhill, Chamber of Commerce Executive Director.
 - i. 11:30 a.m. – Closed Session – §2.2-3711 A.1., Personnel – Interviews for two positions that will expire on Floyd County Economic Development Authority
 - j. 2:00 p.m. – Groundbreaking Ceremony for Collaboration and Career Development Center at Floyd County High School.
7. County Administrator’s Report.
 - a. Subdivision plats as approved by Agent for October 2020.
 - b. Appointments to Floyd County Economic Development Authority for two positions for the term of December 11, 2020 to December 10, 2024.
 - c. Approval of resolution on Small Purchase Procedures.
 - d. Acceptance of Abstract of Votes for 2020 November General Election held on November 3, 2020 for: President and Vice President, Member United States Senate, Member House of Representatives District 09, Constitutional Amendment #1, and Constitutional Amendment #2.
 - e. Discussion of Legislative Recommendations for the 2021 General Assembly.
 - f. Request from New River Valley Regional Jail to participate in funding a hazardous duty bonus for Jail employees using CARES Act money.
8. Old/New Business.

9. Board Member Time.

10. Adjournment.

***All persons desiring to be heard shall be accorded an opportunity to present written comments or oral testimony within such reasonable time limits as determined by the Board of Supervisors. Due to the public health threat posed by the COVID-19 coronavirus pandemic, current guidance by the Governor of Virginia and the Virginia Department of Health on social distancing and public gatherings, proper social distancing and protective measures will be observed at all times. Citizens who desire to provide public comment in person are asked to sit in designated spots as directed by staff until the citizen is invited to address the Board. The meeting will be streamed live via Internet. Any Floyd County citizen wishing to speak by phone may call County Administration at 540/745-9300 by 4:00 p.m. on November 16, 2020 and provide their telephone number and express their desire to provide comment by phone. Citizens who desire to provide public comment by phone will be called during the meeting. Any Floyd citizen can also provide written comments prior to the meeting and those comments will be provided to the Board of Supervisors, and entered into the official minutes of the meeting and summarized by the Chair or designee at the meeting for the benefit of the public. For detailed information, the public is directed to call the County Administration office.**

**BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 13, 2020**

At a regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, October 13, 2020 at 8:30 a.m. in the Board Room of the County Administration Building thereof;

PRESENT: Joe D. Turman, Chairman; Jerry W. Boothe, Vice Chairman; W. Justin Coleman, Linda DeVito Kuchenbuch, and Lauren D. Yoder, Board Members; Terri W. Morris, County Administrator; Cynthia Ryan, Assistant County Administrator, Tabitha Hodge, Operations Manager to livestream and film the meeting.

Agenda Item 1. – Meeting Called to Order.

Chairman Turman called the meeting to order at 8:30 a.m. with the reading of the handicapping statement.

Agenda Item 2. – Opening Prayer.

The Opening Prayer was led by Supervisor Coleman.

Agenda Item 3. – Pledge of Allegiance.

Vice Chairman Boothe led in the Pledge of Allegiance.

Agenda Item 4. – Approval of minutes of September 8, 2020 and September 22, 2020.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve the minutes of September 8, 2020 and September 22, 2010 as presented.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

Agenda Item 5. – Approval of monthly disbursements.

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and unanimously carried, it was resolved to approve the October 2020 monthly disbursements as presented.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes

Supervisor Turman – yes

Agenda Item 6.a. – Ms. Lydeana Martin, Community & Economic Development Director.

Ms. Martin explained the new State grant program for Fast Track Broadband Connections:

- 1) CARES funds can be used to expand rural broadband capacity if it is used for the purpose of distance learning, telework, or telemedicine;
- 2) Steve Durbin, County Attorney, recommends that for each household to be eligible that we ask them to indicate for which of those reasons they need broadband;
- 3) There are a number of households around the County where there is already fiber along the road, but people cannot afford to extend it to their home;
- 4) This program specifically called out that it can serve long driveways and private roads;
- 5) Citizens Telephone Cooperative has identified a number of households around the County that meet that particular criteria;
- 6) We do not know at this time if the people meet the distance learning, telework, or telemedicine criteria;
- 7) This program only helps those where fiber is already available on the public road.

Vice Chairman Boothe – Have you talked to Citizens about them being able to complete this work by December 30?

Ms. Martin – There are more households that need this than they can complete by December 30, but they have worked and narrowed the list down to what they can complete. We're looking at around 50 households. My biggest concern is how quickly we will hear back from the granting agency. They assure us they are approving them on a rolling basis and reviewing them quickly, but I am assuming we are 3 weeks out from being able to start the work.

Vice Chairman Boothe – Does Citizens spend the money and then get reimbursed from this grant?

Ms. Martin – Yes, that is correct. I understand the money would be conveyed to the County and we would be reimbursing Citizens.

Vice Chairman Boothe – What are they using as the qualifying factor for the 50 they can do?

Ms. Martin – My understanding is that they are using a driveway or private road of more than 1000'. In this particular project they may only cover the first 200' because they will probably have to pay a premium to get the work done in time.

Vice Chairman Boothe – I'm concerned that some people who may need it the most can't afford it...is income any part of this?

Ms. Martin – Income has not been part of it to this point. If that is something that you would like to see then we can talk about it with them.

Discussion was held as to how income could be determined if it were a qualifier.

Supervisor Yoder – Could we prioritize the criteria of distance learning?

Supervisor Kuchenbuch – I agree that if there is a student in the home then they should have priority over the other criteria.

Supervisor Yoder – I have a question about the telework. There are a lot of people in the County who are self-employed. We are trying to encourage people to do online sales. Does that come into play or does this have to be someone who has...?

Ms. Martin – That is a great point. I think we should clarify that telework does not have to be being employed by someone else. It can be operating your own business. It is about someone's livelihood.

Ms. Morris – Were you thinking about \$400,000?

Ms. Martin – Authorizing a project up to \$400,000 with Citizens putting in at least \$20,000 for the first couple hundred of feet for 50 households. If you are inclined to pursue this, my request would be a project up to \$400,000 with the grant request being up to \$380,000, realizing that our application later this week could go lower because we will scale it to what they think they can accomplish.

Vice Chairman Boothe – And that would be giving priority to homes with school aged children?

Ms. Martin – Yes, if that is what you want to do then that is definitely what we will do.

Supervisor Kuchenbuch – I would like the number one priority to be students.

Supervisor Yoder – I would like to provide that service to as many as possible, but there will probably be some students who don't even have fiber on the public road by their house.

By consensus, the Board of Supervisors agreed that households who met the distance learning criteria would be given highest priority to be served by the project.

Ms. Martin – If there were driveways in the Town who met the criteria, then we would be obligated to share this with the Town. Citizens engineering confirms that there are no households in Town who meet the criteria. I also checked with the Town Manager yesterday to see if they have any broadband project that would be eligible and they do not. The leader at the State on this project confirmed to me yesterday that we do not have to set aside any of this for the Town since they do not have an eligible project.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to approve a project up to \$400,000 with a grant request up to \$380,000 for a new State Grant Program for Fast Track Broadband Connections and to authorize the appropriate officials to execute the documents (Document File Number 1135).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 7.a. – Subdivision plats as approved by Agent for September 2020.

Ms. Morris – I will be happy to take any questions or concerns regarding the September 2020 subdivision plats to Ms. Turman.

Agenda Item 7.c. – Discussion of no applications received for Floyd County Economic Development Authority to fill an unexpired term through December 10, 2022.

Ms. Morris – We didn't receive any applications for the Floyd County Economic Development Authority unexpired term. I have an idea that we can talk about when we go into closed session if you would like.

Agenda Item 7.d. – Approval of resolution to appropriate the second quarter of the approved FY21 budget.

Supervisor Kuchenbuch – How are accounts receivable doing?

Ms. Ryan – Our revenues are about what we budgeted in some line items and a little lower than expected on other items.

Ms. Morris – But we haven't been spending as much either.

Ms. Ryan – I would like to clarify that the amount I provided for the cost of a one-step raise for County employees was from January 1 and not December 1.

Vice Chairman Boothe – That means the amount to be moved from contingency to salaries for the month of December would be \$4,921.66 for the second quarter.

Supervisor Yoder – How much in contingency have we spent so far in FY21?

Ms. Ryan – I don't recall spending anything from contingency.

Supervisor Yoder – Some of the positions we fund like officers are still Constitutional Officers even though some are State funded and some are County funded. So none of those employees would be getting an increase. Nobody at the Treasurer's Office would be getting an increase. This would be Solid Waste, Emergency Medical Services, folks here, Library, Recreation. Do we know if the State is doing anything for Constitutional Officers employees?

Vice Chairman Boothe – The last that I heard one group was proposing a bonus, one group was proposing a pay increase, and the rest didn't want to do anything.

Supervisor Yoder – If this doesn't pass, we could come back and do a 1% raise effective January 1 for the third quarter.

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and carried, it was resolved to approve an appropriation for the second quarter of FY21 in the amount of \$9,173,928.50 and a budget transfer of \$4,921.66 from contingency to appropriate line items to start a one-step pay increase for County employees effective December 1, 2020 (Document File Number 1136).

Supervisor Coleman – yes

Supervisor Kuchenbuch – no, I find every single person in this County worthy of a raise. I know there are many people still out of work. I am not casting judgement on anybody but I have to vote no.

Supervisor Yoder – no

Supervisor Boothe – yes

Supervisor Turman – yes

Agenda Item 6.b. – Public Comment Period.

Chairman Turman opened the floor for Public Comment.

Hearing no comments from the audience, the Chairman declared the Public Comment Period closed.

Agenda Item 7.i. – Resolution for change of November and December Board meetings.

Ms. Morris – You might want to discuss the Voting credentials for the VACo meeting in correlation with the change of meeting dates for November and December. For the resolution I put the regular scheduled meeting for November as the 17th in case you wanted to attend the VACo meeting virtually. In the past you have held one meeting in November and one meeting in December.

Supervisor Kuchenbuch – We will probably need additional meetings this year.

Ms. Morris – Interview meetings are handled differently as far as notification and other things.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to adopt a resolution that the Board of Supervisors of Floyd County, Virginia, will hold their regular meeting on the third Tuesday of the month, November 17, 2020 at 8:30 a.m. and cancel their regular meeting scheduled for Tuesday, November 24, 2020 at 7:00 p.m.; and hold their regular meeting on the second Tuesday, December 8, 2020 at

8:30 a.m. and cancel their regular meeting scheduled for Tuesday, December 22, 2020 at 7:00 p.m. (Document File Number 1137).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 7.e. – Voting credentials for the VACo Annual Business Meeting.

On a motion of Supervisor Yoder, seconded by Supervisor Coleman, and carried, it was resolved to appoint Supervisor Linda Kuchenbuch as the delegate and Vice Chairman Boothe as the alternate for voting at the VACo annual business meeting.

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – abstain
Supervisor Turman – yes

Agenda Item 7.f. – E911 Road Name Request – Harvey’s Lane.

Questions and discussion followed.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and unanimously carried, it was resolved to approve the naming of Harvey’s Lane, with the cost of the road sign installation to be paid by the County.

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 7.g. – Scheduling of Public Hearing for The June Bug Center, Inc. tax exemption request.

Ms. Morris – This was brought to you last month for your consideration. I went back through our files for several years looking at other requests we received. The only two that I found in the last five years were already exempt under State Code. One was for a church fellowship hall and the other was for the little bit of Boy Scout property that is in Floyd County. I didn’t find anything for the Historical Society.

Supervisor Yoder – It would have been before that.

Chairman Turman exited the meeting and turned the Chair over to Vice Chairman Boothe.

Vice Chairman Boothe – I was re-reading some of the paperwork after our last meeting. It was my understanding that if something was classified as educational then it automatically applies. But I got from Mr. Durbin’s statements that we needed more than that. We needed to word it in such a way...

Ms. Morris – There is a list of questions in State Code that they have to answer. They met all of those. I can do more research or you can set a Public Hearing.

Vice Chairman Boothe – Unless a majority of this Board is interested in doing it, I wouldn’t want to spend our money on advertising it.

Supervisor Kuchenbuch – The majority of what they are doing is educational.

Vice Chairman Boothe – I would like to talk to Mr. Durbin more about this educational part. I know educational meets the criteria.

Supervisor Kuchenbuch – I might have to abstain from this as I sit on that Board too, along with many other community leaders and without any compensation. I will ask Mr. Durbin about that.

Vice Chairman Boothe – If everyone is in agreement let’s hold off on this item until Mr. Durbin joins the meeting.

Chairman Turman rejoined the meeting and the Chair was turned back over to him.

Agenda Item 7.h. – Re-adoption of Continuity of Government resolution.

Ms. Morris – The resolution that was in effect has run out. You can adopt this on an emergency basis, but you will need to schedule a Public Hearing if you are interested in adopting this for 6 months again.

Vice Chairman Boothe – Several committees I am involved with are still meeting virtually and they can continue doing that because of this resolution.

Supervisor Yoder – When did our existing resolution run out?

Ms. Morris – I think it was September 30.

Supervisor Yoder – I voted against the last one because of one issue that is no reflection on our staff because they do a great job. We have been in this for 6 months and I haven’t seen a situation – please clarify it if I am wrong – where we have needed to pay bills without approval of this Board. That is my only sticking point in here. It worries me when we go away from the oversight of this Board. If we got into a bind, we could still call a virtual meeting and approve bills. I really think we should continue with our ability to do some of the things we can do under State emergency. It worries me when we take control away from elected officials and give it to staff. It is no reflection on you. It is a matter of policy.

Ms. Morris – My thoughts would be if something happened in the middle of the night and we needed to order something right then.

Supervisor Yoder – Even in that case you could order something, it is just paying the bill.

Vice Chairman Boothe – She is limited on what she can obligate on behalf of this Board, aren't you?

Ms. Morris – Under procurement I am, but this resolution opens it up in the case of an emergency situation.

Supervisor Kuchenbuch – If we don't adopt this, does it handicap us in any way if we don't declare a state of local emergency?

Supervisor Yoder – It is a good thing to express to our local community that we are in a state of emergency and that there are things going on that aren't normal. I am 100% behind that. But the idea that we could spend \$1 million in the middle of the night and not know about it just scares me. In January we might have someone new here that I don't know at all.

Supervisor Coleman – It doesn't stop this Board from approving the bills after the fact.

Supervisor Yoder – But we couldn't walk it back.

Supervisor Coleman – I have just seen situations where the timing in trying to get things can be difficult. Those situations are limited to be sure.

Ms. Morris – The items listed under 1.b. page 3 are nothing that I don't do already in my job description.

Supervisor Coleman – It says, "...actions objectively reasonable and necessary in the public health interest...", to me that means any person in the position will have to justify that the payment of the bills was reasonable and necessary and in the public health interests. The person in the position will have to be able to articulate to this Board why it was a necessary expenditure and in the public health interest. To me it narrows the door of what can be done.

Ms. Morris – Would you like to hold this and talk to Mr. Durbin about it?

Supervisor Yoder – I think I would be more comfortable with saying "approve necessary expenditures" instead of "pay bills." The way it reads now the money could be gone and we don't even know about it.

Vice Chairman Boothe – One of us would have to sign the check.

Supervisor Yoder – I just like the idea of everything coming before the whole Board.

Vice Chairman Boothe – We might want to do this through December 30 and then re-evaluate our situation at that time.

Supervisor Yoder – We are only having three meetings before then so if we have a Public Hearing it will be in November. We don't have that many meetings between now and the end of December. It would almost be holding back-to-back Public Hearings.

By consensus the Board decided to come back to this agenda item once Mr. Durbin joined the meeting.

Agenda Item 6.c. – Constitutional Officers Reports.

There were no Constitutional Officers present.

Agenda Item 6.d. – Mr. David Clarke, Resident Engineer, Virginia Department of Transportation (VDOT).

Mr. Clarke provided construction and maintenance updates:

a. On the maintenance side –

Routine maintenance on gravel roads	Various roads; I just came through on Thunderstruck Road and know that one needs work.
Pothole patching	Alum Ridge Road
A lot of pipe repair and replacement	Hummingbird Lane, Dobbins Hollow Road and Daniels Run Road
Brush removal	Laurel Creek Road
Secondary shoulder work	Laurel Creek Road, Bethlehem Church Road
Mowing	

b. On the construction side –

6 Year Plan	Mill Run Road did the surface treating so that road is now done.
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Mr. Clarke – October is our get ready for winter month so we have had equipment in the shop getting the final run through on that. They are working on the requested work to clean out silt and debris underneath the bridge on Rt. 8 just outside of Town. There is a drop off on Bethlehem Church Road and we will put a big patch on it.

Supervisor Yoder – A person mentioned Stonewall Road at Double Springs Road. There are some rough spots on back roads in my district so please machine the gravel roads. I mentioned Rt. 8 before up toward Tuggles Gap. I realize a lot of the line problems up there is because you are paving.

Mr. Clarke – Yes. They eradicated the lines before the paving started. I wish there wasn't the gap in time between the eradication and the paving, but I saw what you talked about.

Supervisor Yoder – Are they finished with the paving? There is a really rough spot when you go up the hill toward the Parkway. There are some big potholes.

Supervisor Kuchenbuch – They did a great job on Rt. 8, but between Morning Dew Lane and the Parkway entrance there are some big potholes. You said they replaced pipe on Dobbins Hollow Road? I will have to check on that. I didn't see them working on it. Sowers Road is closed. Have they finished that one yet?

Mr. Clarke – No. Those don't usually take too long.

Supervisor Kuchenbuch – Is it at the low water bridge?

Mr. Clarke – Yes.

Supervisor Kuchenbuch – I had a call from a constituent about mowing that hasn't been done yet on the corner of Spangler Mill Road and Moore Road. It was making it hard for them to turn. Please check on that. She said it was causing a safety hazard for her. Christiansburg Pike and Needmore Lane is another area that needs mowing. I went through the intersection at Stonewall Road and Double Springs Road and past it to Hale Road is kind of rough. Please, please, please check on Bethlehem Church Road. It will definitely become an issue like on the Parkway between Floyd and Roanoke because it is being undermined with all of the rain. It is buckling. Potholes on Huckleberry Ridge Road are getting worse.

Vice Chairman Boothe – Last month you were going to check on parking close to the crosswalk at Milestones. Have you had a chance to look at that?

Mr. Clarke – Yes. They need to get out and paint cross hatches on that.

Vice Chairman Boothe – The last I went through there the sign people have not put up signs at the high school crosswalk.

Mr. Clarke – I thought they had. I will double check on that.

Vice Chairman Boothe – The crosswalk project is finalized?

Mr. Clarke – Yes.

Vice Chairman Boothe – We talked about moving that handicapped parking spot back to where it was supposed to be. Is it possible to paint the curbing? Or is that on the Town? Or was it part of the contract?

Mr. Clarke – It wasn't part of the contract. I can get with the Town on painting that. Usually the Town paints where they don't want parking.

Vice Chairman Boothe – I am guessing that the 6” hump of cement as you are crossing from the Courthouse to the Blue Ridge Café is to keep cars from coming in. I know of at least three people who have tripped over that. We need to get it painted. I talked to Darrell about putting some kind of railing or post on it to draw people’s attention to it before any more people fall over it. Any idea when Chris is going to get a crew down there and get the stump out at Mr. Vias?

Mr. Clarke – They worked at clearing a bunch of stuff out this past week.

Vice Chairman Boothe – They didn’t take the tree stump out. I saw what they cleaned out. I was under the impression that we still had the right-of-way where the old bridge was at right beside the new bridge. The last time they cleaned the whole corner out. This time they just cleaned directly under the bridge out, which has created a wall. It is fine if that is all we can do. But if we are going to leave that wall there then you need to schedule to clear this out every three to four years because it will pack right back in there again unless the whole corner comes out. I do appreciate you. What has been done will help at least for a while, but it will wash back in again. Thank you and everybody for what you are doing. I know you are doing all you can.

Supervisor Coleman – I’ve spoken to Mr. Sowers about almost everything already. There is a culvert pipe on White Rock Road about ½ mile from Alum Ridge Road that is creating a sinkhole in the road. It has been patched but it is now sinking again. I have been told that there is a pipe under there so it might be giving way. Please have someone check on that. I have heard good things from the neighborhood about Quesenberry Road. Thank you for that.

Vice Chairman Boothe – You were going to look into the crosswalk at the Baptist Church where the water is pooling. Were you able to talk to any engineers?

Mr. Clarke – I looked at it myself. It ponds right there at the ramp.

Vice Chairman Boothe – It is a nuisance right now but will become an ice-skating rink in the winter. It looks to me like a french drain with a grate would take care of the problem.

Chairman Turman – I still hear from people who are concerned about brush along the road that are causing sight distance problems. There is one area on Shady Grove Road where Windsor Road comes out. A week ago someone took the stop sign out there. Like everyone else we need machining on gravel roads. Thank you for everything you are doing.

Supervisor Kuchenbuch – Vice Chairman Boothe brought up a point about drainage. We talked about right there at Grand View Lane and Christiansburg Pike there is a spring and it comes out onto Christiansburg Pike. We have had cars flip. We have had cars go sideways and round and round. I think it is something that needs to be looked at and fixed. Sometimes there is a sheet of ice .1 mile long. Also someone went off the road where I have talked about putting a guardrail on Rt. 615.

Supervisor Yoder – I was in Town headed south on Rt. 221 at the light, two cars were in front of me and one was turning left. The other went around and almost got clipped. Cars were

going everywhere at the intersection. I thought at one point we talked about doing some striping to make it really obvious that it was only one lane.

Mr. Clarke – We can definitely do that.

Vice Chairman Boothe – If you can, find an excuse that they will accept to get rid of one light on each side. Two lights on each side give the impression that there is a turn lane. If we could get the striping and get rid of one light on each side then we should be fine.

Supervisor Kuchenbuch – Are there rules as to when yellow and white paint is used?

Mr. Clarke – There are rules for yellow and white on center line and edge line. I don't think there are rules except for that.

Vice Chairman Boothe – It would be good if more people figured out how to use the new crossing lights. I've watched and I saw one person use it. I've seen people walk up to it and look. I've seen people walk up to it and go. On the corner people are crossing where the old crosswalk was and not even stopping and looking. In a lot of ways I think for the driver it is worst than it was before.

Supervisor Yoder – But at least we have provided a safe avenue to get across.

Vice Chairman Boothe – Is there any chance that safety money can be used to do that one other crosswalk we talked about sometime soon?

Mr. Clarke – The new safety money we get has been very useful. Floyd County has used it well. We get that in July so it might be a next summer thing.

Agenda Item 6.e. – Mr. Steve Durbin, Sands Anderson

– Re-adoption of Continuity of Governance Resolution

Mr. Durbin – As you will recall from the last time this was adopted, it was initially adopted pursuant to the Code of Virginia Section 15.2-1413 which allows emergency procedures to ensure continuity of government may stay in place for a maximum of 6 months. We initially adopted the ordinance to stay in place for 6 months from the declaration of local emergency. That has now come and gone; I believe September 16 was the 6-month mark. We still find ourselves in the midst of the virus pandemic with the potential of local flare ups or other issues that might require a continuation of alternative procedures. It is my recommendation that we have something in place to give you additional authority in case a remote meeting becomes necessary or if it becomes necessary to limit in-person participation by the public or if other public bodies that are constituent organizations below the Board of Supervisors if they need to meet remotely this gives them additional authority to do so as well. I understand an issue was brought to the attention of Ms. Morris on section 1.b. page 3 where the County Administrator is authorized to take actions that are objectively reasonable and necessary in the public health interest. One of the items listed is to pay bills. I understand that the Board would prefer that read to authorize necessary expenditures to respond to the pandemic. You can certainly do that.

Supervisor Yoder – I was the person who brought that up and my only concern is that I would love to see all the bills come across our desk before they are released as is our normal procedure. I have not seen a reason to not do that up to this point.

Mr. Durbin – I think that is entirely legitimate. The intent of the ordinance is to have something in place in case we have a real spike and are confined to our homes again. That is certainly a valid issue and you can make the amendment to authorize necessary expenditures. The Board can obviously give direction to the County Administrator that they want to see every item of expenditure. I would recommend that you see and ratify expenditures even if you do delegate authority. That is just good governing.

Vice Chairman Boothe – One of the things we discussed was the length and time. Does it have to be 6 months?

Mr. Durbin – No. The maximum is 6 months. This ordinance adopts a renewal declaration of emergency that the emergency remains ongoing so it starts the 6-month clock again. Six months is the maximum before you have to review it. The way it is written right now it would automatically expire once the emergency is over. If a vaccine were rolled out and we determined there was no longer an emergency, it should automatically expire. I recommend that we still ratify and revoke it at that time. That is if you advertise it and adopt it formally after a Public Hearing. You can adopt this as an emergency measure right now if you like and it will stay in place for 60 days under the Code. That would put you to the middle of December. It might make sense to look at it again at that time or advertise for a December Public Hearing.

Vice Chairman Boothe – That takes care of our concern. I can live with that. So we can adopt this now as an emergency ordinance with the wording change we discussed.

Mr. Durbin – That buys you 60 days to monitor how things are going. If you are interested you can adopt this as an emergency ordinance with the wording change to section 1.b. to remove “pay bills” and change it to “authorize necessary expenditures to respond to the pandemic.”

On a motion of Supervisor Yoder, seconded by Supervisor Boothe, and unanimously carried, it was resolved to adopt an ordinance instituting emergency procedures for a 60-day period to ensure continuity of County government in response to COVID-19 disaster with a wording change to section 1.b. to remove “pay bills” and change it to “authorize necessary expenditures to respond to the pandemic” (Document File Number 1138).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to advertise a Public Hearing on December 8, 2020 at 9:30

a.m. or as soon thereafter as possible regarding proposed ordinance to ensure continuity of County government in response to the COVID-19 disaster.

Supervisor Coleman – yes

Supervisor Kuchenbuch – yes

Supervisor Yoder – yes

Supervisor Boothe – yes

Supervisor Turman – yes

– Options for registration of short-term renewals

Mr. Durbin – The way I have drafted this there are some blanks in the Now, Therefore clause so that it was left open for discussion. The idea being that the registration fee contained in Section 46-400(b) of the Floyd County Code is hereby reduced to whatever level the Board is comfortable with and we can also specify if that will be for first time registrations, renewals or both. I also wasn't sure if registrations were on a calendar year or fiscal year so we can clarify that as well.

Vice Chairman Boothe – What about if we did initial registration and then every other year renewal?

Supervisor Yoder – This is just about waiving registration fees for this year.

Mr. Durbin – If you look at the second paragraph after the Now, Therefore clause it does default back to \$50.00 but we could change that to “registration shall be for alternating years or add a clause that registration shall be good for two years.” Is it the consensus of the Board that we want to entirely waive it for this year?

By consensus the Board replied to waive the registration fee for renewals, but not for new registrations.

Supervisor Kuchenbuch – For renewals would it be a good idea to reduce the amount, maybe cut it in half? Initial registration would be \$50 but renewals would be \$25.

Mr. Durbin – You could certainly do that by replicating the second paragraph and saying all renewal registrations for this year are waived and all renewal registrations thereafter the fees will be \$25. That might be easier than skipping a year. If that is the consensus of the Board, we can have a motion of the Board to advertise with the understanding that we will be waiving the renewal fee for this year, subsequent years the renewal fee will be \$25, and new registration fee will remain \$50.00.

Supervisor Yoder – I think the key is for renewals without any changes.

Vice Chairman Boothe – Are we talking about waiving it for the fiscal year or calendar year?

Mr. Durbin – We can check with the Commissioner of Revenue and find out how they are done.

Mr. Durbin – I did not research that question. My recollection of the statute from our previous discussion at the last meeting, regardless of the automatic nature, if the Board makes a finding that the entity is for certain public interests you can authorize an exemption.

Vice Chairman Boothe – The reason I keep bringing this up is because if we state it is educational, under the other parts I can think of several other entities that would qualify, but those are not necessarily educational. If we move forward and set a precedent on this, I would rather have it tied to the education than leave it wide open.

Mr. Durbin – The reasons in Code are “religious, charitable, patriotic, historic, benevolent, cultural, or public park and playground purposes.” You are looking for another way to authorize this based on a more limited scope.

Vice Chairman Boothe – My understanding is that educational purposes were another reason, but you didn’t mention it in that particular part of the section.

Mr. Durbin – It is not in this particular section.

Vice Chairman Boothe – I know of several other agencies that are looking to do this per educational. I don’t know where they got their information.

Mr. Durbin – One way we could address it today is if there is interest in moving forward with an exemption under this section, you could authorize the Public Hearing. I can look at it and if I can determine they are automatically entitled under another section, I can do a memorandum to the Board that the Public Hearing is unnecessary because they are entitled to it.

Vice Chairman Boothe – I don’t want to advertise a Public Hearing unless we have to.

Ms. Morris – The Public Hearing could not be held until November anyway so it would give us time to find out before we had to advertise.

Vice Chairman Boothe – I would like to keep the scope as narrow as we can. This is so we can do this for non-profits but it could open it wide open. If it were tied to educational purposes, I could justify that.

Mr. Durbin – I think what you are asking is if this organization could claim the exemption outright without going through the process of Board approval.

Vice Chairman Boothe – ...or even with Board approval if the education factor is a category.

Mr. Durbin – I can have that answer to you in the next day or so or by the end of the week if you want to contingently approve a Public Hearing.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and carried, it was resolved, contingent upon advice from the County Attorney, to authorize the County

Supervisor Yoder – Depending on how it is done it may be easier to waive it for the upcoming year to avoid having to send refunds.

Mr. Durbin – Let’s assume we go with calendar year 2020 and someone has already paid, you could give that person credit for 2021.

Supervisor Yoder – However it works best for the Commissioner of Revenue.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to advertise a Public Hearing on November 17, 2020 at 9:30 a.m. or as soon thereafter as possible regarding a proposed ordinance providing relief for operators of short-term rental of real property with a one-time waiver of registration fees for unchanged renewals and reducing unchanged renewal registrations to \$25 for subsequent years.

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

- Memorandum of Understanding with Citizens Telephone regarding rebroadcast of Board meetings

Mr. Durbin – The part in here that I wanted to include is in the second paragraph under Implementation where it makes clear that although the County is making this data available, we are not warranting or guaranteeing the security of it or the compatibility of the data, or the fitness for Citizens use of it. Basically it is that we will cooperate with their download of the data – they are entitled to it under FOIA [Freedom of Information Act] anyway – but we are not warranting any use they make of it for rebroadcasting and that the County will be indemnified and held harmless. We are not providing any technology support. If you are comfortable with it, we can send it off to Citizens for any comments they might have.

Agenda Item 7.g. – Scheduling of Public Hearing for The June Bug Center, Inc. tax exemption request continued.

Supervisor Linda Kuchenbuch stated the following for the record:

Today’s discussion involves a tax exemption request from The June Bug Center, Inc. I am a member of a group of three or more individuals who are on the Board of Directors of The June Bug Center, Inc. and for which I receive no compensation. Therefore the exception of State and Local Government Conflict of Interests Act section § 2.2-3112 A (i) applies to this situation and I am able to participate in this discussion fairly and in the public interest. Thank you.

Vice Chairman Boothe – I thought if something was deemed to be educational and a non-profit it is pretty much automatic. Is that not correct?

business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

This certification resolution was adopted.

Agenda Item 7.b. – Appointment to Floyd County Planning Commission for Little River District for a four-year term effective November 1, 2020.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and unanimously carried, it was resolved to reappoint Mr. Jeremy Yuvanavattana to the Floyd County Planning Commission for a four-year term effective November 1, 2020.

Supervisor Boothe – yes
Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Turman – yes
Supervisor Yoder – yes

Agenda Item 8. – Old/New Business.

Ms. Ryan – Mr. Mike Maslaney asked to be on the agenda today, but his time available did not work with when you would be in session. He asked that I give you a “head’s up” that it looks like the costs for the curbside voting will be more than Elections has available. Elections received \$51,384 from a COVID allocation. However they anticipate costs will exceed available funds by about \$13,500. Mr. Maslaney is willing to come to a future Board meeting to make a formal request for an allocation from the CARES money, but wanted to make you aware of this anticipated need.

Ms. Morris – They haven’t used all of their funding yet.

By consensus the Board of Supervisors approved using their CARES funding allocation to cover Election expenses that are attributable to social distancing because of COVID-19, but that CARES funding cannot be used for normal budgeted Election expenses.

Agenda Item 9. – Board Member Time.

Supervisor Kuchenbuch – I understand that voting has been well over 20% for registered voters.

Supervisor Yoder – This solves some of the issues that we’ve talked about in the past with people who have a hard time getting there to vote on Election Day. We’ve talked in the past about trying to solve some of the issues people have had getting to the polls on Election Day

Administrator to advertise a Public Hearing on November 17, 2020 at 9:35 a.m. or as soon thereafter as possible regarding a tax exemption request from The June Bug Center, Inc.

- Supervisor Coleman – no
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – no
- Supervisor Boothe – yes
- Supervisor Turman – yes

Agenda Item 6.f. – Closed Session § 2.2-3711 A.1., Personnel – Interview for vacant position on Floyd County Planning Commission for Little River District.

On a motion made by Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A. 1., Personnel regarding interview for vacant position on Floyd County Planning Commission for Little River District and other personnel issues.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to come out of closed session.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

On a motion of Supervisor Boothe, seconded by Supervisor Coleman, and unanimously carried, it was resolved to adopt the following certification resolution:

**CERTIFICATION RESOLUTION
CLOSED MEETING**

WHEREAS, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Personnel in accordance with Section 2.2-3711, Paragraph A.1. of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that, to the best of each member’s knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public

because of the way boundaries are drawn. This solves some of those problems. While this costs some money, if we put in an extra 4 polling stations that would cost money too.

Vice Chairman Boothe – I think you are right. Once this election is over, we have redistricting coming up. At that time I think we really need to look at some of these bigger districts and possibly put in an additional polling place.

Supervisor Yoder – The new law is that early voting will be here. I think it will make redistricting a lot easier. A year ago I was thinking we have to come up with a way to help increase voter turnout by the way we draw these districts so people can get to the polls. I think now if you have a month to vote ahead of time it takes a little bit of pressure off.

Supervisor Kuchenbuch – All of the poll workers, the Registrar, I am so appreciative of how all of our County citizens have come together to make this work.

Supervisor Yoder – All of our goal is to get voters to vote.

Vice Chairman Boothe – You want every single voter to cast their vote.

Ms. Morris – I have started working on Legislative Requests so if you have thought of anything so far, I will be glad to add those. I will get that to you in the next week or so.

Vice Chairman Boothe – I think one of the key things is when things are happening down there that are directly impacting us, that we emphasize to our representatives that they have to get word to us. I try to look at it as much as I can as I know you do and staff does. It may be to our advantage to put a part-time person in and their sole duty is to go through the General Assembly bill list and try to pull stuff out to bring to our attention before it is approved. Like the fuel tax, we didn't know anything at all was going on until it had passed and the General Assembly had left and we had no recourse at all.

Agenda Item 10. – Adjournment.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Coleman, and carried, it was resolved to adjourn the meeting to October 27, 2020 at 7:00 p.m.

Terri W. Morris, County Administrator

Joe D. Turman, Chairman, Board of Supervisors

**BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 27, 2020**

At a regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, October 27, 2020 at 7:00 p.m. in the Board Room of the County Administration Building thereof;

PRESENT: Joe D. Turman, Chairman; Jerry W. Boothe, Vice Chairman; W. Justin Coleman (by video), Linda DeVito Kuchenbuch, and Lauren D. Yoder; Board Members; Terri W. Morris, County Administrator; Cynthia Ryan, Assistant County Administrator, Tabitha Hodge, Operations Manager to livestream and film the meeting.

Agenda Item 1. – Meeting Called to Order.

Chairman Turman called the meeting to order at 7:00 p.m. with the reading of the handicapping statement

Agenda Item 2. – Opening Prayer.

The Opening Prayer was led by Supervisor Coleman.

Agenda Item 3. – Pledge of Allegiance.

Supervisor Kuchenbuch led in the Pledge of Allegiance.

Agenda Item 4. – Approval of month end disbursements.

Questions and discussion followed.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve the month end bills as presented.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

Agenda Item 5. – Public Comment Period.

Mr. Charlie Brouwer, Indian Valley District – I was quite impressed when I was contacted by Cindy about would I make the Christmas ornament to go to the Executive Mansion. I was very pleased to get that. It is always good as an artist to feel that you are recognized. I had a good time doing it too. Here it is. There are a couple of things I would like to say about it. It is made of pine wood harvested in Floyd County. It is painted with acrylic paint and has a silver wire hanging loop. The ornament combines traditional imagery associated with Floyd County – our Buffalo Mountain, a farm scene, depending on how you interpret it a river or a road, a pine

tree. On the other side it has a ladder reaching across the Buffalo towards a starry sky. Thinking about it while I was making it, Christmas is about celebrating traditions and about hope for rebirth and continual transformation, and so is Floyd County. We are surrounded and supported by our past and at the same time we are drawn towards our future. I thank you for the honor in allowing me to do it.

Ms. Ryan – Thank you so much Mr. Brouwer. I thought 2020 was a challenging year and I didn't know how you would depict it, but you did a wonderful job of capturing the serenity of our County and the hope for the future.

Supervisor Kuchenbuch – It is really, really beautiful.

Supervisor Yoder – It is beautiful.

Ms. Ryan – Unfortunately I have been able to get back all the ornaments we sent in the past, but VACo tells me they will no longer return ornaments. Once we send Mr. Brouwer's ornament to them, we will not see it again.

Chairman Turman – That would be nice to have in our collection.

After hearing no further comments from the audience, Chairman Turman declared the Public Comment Period closed.

Agenda Item 6. – Constitutional Officers reports.

No Constitutional Officers were present.

Agenda Item 7. – Ms. Pat Sharkey, Floyd County Tourism Director.

Ms. Sharkey provided an update on Shop Floyd VA and requested a reallocation of budget for segments of the initiative:

- 1) With Citizens Telephone great assistance we were able to open on October 1;
- 2) As of today we have 67 businesses signed up;
- 3) We are helping 13 businesses with E-Commerce support and 7 more have signed up;
- 4) We are averaging about 200 people each day looking at the site with views of at least 3 pages each;
- 5) Based on our experience so far, we request a reallocation of the \$170,000 budgeted for this initiative to the following:

a. Website	\$3,000
b. Staff Assistance	\$3,000
c. Technical Assistance to Businesses	\$20,000
d. Marketing (plus \$8,500 in grant/donations)	\$20,000
e. Promotion for Businesses (discount reimb)	\$124,000

- 6) The original promotion ends November 9, and we would like to have a 2nd holiday promotion starting from November 12 – December 11 with all businesses starting at 100 again which means the maximum support for any business is \$2,000;
- 7) After November 9 we would like to assess how much of the initial \$56,000 was not used and, with Ms. Morris' approval, look at adjusting how those funds will be used.

Vice Chairman Boothe – I need to make a statement for the record: Today's discussion involves the utilization of certain CARES Act or other funds for the benefit of small businesses and self-employed citizens of Floyd County. I am currently self-employed and conduct business as Jerry Boothe Hardwood Flooring and we also have a farming operation and such employment results in annual income in excess of \$5,000. However, because a large number of County citizens are also self-employed, any interest I would have in the CARES Act program under discussion would be the same as other County citizens who are self-employed, and together we constitute a group of three or more individuals who are affected by the transaction in question. Therefore, in this situation, the exception to the Virginia State and Local Government Conflict of Interests Act, VA Code Section 2.2-3112(b)(1) applies to this situation. In accordance with that section, I hereby declare that I am able to participate in this discussion and voting on this topic fairly, objectively and in the public interest.

Supervisor Kuchenbuch – I affirm the same statement. My businesses are Linda DeVito, Realtor with Blue Ridge Land and Auction and also Maple Spring Christmas Tree Farm.

Supervisor Yoder – I make the same declaration. I have an LLC as Lauren and Chelsa Enterprises. I do heating and Chelsa does photography plus my farm.

Supervisor Coleman – I make the same statement. I have a small farming operation under my name. I just started Freedom Arms LLC but have not made any income with that business.

Chairman Turman – I make the same statement. I own Sugar Tree Farm-Beef Cattle and I own Sugar Tree Farm Auctions.

By consensus the Board of Supervisors approved the budget reallocations within the Shop Floyd VA Initiative and for Ms. Morris to authorize an adjustment in unused expenditures for promotion for businesses after November 9.

Agenda Item 8. – Ms. Lydeana Martin, Community & Economic Development Director

Ms. Martin – You recall approving the application for the Fast track Broadband certification two weeks ago. We turned in the application the next day, but we have not heard back. If we do get the money, we want to be ready to go with it as fast as possible. Ms. Morris and I discussed this with Mr. Durbin [County Attorney]. He suggested that you approve a resolution for the determination of sole source and emergency procurement of broadband network buildout as well as an agreement with Citizens to implement the project if it is funded. On the sole source document dates are left blank. Citizens tells me they have to know by close of business this Friday, October 30 whether the project has been funded for them to perform the work in the prescribed timeframe. That is the date we will put into the document.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to adopt a Resolution for the Determination of Sole Source and Emergency Procurement of Broadband Network Buildout for Fast track Broadband Grant Program as submitted with a date of October 30, 2020 added as the date the County must receive notice of award in order to go forward (Document File Number 1139).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Vice Chairman Boothe – Will Citizens perform the work and then turn in the bill? They don't get paid upfront?

Ms. Martin – They will be doing some of the work, especially the inside the house installation. But I think they will be working with one or more contractors. We know from experience with our other project with Citizens that it can take a while for them to be invoiced by contractors who will be working right up to the December deadline. In the agreement we have it worded that they will bill us on December 20 based on either work already completed or work they have under contract to be completed by December 25. We have to cut the check per State rules by December 30. Then they will report to us when they get the actual rest of the billing. If they owe money back then they will repay it. If it costs more, then Citizens will pay.

Supervisor Yoder – At what point do we receive the grant funding? Will we receive it before we cut the check or after the check?

Ms. Martin – If we receive the grant the State is supposed to transfer funding within two weeks. It will be like the local CARES money received. Any unused funding has to be returned.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to adopt an Agreement Between Floyd County and Citizens Telephone Cooperative Regarding Virginia Fast Track Broadband Funding and to authorize the County Administrator to execute the agreement (Document File Number 1139).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 8.a. – Discussion of Housing Options

Ms. Martin discussed how the funding from Virginia Housing was being used for:

- 1) Community engagement
 - a. Local advisory committee
 - b. Five focus groups
 - c. Survey through social media

- d. Housing needs expressed through community engagement:
 - 1. Workforce housing and the need for more rental options, especially for less than \$800 per month
 - 2. Short-term rental options for people who are in the area on a temporary basis
 - 3. Ownership/rentals for senior citizens who want smaller sizes and close to town
 - 4. Housing for the affluent
 - 5. Should fit Floyd and not look institutional
 - 6. Single-story is preferred option for many age groups
 - 7. Good green spaces and walkability is important
 - 8. Include cost savings measures like energy efficiency
- 2) Market analysis
 - a. There are 6400 households in Floyd County
 - b. 78% own their home which can be stick-built, modular, or mobile home
 - c. The median gross rent is \$611
 - d. About 1/3 of the households have 2 or more workers in the household; 1/3 has 1 worker; 1/3 has no worker
 - e. 41% of Floyd's households can only afford \$750 per month because their gross wage is \$30,000 or less annually
 - f. The average mortgage in Floyd County is \$1,193 per month
- 3) Concepts for 3 different sites in and around Town
 - a. Harris Street property
 - 1. .4 acre
 - 2. 2 buildings, which are available for historic tax credits
 - 3. Downtown location
 - 4. Has utilities
 - 5. 8 to 9 apartments, 550 s.f. – 850 s.f.
 - 6. Shared patio
 - 7. Shared green space
 - 8. 2 parking spots per unit
 - b. Green Acres
 - 1. 15-acre site
 - 2. Part in Town and part in County
 - 3. 10 cottages in 1st concept
 - 4. 750 s.f. – 1150 s.f.
 - 5. Some have detached flex space
 - 6. Some have upstairs bedroom
 - 7. Each has front and back porch
 - 8. 2 parking spots per unit
 - 9. Pedestrian friendly walking path
 - 10. Shared green space and community garden
 - c. Larsen Property
 - 1. 136-acre site with 42 acres kept in green space
 - d. North of downtown
 - e. Project to be phased in over 5-15 years
 - f. Concept incorporates retail and office space
 - g. Housing includes apartments, townhouses, and cottages

- h. Includes walking trails
- i. Possible pond for stormwater management and recreation

Discussion was held on each of the three concepts presented.

Agenda Item 8.(b) – Closed Session – Potential Business or Industry §2.2-3711 A.5.

On a motion made by Supervisor Kuchenbuch, and seconded by Supervisor Yoder, and carried, it was resolved to go into closed session under Section 2.2-3711, Paragraph A. 5., Potential business or industry.

- Supervisor Coleman – absent as video was disconnected before motion and vote
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

On a motion of Supervisor Boothe, seconded by Supervisor Yoder, and unanimously carried, it was resolved to come out of closed session.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to adopt the following certification resolution:

**CERTIFICATION RESOLUTION
CLOSED MEETING**

WHEREAS, this Board convened in a closed meeting on this date pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Potential business or industry in accordance with Section 2.2-3711, Paragraph A.5. of the Virginia Freedom of Information Act;

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby certifies that, to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies; and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes

Supervisor Boothe – yes
Supervisor Turman – yes

This certification resolution was adopted.

Agenda Item 9.a. – Appointment to Floyd County Economic Development Authority to fill an unexpired term through December 10, 2022.

Ms. Morris – As you discussed last time, there were so many excellent candidates the last time we advertised this that I was asked to contact one of those. Ms. Marty Holliday has graciously agreed to serve and would be honored to do so if you would so desire.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Boothe, and unanimously carried, it was resolved to appoint Ms. Marty Holliday to the Floyd County Economic Development Authority to fill an unexpired term through December 10, 2022.

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 9.b. – Memorandum of Understanding with Citizens Telephone Cooperative for rebroadcast of Board of Supervisors meetings.

Ms. Morris – This Memorandum of Understanding (MOU) is for rebroadcast of Board meetings. You approved the draft MOU at the last meeting and I provided a copy of it to Citizens for their review. They approved the MOU with no changes so it is ready for your final vote if you so desire.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Yoder, and unanimously carried, it was resolved to adopt a Memorandum of Understanding with Citizens Telephone Cooperative for rebroadcast of Board of Supervisors meetings and to authorize the County Administrator to execute the MOU (Document File Number 1140).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 9.c. – Adoption of Revised Infectious Disease (COVID-19) Preparedness and Response Plan.

Ms. Ryan – When we presented the original plan, we identified at the Board meeting that at least one change needed to be made. That change was to take out the words “unincorporated areas” from Job Tasks for the Sheriff’s Office and Animal Control at the request of Supervisor Boothe and Sheriff Craig. As we went over the plan with employees, I realized I had left the Maintenance Department out of the plan. Our Maintenance Worker suggested that the Exposure

Risk Determination be listed as “High.” Ms. Morris and I discussed it and agreed that while not all aspects of the job are high risk, there are some that are. We wanted to get some experience with the plan to see how useful it was and what changes might need to be made. We submitted the plan to the Public Health Director for the New River Valley Regional Commission's Business Continuity Team. She made some suggestions which we agreed with and which we incorporated into this revised plan. We all recognize that we don't want to constantly revise this plan, but it will need to be updated from time to time as the situation changes and we get further health guidance.

On a motion of Supervisor Boothe, seconded by Supervisor Yoder, and unanimously carried, it was resolved to adopt the Revised Infectious Disease (COVID-19) Preparedness and Response Plan (Document File Number 1141).

Supervisor Coleman – yes
Supervisor Kuchenbuch – yes
Supervisor Yoder – yes
Supervisor Boothe – yes
Supervisor Turman – yes

Agenda Item 9.d. – CARES funding requests/update.

Ms. Morris – You have one new request from the Floyd-Floyd County Public Service Authority (PSA) for purchase of a new utility truck which would allow social distancing. I spoke to the Montgomery County Administrator and they have purchased these vehicles as outlined in our PSA request. Our auditors, with other things we have ordered, have suggested showing on our purchase orders that this purchase is for social distancing to assist us when we have an audit. I also provided you with a sheet on updates on what we have spent so far and what is on order.

Vice Chairman Boothe – Would it be wrong to ask the PSA or the Town to back us up as we get into more and more of this spending in case something with the PSA were to be thrown out? I don't think it is fair for the County to shoulder the full amount.

Chairman Turman – I was thinking the same thing.

Supervisor Kuchenbuch – They have received funds and should want to help. You are talking about a worst-case scenario.

Vice Chairman Boothe – Yes. In a worst-case scenario if this truck is disallowed. I know our auditors are going to look at it but ultimately it will be up to the federal government. I think we should all share if something were to be kicked out.

Supervisor Yoder – Let me play the Devil's Advocate. The Town is not the one who is making the decision to buy it. That is what they will come back with. The five of us are sitting here deciding whether or not to spend the money we received. If down the road the auditors say it doesn't qualify, the Town will say they weren't part of the discussion to buy or not buy it. You made the decision.

Vice Chairman Boothe – I understand that but there is nothing wrong in asking them if they would be willing to. The direct group that benefits should be willing to help step up.

Supervisor Kuchenbuch – We know two members of the Town Council who are on the PSA Board. We could petition them to go before their Board and at least ask.

Supervisor Yoder – I have nothing against asking.

Vice Chairman Boothe – I understand that they may not and that is fine, but I think it should be out there as we go further down this road and we keep adding further to it.

Ms. Morris – We get new regulations at least every other week. They say any payments from the fund has to be limited to what is necessary due to the public health emergency. In context of acquisition of equipment, this means that the acquisition must be necessary. In particular a government must determine 1) they cannot meet the need arising from the health emergency in a cost-effective manner by leasing property or equipment or improving property already owned or 2) or maintain documentation to support the determination for social distancing.

Vice Chairman Boothe – I am not questioning the need. I know the need is there. My concern is with what you just mentioned, the ever-changing rules as to what gets kicked out and what doesn't.

Supervisor Kuchenbuch - How long ago did our neighbors to the west purchase theirs?

Ms. Morris – I didn't ask that.

Supervisor Yoder – I get the feeling that if they get that nitpicky then there will be a lot of places in trouble.

Supervisor Kuchenbuch – When Mr. Durbin was last here, he suggested making a resolution.

Ms. Morris – We can do that. I can re-word the last one we did. We notate that on the purchase orders too.

On a motion of Supervisor Yoder, seconded by Supervisor Boothe, and unanimously carried, it was resolved to it was resolved to approve a resolution establishing the use of money acquired through the Coronavirus Relief Fund for the purchase of a truck for the Floyd-Floyd County Public Service Authority in order to allow for social distancing in the performance of work (Document Number 1142).

Supervisor Coleman – yes

Supervisor Kuchenbuch – yes

Supervisor Yoder – yes

Supervisor Boothe – yes

Supervisor Turman – yes

Agenda Item 10. – Old/New Business.

Ms. Morris – We have been talking for several meetings about the tax-exempt request from The June Bug Center. Mr. Durbin, the Commissioner of Revenue and I have done a considerable amount of research on this. They have determined that the center meets the educational requirements for the tax exemption. There will be no need for us to have a Public Hearing. The Commissioner can handle this and she has already started the process with them.

The deadline for the application for the County Administrator position is October 30. As I told you earlier there are some different State Code requirements for filling the position for the chief administrator. There is a 15-day window that you are required to announce at a meeting that you will be conducting interviews in closed session. You can do these either at a disclosed or undisclosed location. I thought you might want to make this announcement tonight to be effective November 2. That would carry you through to your next meeting on November 17 with the 15 days. You would need to make that announcement when you adjourn if that is what you desire.

Agenda Item 11. – Board Member Time.

Vice Chairman Boothe – I know you received the VACo notices regarding the webinar on the Freedom of Information Act training. I suggest that if we can do it through the office here that we come here and all do it at the same time.

Chairman Turman – I was going to bring that up. I'm glad you did. I think that is a good idea.

Ms. Morris – We will check on that and let you know if we can do that.

Supervisor Kuchenbuch – I wanted to pass out the latest facts and figures from the Electoral Board and the Registrar. About 40.4% of registered voters have already voted in person. Absentee ballots must be returned by mail 12:00 noon on Friday, November 6. It is pretty impressive.

Agenda Item 14. – Adjournment.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and carried, it was resolved to adjourn the meeting to November 17, 2020 at 8:30 a.m. with the disclosure that we will be meeting after November 2 at an undisclosed location for the interview of applicants for the County Administrator position.

Terri W. Morris, County Administrator

Joe D. Turman, Chairman, Board of Supervisors

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FLOYD COUNTY
LISTING OF INVOICES FOR 11/17/2020 -- 11/17/2020

BEFORE CHECKS
PAGE 1

MAJOR#	VENDOR	VENDOR	INVT	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
011010	***BOARD OF SUPERVISORS***				
3600	ADVERTISING				
	34630	TRI-CITIES/SOUTHWEST VIRGI	2160892 OCT20	ADVERTISING	403.48
	34630	TRI-CITIES/SOUTHWEST VIRGI	2160975 OCT20	ADVERTISING	660.00
	42719	ROANOKE TIMES	6009072 OCT20	ADVERTISING	1,928.44
	42719	ROANOKE TIMES	6011176 OCT20	ADVERTISING	494.23
				ACCOUNT TOTAL	3,486.15 *
5530	TRAVEL (MEALS AND LODGING				
	31730	NATIONAL BANK	MORRIS/1 OCT20	VACO CONFERENCE	50.00
				ACCOUNT TOTAL	50.00 *
				MAJOR TOTAL	3,536.15 **
012010	***COUNTY ADMINISTRATOR***				
3310	RADIO AND AUTO REPAIRS				
	42970	JOHNSON FAMILY CHRYSLER DO	56052255	INSPECTION, TRIM	74.95
				ACCOUNT TOTAL	74.95 *
3320	SERVICE CONTRACT				
	43096	U.S. BANK EQUIPMENT FINANC	428302087	500-0603029-000	56.48
				ACCOUNT TOTAL	56.48 *
5230	TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	55.08
				ACCOUNT TOTAL	55.08 *
5540	TRAVEL (CONVENTION & EDUC				
	31730	NATIONAL BANK	MORRIS/1 OCT20	VACO CONFERENCE	50.00
				ACCOUNT TOTAL	50.00 *
6001	OFFICE SUPPLIES				
	10	VIRGINIA OFFICE SUPPLY	40532	TONER CARTRIDGE	44.99
	2050	NEW RIVER OFFICE SUPPLY	013225-00	TRAYS, ENVELOPES	19.37
	19540	QUILL LLC	11779643	CREDIT/ENVELOPES	29.28
	19540	QUILL LLC	11779643	CREDIT/ENVELOPES	13.29
	19540	QUILL LLC	11812341	1099 ENVELOPES	14.99
	43177	AMAZON CAPITAL SERVICES	1JHM-71QD-HGPJ	FILE ORGANIZER	22.98
	43177	AMAZON CAPITAL SERVICES	19XC-T1VC-9L16	PAYROLL ENVELOPES	30.58
				ACCOUNT TOTAL	148.90 *
6008	GAS AND OIL				
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	6.75
				ACCOUNT TOTAL	6.75 *
6014	COMPUTER SUPPLIES/TECHNIC				
	31730	NATIONAL BANK	MORRIS/3 OCT20	ACROBAT PRO SUBS	16.99
				ACCOUNT TOTAL	16.99 *
8109	VEHICLE SUV, 4-WHEEL DRIV				
	43002	ENTERPRISE FM TRUST	FBN4073904	VEHICLE LEASING	777.69
				ACCOUNT TOTAL	777.69 *
				MAJOR TOTAL	1,186.84 **
012090	***COMM OF THE REVENUE***				
3120	FIELD ASSESSOR				
	100	WINGATE APPRAISAL SERVICE	11/9/20	NEW CONSTRUCTION	10,502.75
				ACCOUNT TOTAL	10,502.75 *

MAJOR#	VENDOR	VENDOR	INVOICE	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
3320		MAINTENANCE, SERVICE AND			
	31730	NATIONAL BANK	BAKER OCT20	001-0160984-008	55.02
	36270	COMMONWEALTH OF VA	T435133	MONTHLY RECURRING	72.63
	36270	COMMONWEALTH OF VA	T435814	MONTHLY RECURRING	72.63
	42795	ETHOS TECHNOLOGIES	INV376134	CONTRACT 4333-01	2.84
				ACCOUNT TOTAL	203.12 *
3600		ADVERTISING			
	34630	TRI-CITIES/SOUTHWEST VIRGI	2160894 OCT20	ADVERTISING	133.50
				ACCOUNT TOTAL	133.50 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	46.43
				ACCOUNT TOTAL	46.43 *
				MAJOR TOTAL	10,885.80 **
012130		***TREASURER***			
5210		POSTAGE			
	31730	NATIONAL BANK	KEITH OCT20	POSTAGE STAMPS	36.40
				ACCOUNT TOTAL	36.40 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	46.68
				ACCOUNT TOTAL	46.68 *
5240		DATA PROCESSING SERVICES			
	36270	COMMONWEALTH OF VA	T435133	MONTHLY RECURRING	72.63
	36270	COMMONWEALTH OF VA	T435814	MONTHLY RECURRING	72.63
				ACCOUNT TOTAL	145.26 *
6001		OFFICE SUPPLIES			
	10	VIRGINIA OFFICE SUPPLY	40008	INK CARTRIDGES	73.98
	10	VIRGINIA OFFICE SUPPLY	40243	INK CARTRIDGES	27.88
	10	VIRGINIA OFFICE SUPPLY	40328	INK CARTRIDGE	27.88
	16730	TAYLOR OFFICE SUPPLY, INC	120810	INK CARTRIDGES	29.98
				ACCOUNT TOTAL	159.72 *
6010		DMV ADMINISTRATIVE FEE			
	17070	DEPARTMENT OF MOTOR VEHICL	202030500455	DMV STOPS	175.00
				ACCOUNT TOTAL	175.00 *
8101		CAPITAL OUTLAY:OFFICE EQU			
	42795	ETHOS TECHNOLOGIES	INV374179	1751-01	93.54
				ACCOUNT TOTAL	93.54 *
				MAJOR TOTAL	656.60 **
013010		**ELECTORAL BOARD AND OFFICERS**			
1100		COMPENSATION OF BOARD MEM			
	23430	ROBERT CHARLES SMITH	NOV20	ELECTORAL BOARD COMP	276.58
	31940	MICHAEL MASLANEY	NOV20	ELECTORAL BOARD COMP	138.33
	37130	BRECC AVELLAR	NOV20	ELECTORAL BOARD COMP	138.33
				ACCOUNT TOTAL	553.24 *
1101		ELECTION JUDGES AND CLERK			
	10820	JUDY BRITT	NOV20 BRITT	ELECTION OFFICER	120.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
	14570	SUSAN C NUNN	NOV20 NUNN	ELECTION OFFICER	120.00
	27560	KERRY W. WHITLOCK	NOV20 WHITLOCKE	ELECTION OFFICER	120.00
	27940	ANDREA J GARLAND	NOV20 GARLAND	ELECTION OFFICER	120.00
	29960	KIMBERLY G VIA	NOV20 VIA	ELECTION OFFICER	125.00
	33170	PATRICIA D UNDERWOOD	NOV20 UNDERWOOD	ELECTION OFFICER	120.00
	34790	SUSAN MCCREA	NOV20 MCCREA	ELECTION OFFICER	120.00
	35500	DONNA SWEENEY	NOV20 SWEENEY	ELECTION OFFICER	120.00
	35890	CATHY BEAVER	NOV20 BEAVER	ELECTION OFFICER	120.00
	35920	ROSIE SMITH	NOV20 SMITH	ELECTION OFFICER	120.00
	37190	TERESA WRIGHT	NOV20 WRIGHT	ELECTION OFFICER	260.00
	37190	TERESA WRIGHT	NOV20 WRIGHT	ELECTION OFFICER	16.10
	38970	RICHARD PARRISH	NOV20 PARRISH	ELECTION OFFICER	130.00
	38970	RICHARD PARRISH	NOV20 PARRISH	ELECTION OFFICER	1.15
	38990	SUSANNE GLADDING	NOV20 GLADDING	ELECTION OFFICER	130.00
	38990	SUSANNE GLADDING	NOV20 GLADDING	ELECTION OFFICER	16.10
	39010	SUSAN PENNIALL	NOV20 PENNIALL	ELECTION OFFICER	120.00
	42280	TRACEY MATTSON	NOV20 MATTSON	ELECTION OFFICER	130.00
	42280	TRACEY MATTSON	NOV20 MATTSON	ELECTION OFFICER	17.25
	42676	PHYLLIS BUTTERWORTH	NOV20 BUTTERWOR	ELECTION OFFICER	120.00
	42690	BECKY HOWELL	NOV20 HOWELL	ELECTION OFFICER	250.00
	42716	KIM CHIAPETTO	NOV20 CHIAPETTO	ELECTION OFFICER	120.00
	42718	MELODIE POGUE	NOV20 POGUE	ELECTION OFFICER	130.00
	42718	MELODIE POGUE	NOV20 POGUE	ELECTION OFFICER	2.76
	42759	LINDA WAGNER	NOV20 WAGNER	ELECTION OFFICER	120.00
	42785	TEDDY CARTER	NOV20 CARTER	ELECTION OFFICER	120.00
	42787	DEBRA BRICKHOUSE	NOV20 BRICKHOUS	ELECTION OFFICER	120.00
	42788	PAUL BRICKHOUSE	NOV20 BRICKHOUS	ELECTION OFFICER	130.00
	42788	PAUL BRICKHOUSE	NOV20 BRICKHOUS	ELECTION OFFICER	1.73
	42808	JUDY WEDDLE	NOV20 WEDDLE	ELECTION OFFICER	125.00
	42809	DOUGLAS HOLLEY	NOV20 HOLLEY	ELECTION OFFICER	120.00
	42828	DEBORAH BAUM	NOV20 BAUM	ELECTION OFFICER	125.00
	42896	EVE RIERSON	NOV20 RIERSON	ELECTION OFFICER	125.00
	42897	MARGARET AVELLAR	NOV20 AVELLAR	ELECTION OFFICER	120.00
	42899	JANE SHAW	NOV20 SHAW	ELECTION OFFICER	120.00
	42963	ELIZABETH WARRINER	NOV20 WARRINER	ELECTION OFFICER	125.00
	43222	VIRGINIA NEUKIRCH	NOV20 NEUKIRCH	ELECTION OFFICER	120.00
	999999	WILLIAM AVELLAR	NOV20 AVELLAR W	ELECTION OFFICER	120.00
	999999	DWAYNE BOLT	NOV20 BOLT	ELECTION OFFICER	120.00
	999999	SHARON BORDEAUX	NOV20 BORDEAUX	ELECTION OFFICER	120.00
	999999	DAVID BOWER	NOV20 BOWER	ELECTION OFFICER	120.00
	999999	SUE CAMDEN	NOV20 CAMDEN	ELECTION OFFICER	120.00
	999999	SARAH CAMPBELL	NOV20 CAMPBELL	ELECTION OFFICER	120.00
	999999	JACOB DOWD	NOV20 DOWD JA	ELECTION OFFICER	120.00
	999999	JEFFREY DOWD	NOV20 DOWD JE	ELECTION OFFICER	120.00
	999999	MARILYN PARAH	NOV20 PARAH	ELECTION OFFICER	120.00
	999999	RODGER FOSTER	NOV20 FOSTER R	ELECTION OFFICER	120.00
	999999	SHERRY FOSTER	NOV20 FOSTER S	ELECTION OFFICER	120.00
	999999	KELLEAN GALE	NOV20 GALE K	ELECTION OFFICER	120.00
	999999	MICHAEL GALE	NOV20 GALE M	ELECTION OFFICER	120.00

MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT	
	999999	IAN GAMMARINO	NOV20	GAMMARINO	ELECTION OFFICER	120.00
	999999	SUSAN GORANSON	NOV20	GORANSON	ELECTION OFFICER	120.00
	999999	DIANE GRAY	NOV20	GRAY	ELECTION OFFICER	120.00
	999999	MARJORIE HARRIS	NOV20	HARRIS	ELECTION OFFICER	120.00
	999999	JANE HELLMAN	NOV20	HELLMAN	ELECTION OFFICER	120.00
	999999	VIRGINIA KLARA	NOV20	KLARA	ELECTION OFFICER	120.00
	999999	RACHEL LANDRETH	NOV20	LANDRETH	ELECTION OFFICER	120.00
	999999	JOSHUA LONG	NOV20	LONG	ELECTION OFFICER	120.00
	999999	JOSHUA LONG	NOV20	LONG	ELECTION OFFICER	18.98
	999999	BEVERLY MARTINKOSKY	NOV20	MARTINKOS	ELECTION OFFICER	120.00
	999999	DEBORAH MCBROOM	NOV20	MCBROOM	ELECTION OFFICER	120.00
	999999	ROBERT NEUKIRCH	NOV20	NEUKIRCH	ELECTION OFFICER	120.00
	999999	KIMBERLY O'DONNELL	NOV20	O'DONNELL	ELECTION OFFICER	120.00
	999999	RALF OTTE	NOV20	OTTE	ELECTION OFFICER	120.00
	999999	TERRI PHILPOT	NOV20	PHILPOT	ELECTION OFFICER	120.00
	999999	ABIGAIL RECZEK	NOV20	RECZEK	ELECTION OFFICER	120.00
	999999	ANDREW SMALL	NOV20	SMALL	ELECTION OFFICER	120.00
	999999	PATRICIA SPINO	NOV20	SPINO	ELECTION OFFICER	120.00
	999999	PATRICIA SPINO	NOV20	SPINO	ELECTION OFFICER	16.10
	999999	FERN SUTPHIN	NOV20	SUTPHIN	ELECTION OFFICER	120.00
	999999	KELLY HIATT THOMAS	NOV20	THOMAS	ELECTION OFFICER	120.00
	999999	SARAH TRUSLOW	NOV20	TRUSLOW	ELECTION OFFICER	120.00
	999999	CARRIE WALDRON	NOV20	WALDRON	ELECTION OFFICER	120.00
	999999	DARYL WALKER	NOV20	WALKER	ELECTION OFFICER	120.00
	999999	MARY WEEKS	NOV20	WEEKS	ELECTION OFFICER	120.00
	999999	WENDY WERSTLEIN	NOV20	WERSTLEIN	ELECTION OFFICER	120.00
	999999	ROBERT WHEELER	NOV20	WHEELER	ELECTION OFFICER	120.00
	999999	ALICIA WHITE	NOV20	WHITE	ELECTION OFFICER	120.00
	999999	TERRI WILDER	NOV20	WILDER	ELECTION OFFICER	120.00
	999999	KEVIN WOOD	NOV20	WOOD	ELECTION OFFICER	120.00
	999999	KEVIN WOOD	NOV20	WOOD	ELECTION OFFICER	11.50
				ACCOUNT TOTAL	9,086.67 *	
1102		CUSTODIANS				
	21380	BRUCE TURNER	NOV20	TURNER	VOTING EQUIP TECH	700.00
	42420	JAMIE BROOK	NOV20	BROOK	VOTING EQUIP TECH	700.00
	42796	RHONDA T. VAUGHN	NOV20	VAUGHN	FILING FEE	30.00
				ACCOUNT TOTAL	1,430.00 *	
3500		PRINTING BALLOTS				
	42870	HART INTERCIVIC	082140	PAPER BALLOTS	872.50	
				ACCOUNT TOTAL	872.50 *	
5230		TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804	OCT20	PHONE SERVICE	13.87
				ACCOUNT TOTAL	13.87 *	
5410		EQUIPMENT RENTAL/DELIVERY				
	390	FARMERS SUPPLY CORP.	A246309	SAND-VOTING TENTS	28.95	
	390	FARMERS SUPPLY CORP.	B217706	SAND-VOTING TENTS	41.93	
	390	FARMERS SUPPLY CORP.	B217742	SAND-VOTING TENTS	8.39	
	7040	RITE PRINT SHOPPE & SUPPLI	0063390	8 1/2 X 14 COPIES	208.50	
				ACCOUNT TOTAL	287.77 *	

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
5530		TRAVEL/EDUCATION/MEALS/LO			
	43118	FLOYD COUNTRY STORE, LLC	229	LUNCH-POLL WORKERS	712.00
				ACCOUNT TOTAL	712.00 *
5540		TRAVEL (CONVENTION & EDUC			
	21380	BRUCE TURNER	NOV20 TURNER	PROPANE, BATTERIES	16.58
	31730	NATIONAL BANK	INGRAM/1 OCT20	LUNCH ELEC OFFICERS	59.45
	36160	RACLARK ENTERPRISES	1730	2020 ELECTION BARS	54.25
				ACCOUNT TOTAL	130.28 *
5895		CARES ACT FUNDED POLLING			
	10	VIRGINIA OFFICE SUPPLY	40398	ADDRESS LABELS	76.12
	10	VIRGINIA OFFICE SUPPLY	40440	SLOT PUNCH	38.20
	21380	BRUCE TURNER	NOV20 TURNER	PROPANE, BATTERIES	9.84
	31730	NATIONAL BANK	INGRAM/2 OCT20	BACKUP COMMUNICATION	539.85
	31730	NATIONAL BANK	INGRAM/2 OCT20	BACKUP COMMUNICATION	29.85
	31730	NATIONAL BANK	INGRAM/3 OCT20	VOTING SECURITY	505.66
	31730	NATIONAL BANK	INGRAM/3 OCT20	VOTING SECURITY	44.29
	31730	NATIONAL BANK	INGRAM/4 OCT20	MISC/VOTING/CARES	45.70
	31730	NATIONAL BANK	INGRAM/4 OCT20	MISC/VOTING/CARES	152.85
	31730	NATIONAL BANK	INGRAM/4 OCT20	MISC/VOTING/CARES	293.46
	31730	NATIONAL BANK	INGRAM/4 OCT20	MISC/VOTING/CARES	72.84
	35840	FLOYD COUNTY SHERIFF'S OFF	11620	SERVICE/ELECTION DAY	1,755.00
	42694	DALY	PSI1080351	LASERJET PRINTER	860.00
	42764	PAUL ROBERTSON	NOV20 ROBERTSON	EQUIPMENT HANDLING	500.00
	42920	FINN GRAPHICS INC.	00007763	SNEEZE GUARDS	4,153.17
	42997	HANNAH WEST	NOV20 WEST	HANDLING EQUIPMENT	500.00
				ACCOUNT TOTAL	9,576.83 *
6001		OFFICE SUPPLIES			
	10	VIRGINIA OFFICE SUPPLY	40647	SHIPPING LABELS	54.66
				ACCOUNT TOTAL	54.66 *
				MAJOR TOTAL	22,717.82 **
013020		***REGISTRAR***			
1102		REGISTRAR PART TIME EMPLO			
	38990	SUSANNE GLADDING	OCT20 GLADDING	PT REGISTRAR OFFICE	460.00
	42808	JUDY WEDDLE	OCT20 WEDDLE	PT REGISTRAR OFFICE	240.00
	42900	MARY DIMMEL	OCT20 DIMMEL	PT REGISTRAR OFFICE	90.00
				ACCOUNT TOTAL	790.00 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	42.83
				ACCOUNT TOTAL	42.83 *
5510		TRAVEL (MILEAGE)			
	12730	FRANCES A WEDDLE	NOV20 MILEAGE	TRAVEL REIMBURSEMENT	31.05
	23850	AMY J. INGRAM	NOV20 INGRAM	DEL/PICK UP EQUIP.	154.10
	42420	JAMIE BROOK	NOV20 MILEAGE	TRAVEL REIMBURSEMENT	105.80
				ACCOUNT TOTAL	290.95 *
5530		TRAVEL/EDUCATION/MEALS/LO			
	31730	NATIONAL BANK	MORRIS/4 OCT20	FUEL/UHAUL	10.50
	42420	JAMIE BROOK	NOV20 FUEL	FUEL REIMBURSEMENT	39.00
				ACCOUNT TOTAL	49.50 *

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 LISTING OF INVOICES FOR 11/17/2020 -- 11/17/2020

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6001		OFFICE SUPPLIES			
	10	VIRGINIA OFFICE SUPPLY	40136	COPY PAPER	13.88
	10	VIRGINIA OFFICE SUPPLY	40263	LAMINATED TAPE	30.54
	10	VIRGINIA OFFICE SUPPLY	40289	ADHESIVE NOTES	3.53
	10	VIRGINIA OFFICE SUPPLY	40485	LAMINATING POUCHES	15.87
	10	VIRGINIA OFFICE SUPPLY	40639	LASER COPY PAPER	24.30
	12730	FRANCES A WEDDLE	11/2/20 WEDDLE	BAGS FOR BATTERIES	3.78
	38920	VIRGINIA BUSINESS SYSTEMS	28030985	012-1180919-000	49.74
				ACCOUNT TOTAL	141.64 *
				MAJOR TOTAL	1,314.92 **
021010		***CIRCUIT COURT***			
3320		JURY MANAGEMENT SYSTEM MA			
	18430	TREASURER OF VIRGINIA	21-063C-VJS	VJS LICENSE FY21	650.00
				ACCOUNT TOTAL	650.00 *
5210		POSTAGE			
	18430	TREASURER OF VIRGINIA	21-063C-JMS	QUESTIONNAIRE/POSTAG	724.40
				ACCOUNT TOTAL	724.40 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	15.97
				ACCOUNT TOTAL	15.97 *
6001		OFFICE SUPPLIES			
	10	VIRGINIA OFFICE SUPPLY	40484	BATTERIES	16.93
				ACCOUNT TOTAL	16.93 *
				MAJOR TOTAL	1,407.30 **
021020		***GENERAL DISTRICT COURT***			
3320		MAINTENANCE AND SERVICE C			
	42744	RICOH USA, INC	34192493	200-3147133-100	56.65
				ACCOUNT TOTAL	56.65 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	55.60
				ACCOUNT TOTAL	55.60 *
				MAJOR TOTAL	112.25 **
021030		***MAGISTRATE***			
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	32.58
				ACCOUNT TOTAL	32.58 *
				MAJOR TOTAL	32.58 **
021040		***COUNTY ATTORNEY***			
1100		COMPENSATION OF ATTORNEY			
	22110	SANDS ANDERSON PC	451215	PROF SERVICES	6,810.50
				ACCOUNT TOTAL	6,810.50 *
				MAJOR TOTAL	6,810.50 **

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
021050	***JUVENILE & DOMESTIC COURT***				
5230	TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	22.86
				ACCOUNT TOTAL	22.86 *
				MAJOR TOTAL	22.86 **
021060	***CLERK OF CIRCUIT COURT***				
3320	MAINTENANCE & SERVICE CON				
	38920	VIRGINIA BUSINESS SYSTEMS	27971745	013-1305291-000	232.92
				ACCOUNT TOTAL	232.92 *
3330	IMAGING SYSTEM MAINTENANC				
	18430	TREASURER OF VIRGINIA	31-063C-RMS-1	RMS/CIS, SRA/OCRA	6,689.64
				ACCOUNT TOTAL	6,689.64 *
5210	POSTAGE				
	30	PITNEY BOWES GLOBAL FINANC	3312320474	LEASING CHARGES	162.66
				ACCOUNT TOTAL	162.66 *
5230	TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	66.57
	42913	JMS GROUP, LLC	65492	PHONE SERVICE	426.56
				ACCOUNT TOTAL	493.13 *
6001	OFFICE SUPPLIES				
	10	VIRGINIA OFFICE SUPPLY	40180	CASED PAPER	151.96
	10	VIRGINIA OFFICE SUPPLY	40359	TONER CARTRIDGE	120.71
	10	VIRGINIA OFFICE SUPPLY	40457	OFFICE SUPPLIES	22.85
	10	VIRGINIA OFFICE SUPPLY	40484	BATTERIES	17.20
	10	VIRGINIA OFFICE SUPPLY	40527	11X17 PAPER	59.55
	18430	TREASURER OF VIRGINIA	21-FLOPC-0378	PRINTER/WARRANTY	200.00
				ACCOUNT TOTAL	572.27 *
				MAJOR TOTAL	8,150.62 **
022010	***COMMONWEALTH'S ATTORNEY***				
3320	MAINTENANCE CONTRACTS				
	38920	VIRGINIA BUSINESS SYSTEMS	28073163	003-0983011-000	142.92
				ACCOUNT TOTAL	142.92 *
5210	POSTAGE				
	31730	NATIONAL BANK	COCKRAM OCT20	POSTAGE/STAMPS	110.00
				ACCOUNT TOTAL	110.00 *
5230	TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	262.83
				ACCOUNT TOTAL	262.83 *
5810	DUES				
	32400	TREASURER OF VIRGINIA	NOV20 34426	FY21 DUES-BRANSCOM	510.00
				ACCOUNT TOTAL	510.00 *
6001	OFFICE SUPPLIES				
	10	VIRGINIA OFFICE SUPPLY	40049	OFFICE SUPPLIES	110.62
	10	VIRGINIA OFFICE SUPPLY	40178	OFFICE SUPPLIES	77.19

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	10 VIRGINIA OFFICE SUPPLY	40571	PAPER CLIPS	7.28
			ACCOUNT TOTAL	195.09 *
			MAJOR TOTAL	1,220.84 **
031020	***SHERIFF***			
3310	REPAIRS & MAINTENANCE/AUT			
	42841 B & S AUTOMOTIVE SERVICE	0038193	INSPECTION	20.00
	42841 B & S AUTOMOTIVE SERVICE	0038242	SERVICE/LABOR	212.60
	42841 B & S AUTOMOTIVE SERVICE	0038262	SERVICE/TIRE ROTATE	56.22
	42841 B & S AUTOMOTIVE SERVICE	0038319	SERVICE/INSPECTION	56.45
	42841 B & S AUTOMOTIVE SERVICE	0038373	SERVICE	103.86
	42841 B & S AUTOMOTIVE SERVICE	0038441	SERVICE	39.01
	42841 B & S AUTOMOTIVE SERVICE	0038455	BRAKE LABOR	292.85
	42841 B & S AUTOMOTIVE SERVICE	0038519	INSPECTION	20.00
	42850 WILLIAMS AUTO BODY LLC	10/14/20	'16 EXP BODY WORK	1,514.80
			ACCOUNT TOTAL	2,315.79 *
3320	MAINTENANCE & SERVICE CON			
	35570 U.S. BANK EQUIPMENT FINANC	427948336	500-0548187-000	134.40
	37090 ELECTRONIC SYSTEMS, INC	IN1691622	CN18949-01	23.96
	42744 RICOH USA, INC	34190878	200-3163022-100	43.54
	42744 RICOH USA, INC	34191895	200-3161982-100	40.91
	42744 RICOH USA, INC	34192321	200-3161981-100	43.54
	42744 RICOH USA, INC	5060663130	CONTRACT 4460528	12.79
	42744 RICOH USA, INC	5060663145	CONTRACT 4457551	5.25
	42744 RICOH USA, INC	5060663179	CONTRACT 4457544	49.97
			ACCOUNT TOTAL	354.36 *
5210	POSTAGE			
	31730 NATIONAL BANK	HOLLANDSW OCT20	STAMPS	55.00
			ACCOUNT TOTAL	55.00 *
5230	TELEPHONE			
	40 CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	1,110.99
	28501 VERIZON WIRELESS	9865460512	WIRELESS	384.48
			ACCOUNT TOTAL	1,495.47 *
5520	TRAVEL (FARES)			
	31730 NATIONAL BANK	SHIVE/2 OCT20	FOOD	22.62
			ACCOUNT TOTAL	22.62 *
5540	TRAVEL (CONVENTION & EDUC			
	31730 NATIONAL BANK	SHIVE/1 OCT20	RECERTIFICATION FEE	55.00
			ACCOUNT TOTAL	55.00 *
5842	DOMESTIC VIOLENCE GRANT			
	31730 NATIONAL BANK	AKERS OCT20	DOM VIOLENCE AWARENE	22.01
	31730 NATIONAL BANK	AKERS OCT20	DOM VIOLENCE AWARENE	51.48
	31730 NATIONAL BANK	AKERS OCT20	DOM VIOLENCE AWARENE	61.94
	31730 NATIONAL BANK	AKERS OCT20	DOM VIOLENCE AWARENE	19.26
			ACCOUNT TOTAL	154.69 *
5844	FRAUD REDUCTION FUNDS			
	31730 NATIONAL BANK	CRAIG/1 OCT20	STORAGE BINS, CANDY	20.48
	31730 NATIONAL BANK	CRAIG/1 OCT20	STORAGE BINS, CANDY	11.71

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ACCT#	NUMBER	NAME			
	31730	NATIONAL BANK	HARRISC OCT20	PROF SERVICES	366.86
				ACCOUNT TOTAL	399.05 *
6008		GAS, OIL, ETC.			
	11850	CLARK GAS & OIL	OCT20-1	FUEL/SHERIFF	2,931.33
				ACCOUNT TOTAL	2,931.33 *
6011		POLICE SUPPLIES			
	450	WILLS RIDGE SUPPLY INC.	513969	HARDWARE	13.12
	14610	TOWN POLICE SUPPLY	CCR101520A	CREDIT FOR TRADE-INS	905.00-
	14610	TOWN POLICE SUPPLY	34716	TACTICAL GEAR	1,104.32
	14610	TOWN POLICE SUPPLY	34718	LOCK OUT KIT	219.00
	31730	NATIONAL BANK	DONNELLY OCT20	BOOTS	132.07
	31730	NATIONAL BANK	OCT20 HARRISB	TACTICAL BOOTS	139.39
	40970	BKT UNIFORMS	80588	UNIFORMS	199.96
	42733	FIRE RESCUE & TACTICAL	4209	POLOS, BADGE	79.71
				ACCOUNT TOTAL	982.57 *
8105		CAPITAL OUTLAY:MOTOR VEHI			
	43002	ENTERPRISE FM TRUST	FBN4073904	VEHICLE LEASING	6,936.76
				ACCOUNT TOTAL	6,936.76 *
				MAJOR TOTAL	15,702.64 **
033010	***CORRECTIONS & DETENTIONS***				
5899		MISCELLANEOUS			
	310	SLAUGHTERS SUPERMARKET	9334 TRX12	FOAM CUPS, CUTLERY	17.44
				ACCOUNT TOTAL	17.44 *
6011		POLICE UNIFORMS			
	1670	PROFESSIONAL COMMUNICATION	178496	MISC/KENWOOD	802.60
	31730	NATIONAL BANK	CRAIG/2 OCT20	TACTICAL BOOTS	85.95
				ACCOUNT TOTAL	888.55 *
6022		EMPLOYEE PHYSICALS			
	42894	SAFETY & COMPLIANCE SERVIC	440736	PROF SERVICES	47.00
				ACCOUNT TOTAL	47.00 *
8001		CAPITAL OUTLAY: COURTROOM			
	31730	NATIONAL BANK	STANLEY OCT20	COURT ROOM KEY	7.74
				ACCOUNT TOTAL	7.74 *
				MAJOR TOTAL	960.73 **
034010	***BUILDING INSPECTIONS***				
1101		COMPENSATION OF SECRETARY			
	22520	VIRGINIA EMPLOYMENT COMMIS	10/16/20	QUARTERLY BILLING	201.53
				ACCOUNT TOTAL	201.53 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	39.50
				ACCOUNT TOTAL	39.50 *
6001		OFFICE SUPPLIES			
	43096	U.S. BANK EQUIPMENT FINANC	428302087	500-0603029-000	56.49
				ACCOUNT TOTAL	56.49 *
6008		GAS, OIL, ETC.			
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	55.11
				ACCOUNT TOTAL	55.11 *

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ACCT#	NUMBER	NAME			
6012		BOOKS & SUBSCRIPTIONS			
	31730	NATIONAL BANK	MORRIS/3	OCT20 ACROBAT PRO SUBS	16.99
				ACCOUNT TOTAL	16.99 *
6014		Web Service Monthly Fee			
	42672	INTERACTIVEGIS, INC.	5963	MTNCE/HOSTING	400.00
				ACCOUNT TOTAL	400.00 *
				MAJOR TOTAL	769.62 **
035010	***ANIMAL CONTROL***				
3500		PRINTING & BINDING			
	10	VIRGINIA OFFICE SUPPLY	40354	OFFICE SUPPLIES	16.30
				ACCOUNT TOTAL	16.30 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804	OCT20 PHONE SERVICE	116.81
				ACCOUNT TOTAL	116.81 *
6001		RECORD BOOKS, TAGS			
	2050	NEW RIVER OFFICE SUPPLY	013225-00	TRAYS, ENVELOPES	22.80
				ACCOUNT TOTAL	22.80 *
6008		GAS, OIL, ETC.			
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	105.64
	70	CLARK GAS AND OIL CO.	914168	LPG DELIVERY	160.04
				ACCOUNT TOTAL	265.68 *
6010		AMMUNITION			
	14610	TOWN POLICE SUPPLY	0011208108815-0	EOTECH	489.00
				ACCOUNT TOTAL	489.00 *
				MAJOR TOTAL	910.59 **
035030	***MEDICAL EXAMINER***				
3110		PROFESSIONAL HEALTH SERVI			
	37080	TREASURER OF VIRGINIA	10/20/20	PROF SERVICES	20.00
				ACCOUNT TOTAL	20.00 *
				MAJOR TOTAL	20.00 **
035050	***EMERGENCY SERV/HAZARDOUS MAT***				
3310		REPAIRS/MAINTENANCE (AUTO			
	42831	FLOYD AUTO PARTS	470872	PURPLE POWER 40 QZ	4.49
				ACCOUNT TOTAL	4.49 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804	OCT20 PHONE SERVICE	13.87
				ACCOUNT TOTAL	13.87 *
5410		EQUIPMENT LEASE-UNITED CE			
	37040	US CELLULAR	20201026000305	TOWER REVENUE	253.77
				ACCOUNT TOTAL	253.77 *
5895		CORONAVIRUS EMERGENCY			
	40	CITIZENS TELEPHONE COOPERA	11/11/20	SHOPFLOYVA WEBSITE	1,360.00
	90	DIAMOND PAPER CO., INC.	266685-4	SANITIZER DISPENSERS	270.00

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
	1840 FLOYD COUNTY LIFESAVING AN	10/23/20	REIMBURSEMENT	736.60
	2050 NEW RIVER OFFICE SUPPLY	499262-00	CLEANING SUPPLIES	49.99
	11890 FLOYD-FLOYD COUNTY PSA	10/29/2020	TRUCK-EMERGENCY FUND	46,262.00
	29100 LEE HARTMAN & SONS, INC.	404887	MIC/RECORDING HRDWRE	1,394.23
	31730 NATIONAL BANK	HODGE OCT20	PRO PLAN FOR MEETING	31.49
	31730 NATIONAL BANK	MARTIN/2 OCT20	ZOOM	31.48
	31730 NATIONAL BANK	MORRIS/2 OCT20	IPAD PRO-MEETINGS	849.00
	31730 NATIONAL BANK	SOWERS OCT20	COVID EXPENSES	134.66
	31730 NATIONAL BANK	SOWERS OCT20	COVID EXPENSES	286.64
	42370 FLOYD COUNTY TOURISM DEVEL	11/11/20	SHOPFLOYDVA PROMO	1,498.77
	42749 NRV REGIONAL COMMISSION	10/28/20	CARES SUPPORT-GOVT	37,000.00
	42965 SHANNON ATKINS	11/10/20	CONSULT/MANAGEMENT	232.50
	43026 K & K SAFETY	872	GLOVES, SANITIZER	579.24
	43168 SARAH HASTY WILLIAMS	BOP0126	GRAPHIC DESIGN WORK	330.00
	43168 SARAH HASTY WILLIAMS	BOP0127	GRAPHIC/WEB DESIGN	800.00
	43174 SHIRLEY ANN BURGESS	002	WEBSITE DATA ENTRY	110.00
	43183 JOHN G RUDD	11/11/20	SHOPFLOYD PROMO	490.00
	43221 PPE GLOBAL HEALTH	20-3277	PPE GEAR	56,261.67
	43225 THE BUFFALO HEMP COMPANY,	11/11/20	SHOPFLOYD PROMO	150.00
	43226 FIELDS EDGE LLC	11/11/20	SHOPFLOYD PROMO	160.00
	43227 SARAH RAKES	10/30/20	E-COMMERCE SET UP	480.00
	43228 WENDY WRENN WERSTLEIN	11/11/20	SHOPFLOYD PROMO	30.00
	43229 MICHELE MORRIS	11/11/20	SHOPFLOYD PROMO	150.00
			ACCOUNT TOTAL	149,678.27 *
6001	OFFICE SUPPLIES/COMPUTER			
	31730 NATIONAL BANK	MORRIS/3 OCT20	ACROBAT PRO SUBS	16.99
			ACCOUNT TOTAL	16.99 *
6008	GAS/OIL			
	70 CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	34.86
			ACCOUNT TOTAL	34.86 *
			MAJOR TOTAL	150,002.25 **
041020	***GENERAL PROPERTIES***			
1100	COMPENSATION OF CUSTODIAN			
	17100 FINN & FENWICK CLEANING SE	NOV20	CLEANING SERVICE	3,375.00
			ACCOUNT TOTAL	3,375.00 *
1300	COMPENSATION OF EXTRA HEL			
	43040 RAKESTRAW LAWN CARE, INC.	2020-4863	MOWING-ADMIN	220.00
	43040 RAKESTRAW LAWN CARE, INC.	2020-4864	MOWING-COURTHOUSE	120.00
	43040 RAKESTRAW LAWN CARE, INC.	2020-4867	MOWING-LIBRARY	200.00
			ACCOUNT TOTAL	540.00 *
3310	REPAIRS			
	450 WILLS RIDGE SUPPLY INC.	513182	HARDWARE	32.47
	450 WILLS RIDGE SUPPLY INC.	513292	HARDWARE	14.13
	450 WILLS RIDGE SUPPLY INC.	513606	MISC, HARDWARE	87.51
	450 WILLS RIDGE SUPPLY INC.	513609	STRIPING PAINT	63.48
	450 WILLS RIDGE SUPPLY INC.	514170	SURGE PROTECTORS	32.38
	29490 MONTGOMERY SANITATION SERV	70716	DRAIN CLEANING CH	575.00

MAJOR#	VENDOR	VENDOR	INVS	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
	42721	SMITH HEATING & AIR, INC.	10397	COMPRESSOR/ADMIN	2,400.00
				ACCOUNT TOTAL	3,204.97 *
3320		MAINTENANCE & SERVICE CON			
	290	CINTAS	4065498950	UNIFORMS	6.23
	290	CINTAS	4066265556	UNIFORMS	6.23
	290	CINTAS	4067158985	UNIFORMS	6.23
	4590	FIRE SAFETY PRODUCTS INC.	0000238612	ANNUAL INSPECTION	56.00
	13420	SECURITY SERVICES, INC.	R 49448	CENTRAL STA MONITOR	324.00
	26410	VALLEY BOILER & MECHANICAL	26819	MAINTENANCE CONTRACT	166.65
				ACCOUNT TOTAL	565.34 *
3340		Computer Services Support			
	40700	APPLICATIONS SYSTEMS	10000516	QTRLY IBM	2,250.00
	43110	TECH SQUARED INC	19375	IT SERVICES	13,274.00
				ACCOUNT TOTAL	15,524.00 *
5110		ELECTRICAL SERVICE			
	420	APPALACHIAN POWER	OXFORD LT OCT20	OUTSIDE LIGHT OXFORD	10.04
	420	APPALACHIAN POWER	435711071 OCT20	LIBRARY	694.19
	420	APPALACHIAN POWER	436454870 OCT20	OXFORD STREET	464.74
	420	APPALACHIAN POWER	441195751 OCT20	WORK CENTER BLDG	79.57
	420	APPALACHIAN POWER	441199264 OCT20	COURTHOUSE	1,848.83
	420	APPALACHIAN POWER	533465608 OCT20	CBURG PIKE NE	14.11
	420	APPALACHIAN POWER	533487755 OCT20	RADIO TRANS	18.98
	420	APPALACHIAN POWER	533496323 OCT20	FOX STREET	99.83
	420	APPALACHIAN POWER	787734260 OCT20	8829 FLOYD HWY N	25.37
				ACCOUNT TOTAL	3,255.66 *
5120		HEATING SERVICE			
	70	CLARK GAS AND OIL CO.	914170	LPG DELIVERY	159.80
	70	CLARK GAS AND OIL CO.	914172	LPG DELIVERY	159.80
				ACCOUNT TOTAL	319.60 *
5130		WATER AND SEWER			
	11890	FLOYD-FLOYD COUNTY PSA	1010 OCT20	COURTHOUSE	88.42
	11890	FLOYD-FLOYD COUNTY PSA	1020 OCT20	JAIL	88.42
	11890	FLOYD-FLOYD COUNTY PSA	1160 OCT20	OXFORD STREET	80.89
	11890	FLOYD-FLOYD COUNTY PSA	1205 OCT20	FOX STREET	80.89
	11890	FLOYD-FLOYD COUNTY PSA	3431 OCT20	LIBRARY	80.89
				ACCOUNT TOTAL	419.51 *
5140		PEST CONTROL			
	42706	DODSON PEST CONTROL	1000035480	PEST CONTROL SERVICE	120.00
				ACCOUNT TOTAL	120.00 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	16.53
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	48.38
				ACCOUNT TOTAL	64.91 *
6005		JANITORIAL SUPPLIES			
	290	CINTAS	4066111725	MATS/SCRAPERS	191.49
				ACCOUNT TOTAL	191.49 *
6008		GAS AND OIL			
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	50.26
	70	CLARK GAS AND OIL CO.	914169	LPG DELIVERY	80.06
				ACCOUNT TOTAL	130.32 *

MAJOR#	VENDOR	VENDOR	INVT	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
8134		FLOYD COUNTY SCHOOLS BOIL			
	19740	POWERS FENCE CO OF ROANOKE	5473	TEMP FENCING AT FCHS	2,800.00
	31330	THOMPSON & LITTON, INC	97026	PROJECT 14408	6,629.00
	43037	NOR-WELL COMPANY, INC	4737	PROJECT 14408B	504,973.92
	43037	NOR-WELL COMPANY, INC	4738	191050 FCS PROJECT	502,977.50
				ACCOUNT TOTAL	1,017,380.42 *
8136		CAPITAL OUTLAY: SCHOOLS C			
	31330	THOMPSON & LITTON, INC	97035	PROJECT 14991	17,723.60
				ACCOUNT TOTAL	17,723.60 *
9150		DEBT SERVICE: SKYLINE 201			
	42888	SKYLINE NATIONAL BANK	NOV20 9964734	LOAN 9964734	11,435.75
				ACCOUNT TOTAL	11,435.75 *
				MAJOR TOTAL	1,074,250.57 **
071020		***FLOYD COUNTY RECREATION***			
3000		CONTRACTUAL SERVICES			
	43040	RAKESTRAW LAWN CARE, INC.	2020-4868	MOWING-REC PARK	1,220.00
	43218	BRIAN PARKER	OCT20 PARKER	PART TIME REC	80.00
	43219	CHANDLER BRENNAN	OCT20 BRENNAN	PART TIME REC	133.00
	43220	SCOTT JENSEN	OCT20 JENSEN	PART TIME REC	120.00
				ACCOUNT TOTAL	1,553.00 *
3320		MAINTENANCE CONTRACTS			
	43096	U.S. BANK EQUIPMENT FINANC	428302087	500-0603029-000	56.48
	43098	U.S. BANK EQUIPMENT FINANC	427434790	500-0522818-000	31.80
				ACCOUNT TOTAL	88.28 *
3330		FIELD MAINTENANCE & IMPRO			
	450	WILLS RIDGE SUPPLY INC.	D33412	CREDIT TO 508307	.62-
	450	WILLS RIDGE SUPPLY INC.	D40517	CREDIT/DISCOUNT	2,064.38-
	450	WILLS RIDGE SUPPLY INC.	D40524	CREDIT/DISCOUNT	3.96-
	450	WILLS RIDGE SUPPLY INC.	507128	MASONARY	95.96
	450	WILLS RIDGE SUPPLY INC.	507298	LADDER WIRE	30.32
	450	WILLS RIDGE SUPPLY INC.	507343	REBAR ROD	12.98
	450	WILLS RIDGE SUPPLY INC.	507439	MISC/FLD MTNCE	1,062.07
	450	WILLS RIDGE SUPPLY INC.	507445	MISC FLD MTNCE	1,059.07
	450	WILLS RIDGE SUPPLY INC.	507594	REBAR STAKES, MISC	131.18
	450	WILLS RIDGE SUPPLY INC.	507914	SCREWS, SIDING	127.34
	450	WILLS RIDGE SUPPLY INC.	507915	SIDING/CREDIT	34.97-
	450	WILLS RIDGE SUPPLY INC.	508034	MISC HARDWARE	343.78
	450	WILLS RIDGE SUPPLY INC.	508056	CONDUITS	13.48
	450	WILLS RIDGE SUPPLY INC.	508306	MISC HARDWARE	155.26
	450	WILLS RIDGE SUPPLY INC.	508307	CAP 2" PVC	.80
	450	WILLS RIDGE SUPPLY INC.	508416	CAP, LINK, SPRAY	15.26
	450	WILLS RIDGE SUPPLY INC.	508564	MISC HARDWARE	51.32
	450	WILLS RIDGE SUPPLY INC.	508573	MISC HARDWARE	18.72
	450	WILLS RIDGE SUPPLY INC.	508709	REBAR PACKAGE	114.35
	450	WILLS RIDGE SUPPLY INC.	508710	REBAR PACKAGE, FORMS	550.13
	450	WILLS RIDGE SUPPLY INC.	508765	MISC ITEMS	184.93
	450	WILLS RIDGE SUPPLY INC.	508790	MISC HARDWARE	36.61

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ACCT#	NUMBER	NAME			
	450	WILLS RIDGE SUPPLY INC.	508906	MISC HARDWARE	62.17
	450	WILLS RIDGE SUPPLY INC.	509193	MISC ITEMS	35.46
	450	WILLS RIDGE SUPPLY INC.	512782	BOLT CUTTER	75.95
	31730	NATIONAL BANK	AGEE/3 OCT20	UTILITY PUMP/HOSE	133.71
	43142	SPORTSGRAPHICS INC	35296	REC FIELD WALL PADS	3,315.00
				ACCOUNT TOTAL	5,521.92 *
3500		PRINTING/BINDING (PROGRAM			
	42920	FINN GRAPHICS INC.	00007774	BANNERS	484.00
				ACCOUNT TOTAL	484.00 *
5110		ELECTRICAL SERVICE			
	420	APPALACHIAN POWER	436454838 OCT20	REC PARK	324.23
				ACCOUNT TOTAL	324.23 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	37.43
				ACCOUNT TOTAL	37.43 *
6008		GAS AND OIL			
	70	CLARK GAS AND OIL CO.	09120012	REG GAS EXEMPT	5.61
				ACCOUNT TOTAL	5.61 *
6009		CONCESSIONS			
	310	SLAUGHTERS SUPERMARKET	9363 TRX145	CONCESSIONS	54.04
	310	SLAUGHTERS SUPERMARKET	9363 TRX145	CONCESSIONS	21.64
	310	SLAUGHTERS SUPERMARKET	9363 TRX163	CONCESSIONS	124.17
	310	SLAUGHTERS SUPERMARKET	9363 TRX220	CONCESSIONS	267.10
	310	SLAUGHTERS SUPERMARKET	9363 TRX33	CONCESSIONS	269.12
	310	SLAUGHTERS SUPERMARKET	9363 TRX62	CONCESSIONS	20.05
	310	SLAUGHTERS SUPERMARKET	9363 TRX68	CONCESSIONS	76.95
	310	SLAUGHTERS SUPERMARKET	9363 TRX72 CR	CREDIT MEMO	40.55-
	310	SLAUGHTERS SUPERMARKET	9363 TRX73	CONCESSIONS	6.75
				ACCOUNT TOTAL	799.27 *
6013		TOURNAMENTS			
	26980	OUTHOUSE TOILET RENTALS	7743	PORTABLE RESTROOM	100.00
				ACCOUNT TOTAL	100.00 *
6016		BOYS BASEBALL			
	31730	NATIONAL BANK	AGEE/1 OCT20	BOYS BASEBALL	54.70
				ACCOUNT TOTAL	54.70 *
6027		ADULT SOFTBALL			
	31730	NATIONAL BANK	AGEE/2 OCT20	ADULT SOFTBALL	99.90
				ACCOUNT TOTAL	99.90 *
				MAJOR TOTAL	9,068.34 **
073010		***LIBRARY ADMINISTRATION***			
	5640	CONTRIBUTION			
	4200	MONTGOMERY-FLOYD REGIONAL	FY21 2ND QTR	2ND QTR ALLOCATION	21,976.50
				ACCOUNT TOTAL	21,976.50 *
				MAJOR TOTAL	21,976.50 **
001010		***PLANNING COMMISSION***			
	5510	TRAVEL (CONVENTION & EDUC			
	22520	VIRGINIA EMPLOYMENT COMMIS	10/16/20	QUARTERLY BILLING	15.10
				ACCOUNT TOTAL	15.10 *
				MAJOR TOTAL	15.10 **

MAJOR# ACCT#	VENDOR NUMBER NAME	INV#	DESCRIPTION	AMOUNT
081200	***COMMUNITY DEVELOPMENT***			
5230	TELEPHONE 40 CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	60.30
			ACCOUNT TOTAL	60.30 *
5540	TRAVEL 31730 NATIONAL BANK	TURMAN OCT20	EVENT REGISTRATION	149.00
			ACCOUNT TOTAL	149.00 *
5810	DUES AND SUBSCRIPTIONS 21670 AMERICAN PLANNING ASSOCIAT 31730 NATIONAL BANK	165742-20104 MARTIN/1 OCT20	APA MEMBERSHIP SUBSCRIPTION SERVICE	413.00 9.99
			ACCOUNT TOTAL	422.99 *
6001	OFFICE SUPPLIES 43096 U.S. BANK EQUIPMENT FINANC	428302087	500-0603029-000	56.49
			ACCOUNT TOTAL	56.49 *
6012	BOOKS AND SUBSCRIPTIONS 31730 NATIONAL BANK	MORRIS/3 OCT20	ACROBAT PRO SUBS	16.99
			ACCOUNT TOTAL	16.99 *
			MAJOR TOTAL	705.77 **
081500	***ECONOMIC DEVELOPMENT AUTHORITY**			
6075	EDA-COMMERCE PARK-PRELIM 42868 HURT & PROFFITT, INC.	62021	PROJECT 20191249	75.00
			ACCOUNT TOTAL	75.00 *
6087	EDA-BUILDING CONST COMMER 31330 THOMPSON & LITTON, INC	97182	PROJECT 15191	26,648.00
			ACCOUNT TOTAL	26,648.00 *
6096	COMMERCE PARK-PHASE 2-PRE 42868 HURT & PROFFITT, INC.	62020	PRJECT 20200117	3,517.70
			ACCOUNT TOTAL	3,517.70 *
			MAJOR TOTAL	30,240.70 **
082050	***MISCELLANEOUS PROGRAMS***			
5644	WOMENS RESOURCE CENTER 4420 WOMEN'S RESOURCE CENTER	FY21 2ND QTR	2ND QTR ALLOCATION	1,274.50
			ACCOUNT TOTAL	1,274.50 *
5645	NEW RIVER COMMUNITY ACTIO 4410 NEW RIVER COMMUNITY ACTION	FY21 2ND QTR	2ND QTR ALLOCATION	7,125.75
			ACCOUNT TOTAL	7,125.75 *
5664	VA TELECOMMUNICATIONS INI 40 CITIZENS TELEPHONE COOPERA	VATI GRANT 2020	VATI GRANT FC-001	348,018.67
			ACCOUNT TOTAL	348,018.67 *
6038	REGIONAL JAIL PAYMENT 22640 NEW RIVER VALLEY REGIONAL	220	PROF SERVICES	40,969.50
			ACCOUNT TOTAL	40,969.50 *
6058	BRAIN INJURY SERVICES 40010 BRAIN INJURY SERVICES	FY21 1ST QTR	1ST QTR ALLOCATION	250.00
			ACCOUNT TOTAL	250.00 *

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MAJOR# ACCT#	VENDOR NUMBER	VENDOR NAME	INV#	DESCRIPTION	AMOUNT
6067	37810	BLUE RIDGE HERITAGE CONTR BLUE RIDGE HERITAGE, INC.	FY21 2ND QTR	2ND QTR ALLOCATION	625.00
				ACCOUNT TOTAL	625.00 *
6086		DRUG COURT COSTS			
	420	APPALACHIAN POWER	533505834	OCT20 AKERS STREET	116.71
	420	APPALACHIAN POWER	533506389	OCT20 LOCUST STREET	37.20
	11890	FLOYD-FLOYD COUNTY PSA	635	OCT20 AKERS STREET	60.67
	42949	LINEBERRY ENTERPRISES LLC	DEC20	RENT	400.00
	43021	OMNI PROPERTIES 2 LLC	DEC20	RENT AKERS STREET	850.00
				ACCOUNT TOTAL	1,464.58 *
6091		FLOYD LIVESTOCK & COUNTY			
	43130	FLOYD LIVESTOCK & COUNTY F	3	2ND QTR ALLOCATION	625.00
				ACCOUNT TOTAL	625.00 *
				MAJOR TOTAL	400,353.00 **
083010		***COOPERATIVE EXTENSION PROGRAM***			
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804	OCT20 PHONE SERVICE	94.84
				ACCOUNT TOTAL	94.84 *
6016		MASTER FINANCIAL EDUCATIO			
	43223	LAURA OLIVER	NOV20	OLIVER DVD PLAYER/REIMBURSE	30.00
				ACCOUNT TOTAL	30.00 *
				MAJOR TOTAL	124.84 **
403230		***EMERGENCY MEDICAL SERVICES***			
3310		REPAIRS			
	31730	NATIONAL BANK	BELCHER	OCT20 MISC HARDWARE	16.50
	42831	FLOYD AUTO PARTS	469275	STT LAMPS	95.98
	42840	B & S AUTOMOTIVE SERVICE	0038191	OIL CHANGE, LABOR	380.92
	42840	B & S AUTOMOTIVE SERVICE	0038288	TIRES, MT/BAL, LABOR	1,165.39
	42840	B & S AUTOMOTIVE SERVICE	0038734	MEDIC 1 HEADLIGHT	79.03
	42840	B & S AUTOMOTIVE SERVICE	0038791	TIRE ROTATION, DR TR	744.83
	42924	FLOYD AUTO PARTS	470639	PX BLUE THREADLOCKER	26.47
				ACCOUNT TOTAL	2,509.12 *
3320		MAINTENANCE SERVICE CONTR			
	42847	PLM EQUIPMENT SERVICES, IN	21411	PREV MTNCE SERVICE	1,521.69
	43070	ALADTEC INC	2020-3230	SUBSCRIPTION SERVICE	3,600.00
				ACCOUNT TOTAL	5,121.69 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804	OCT20 PHONE SERVICE	13.87
				ACCOUNT TOTAL	13.87 *
6001		OFFICE SUPPLIES			
	2050	NEW RIVER OFFICE SUPPLY	013242-00	PRINTER CARTRIDGE	66.99
				ACCOUNT TOTAL	66.99 *
6004		MEDICAL AND LABORATORY SU			
	31730	NATIONAL BANK	DEMERS	OCT20 MEDICAL SUPPLIES	17.40
	31730	NATIONAL BANK	DEMERS	OCT20 MEDICAL SUPPLIES	174.60

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
	31730	NATIONAL BANK	DEMERS OCT20	MEDICAL SUPPLIES	140.93
	42833	BOUND TREE MEDICAL, LLC	83824536	MEDICAL SUPPLIES	700.99
	42833	BOUND TREE MEDICAL, LLC	83832989	MEDICAL SUPPLIES	322.90
	42833	BOUND TREE MEDICAL, LLC	83839638	MEDICAL SUPPLIES	69.90
	42833	BOUND TREE MEDICAL, LLC	83841297	MEDICAL SUPPLIES	651.98
	42837	ARC3 GASES	07494812	OXYGEN USP MEDICAL	42.23
	42837	ARC3 GASES	07505780	CYLINDER RENTAL	49.21
	42837	ARC3 GASES	07516190	OXYGEN USP MEDICAL	133.92
	42837	ARC3 GASES	07542609	OXYGEN USP MEDICAL	47.08
				ACCOUNT TOTAL	2,351.14 *
6005		LAUNDRY/JANITORIAL SUPPLI			
	31730	NATIONAL BANK	DEMERS OCT20	MEDICAL SUPPLIES	7.11
	31730	NATIONAL BANK	DEMERS OCT20	MEDICAL SUPPLIES	8.42
				ACCOUNT TOTAL	15.53 *
6008		GASOLINE			
	11850	CLARK GAS & OIL	OCT20-2	REGULAR/DIESEL	1,183.12
				ACCOUNT TOTAL	1,183.12 *
6014		OTHER OPERATING SUPPLIES			
	1670	PROFESSIONAL COMMUNICATION	178648	KNOB KIT, BATTERY	41.55
	40550	RAM SOFTWARE SYSTEMS, INC	13228	AIM SAAS	500.00
				ACCOUNT TOTAL	541.55 *
				MAJOR TOTAL	11,803.01 **
				FUND TOTAL	1,774,958.74

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
032030	**FIRE AND RESCUE FUND**				
3202	FIRE DEPARTMENT OPER. AND				
	420	APPALACHIAN POWER	WILLIS LT OCT20	FIREHOUSE LIGHT	17.56
	420	APPALACHIAN POWER	532943194 OCT20	LOCUST ST FIRE STA	204.61
	420	APPALACHIAN POWER	574040803 OCT20	LOCUST GROVE FIRE	145.29
	420	APPALACHIAN POWER	783521223 OCT20	GREASY CRK FIRE	106.39
	420	APPALACHIAN POWER	784132227 OCT20	187 FIREHOUSE	180.94
	420	APPALACHIAN POWER	785315230 OCT20	WILLIS PUMP	9.12
				ACCOUNT TOTAL	663.91 *
8110	CAPITAL OUTLAY: ST4 INTER				
	2310	FLOYD COUNTY VOLUNTEER	10/26/20	STATION #2 PROJECT	10,000.00
				ACCOUNT TOTAL	10,000.00 *
				MAJOR TOTAL	10,663.91 **
				FUND TOTAL	10,663.91

MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
042030	**SOLID WASTE**				
3140	LANDFILL MONITORING				
	340	DRAPER ADEN ASSOCIATES	2020100556	PROJECT 5963-37	2,340.60
				ACCOUNT TOTAL	2,340.60 *
3310	REPAIRS AND MAINTENANCE				
	370	VIA'S TRUCK & TRACTOR REPA	0023949	'16 PETE, SERVICE	1,059.33
	370	VIA'S TRUCK & TRACTOR REPA	0024027	'11 MACK REPAIR	503.55
	370	VIA'S TRUCK & TRACTOR REPA	0024045	'05 GMC REPAIR	84.60
	370	VIA'S TRUCK & TRACTOR REPA	0024069	CAT REPAIR/SERVICE	594.95
	42678	LAWRENCE EQUIPMENT	RCE-105372	SKID STEER REPAIR	1,026.38
	42805	EXCEL TRUCK GROUP	1313449R	MASTER PIPE, CLAMP	325.74
	42831	FLOYD AUTO PARTS	471304	SOCKETS, MOTOR OIL	72.97
	42909	BUFFALO MOUNTAIN AUTO REPA	12986	GMC REPAIRS/SVC	1,688.63
	42909	BUFFALO MOUNTAIN AUTO REPA	12987	BATTERY	152.95
	42909	BUFFALO MOUNTAIN AUTO REPA	13009	EXP REPAIR	118.83
	42970	JOHNSON FAMILY CHRYSLER DO	5037038	KEY	6.00
				ACCOUNT TOTAL	5,633.93 *
5110	ELECTRICAL SERVICE				
	420	APPALACHIAN POWER	LFILL LT OCT20	OUTDOOR LIGHT	9.91
	420	APPALACHIAN POWER	533505157 OCT20	LANDFILL	194.41
				ACCOUNT TOTAL	204.32 *
5230	TELEPHONE				
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	212.07
				ACCOUNT TOTAL	212.07 *
5415	DEBT SERVICE/INTEREST FOR				
	42888	SKYLINE NATIONAL BANK	NOV20 9971979	LOAN 9971979	419.60
				ACCOUNT TOTAL	419.60 *
6008	GAS, OIL, ETC.				
	70	CLARK GAS AND OIL CO.	U0250030	ROAD DSL EXEMPT	651.10
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	137.05
	70	CLARK GAS AND OIL CO.	U9120013	ROAD DSL EXEMPT	666.26
	70	CLARK GAS AND OIL CO.	U9120035	ROAD DSL EXEMPT	670.40
	70	CLARK GAS AND OIL CO.	914171	LPG DELIVERY	31.96
	11850	CLARK GAS & OIL	OCT20-3	REGULAR FUEL	45.90
	31730	NATIONAL BANK	THOMPSON OCT20	FUEL	15.20
				ACCOUNT TOTAL	2,217.87 *
6014	OTHER OPERATIONAL SUPPLIE				
	290	CINTAS	4065498950	UNIFORMS	138.12
	290	CINTAS	4066265556	UNIFORMS	122.82
	290	CINTAS	4067158985	UNIFORMS	128.72
	390	FARMERS SUPPLY CORP.	A247993	MISC ITEMS	7.48
	390	FARMERS SUPPLY CORP.	B217850	KEY BLANKS, MISC	30.58
	42991	WINZER	6738276	MISC GEAR	292.53
	42991	WINZER	6743130	MISC SUPPLIES	183.75
				ACCOUNT TOTAL	904.00 *
6021	GRAVEL, STONE				
	42771	SALEM STONE	72198	STONE/TRANSFER STA	260.28
				ACCOUNT TOTAL	260.28 *

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MAJOR#	VENDOR	VENDOR	INV#	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
6023		CONTRACT SERVICES/HAULING			
	26980	OUTHOUSE TOILET RENTALS	7771	PUMPED LEACH TANKS	275.00
	36910	NEW RIVER RESOURCE AUTHORI	OCT20	TRASH HAULING	34,610.56
	36970	THOMPSON TRUCKING, INC	88371	TRASH HAULING	17,670.50
	36970	THOMPSON TRUCKING, INC	88412	TRASH HAULING	898.50
				ACCOUNT TOTAL	53,454.56 *
				MAJOR TOTAL	65,647.23 **
042040		**RECYCLING**			
3400		TIRE DISPOSAL TRANSPORTAT			
	43038	FRONTLINE LOGISTICS INC	FCTS-18	OUTGOING TIRES	2,872.35
				ACCOUNT TOTAL	2,872.35 *
5110		ELECTRIC SERVICE			
	420	APPALACHIAN POWER	533505158 OCT20	RECYCLE CENTER	324.69
				ACCOUNT TOTAL	324.69 *
5230		TELEPHONE			
	40	CITIZENS TELEPHONE COOPERA	2804 OCT20	PHONE SERVICE	13.87
				ACCOUNT TOTAL	13.87 *
6008		GAS/PROPANE/KEROSENE			
	70	CLARK GAS AND OIL CO.	U0250030	ROAD DSL EXEMPT	28.51
	70	CLARK GAS AND OIL CO.	U9120012	REG GAS EXEMPT	84.76
	70	CLARK GAS AND OIL CO.	U9120013	ROAD DSL EXEMPT	29.17
	70	CLARK GAS AND OIL CO.	U9120035	ROAD DSL EXEMPT	29.36
	70	CLARK GAS AND OIL CO.	914167	LPG DELIVERY	623.22
	70	CLARK GAS AND OIL CO.	914175	LPG DELIVERY	52.17
				ACCOUNT TOTAL	847.19 *
6014		COLLECTION BAGS, ETC.			
	31730	NATIONAL BANK	RYAN OCT20	REGISTRATION FEE	5.00
				ACCOUNT TOTAL	5.00 *
				MAJOR TOTAL	4,063.10 **
				FUND TOTAL	69,710.33

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MAJOR#	VENDOR	VENDOR	INVT	DESCRIPTION	AMOUNT
ACCT#	NUMBER	NAME			
031400	**E911**				
3160	Mapping/Addressing				
	30770 KING-MOORE, INC		3878	GIS BILLING	1,995.50
				ACCOUNT TOTAL	1,995.50 *
3175	TRUNK LINE MO CHARGE/CITI				
	38030 VERIZON		OCT20 911	FLOYD COUNTY 911	11.16
				ACCOUNT TOTAL	11.16 *
3310	Repairs/Maintenance				
	1670 PROFESSIONAL COMMUNICATION		178645	BATTERY PACK	320.00
				ACCOUNT TOTAL	320.00 *
3320	MTN CONTRACTS/ALL SYSTEMS				
	1670 PROFESSIONAL COMMUNICATION		178543	QUARTERLY CONTRACT	4,347.29
	43073 INTRADO LIFE & SAFETY SOLU		5044174	YR 2 MTNC - NODE B	2,712.78
	43073 INTRADO LIFE & SAFETY SOLU		5044175	YR 2 MTNC - NODE A	11,803.68
				ACCOUNT TOTAL	18,863.75 *
5230	TELEPHONE				
	40 CITIZENS TELEPHONE COOPERA		2804 OCT20	PHONE SERVICE	681.05
	34410 CITIZENS TELEPHONE COOP		02100911S20306	MONTHLY ACCESS CHGS	708.89
				ACCOUNT TOTAL	1,389.94 *
8112	ROAD SIGN MAINTENANCE				
	36110 JZ SIGNS		3673	E911 ROAD SIGNS	71.59
				ACCOUNT TOTAL	71.59 *
8116	WIRELESS DATA BASE COSTS				
	43096 U.S. BANK EQUIPMENT FINANC		428302087	500-0603029-000	56.49
				ACCOUNT TOTAL	56.49 *
				MAJOR TOTAL	22,708.43 **
				FUND TOTAL	22,708.43

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MAJOR#	VENDOR	VENDOR			
ACCT#	NUMBER	NAME	INVM	DESCRIPTION	AMOUNT
022010					
8001		COMMONWEALTH ATTORNEY DRU			
	28501	VERIZON WIRELESS	9861900478	WIRELESS	322.63
	28501	VERIZON WIRELESS	9863985744	WIRELESS	267.97
				ACCOUNT TOTAL	590.60 *
				MAJOR TOTAL	590.60 **
				FUND TOTAL	590.60
				TOTAL DUE	1,878,632.01

Approved at meeting of _____ on _____

Signed _____
Title _____ Date _____

b.a.



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

October 14, 2020

Terri Morris, County Administrator
Floyd County, Virginia
P. O. Box 218
Floyd, VA 24091

Re: Floyd County Children's Services Act (CSA) Audit Findings

Dear Ms. Morris:

On September 16, 2020, the Office of Children's Services (OCS) issued an interim report regarding the self-assessment validation audit of the Floyd County CSA program (Report # 37-2020). The report is considered "interim" as the COVID-19 public health emergency precluded completion of components of the full audit that require on-site file reviews. These will be completed at a later date as the situation permits.

The self-assessment validation conducted by the OCS auditor did not concur with the conclusion reported by the Floyd County Community Policy and Management Team (CPMT) that no significant observations of non-compliance with CSA statutes, policies of the State Executive Council for Children's Services (SEC), or internal control deficiency existed.

Specific findings are:

- CSA state pool funds were utilized in lieu of eligible Title IV-E foster care funds (two clients). This is in violation of §2.2-5211 of the Code of Virginia requiring that participating CSA agencies continue to be responsible for providing services within the agency's scope of responsibility and funded separately from the (CSA) state pool.

This finding falls into Level Three under State Executive Council for Children's Services Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act) and therefore is subject to denial of funds on the first such occurrence. The state share of funds for this finding is \$3,080.26.

- CSA pool funds were utilized to pay for foster care maintenance during a period when a foster child was not in a properly licensed/approved foster home, as they were in the hospital. The foster parents should not have received the maintenance payments during this time.

This finding falls into Level Three under State Executive Council for Children's Services Policy 4.7 and therefore is subject to denial of funds on the first such occurrence. The state share of funds for this finding is \$1,314.51.

- Duplicate adjusting entries for disallowed Title IV-E expenditures were made resulting in an overpayment of CSA state pool funds.

This finding falls into Level Three under State Executive Council for Children's Services Policy 4.7 and therefore is subject to denial of funds on the first such occurrence. The state share of funds for this finding is \$1,341.72.

The denial by the Office of Children's Services of financial reimbursement (\$5,736.49) may be appealed through the CSA Dispute Resolution process established in SEC Policy 3.4, which may be located at the following web address: https://www.csa.virginia.gov/content/doc/CSA_Policy_Manual_2019_revision.pdf. A copy of the policy is attached to this letter. To initiate the appeal process, notice must be received by this office within 45 calendar days of receipt of this letter (no later than December 4, 2020).

The Floyd County Community Policy and Management Team (CPMT) has indicated concurrence with the substance of the audit findings and submitted a Quality Improvement Plan. OCS Audit staff will monitor implementation of that Plan.

Please accept my appreciation for the cooperation of the Floyd County CSA Coordinator and CPMT Chair throughout this review period.

Should you have any questions about this communication, please contact me by phone at 804-662-9082 or via e-mail, scott.reiner@csa.virginia.gov.

Sincerely,



Scott Reiner
Executive Director

cc: Stephanie Pfeil, Floyd County CSA Coordinator
Cynthia Ryan, Floyd County CSA Fiscal Agent
Chad Alls, Floyd County CPMT Chair
Maris Adcock, CSA Business and Finance Manager
Stephanie Bacote, CSA Audit Program Manager

4.7 RESPONSE TO AUDIT FINDINGS WITH REGARD TO THE CHILDREN'S SERVICES ACT

4.7.1 PURPOSE

To provide guidance to the Office of Children's Services (OCS) and improve consistency and transparency for localities when the OCS Executive Director is carrying out his or her duties under the State Executive Council for Children's Services (SEC) Policy 4.6 (Denial of Funds) in responding to OCS audit noncompliance findings by local Children's Services Act (CSA) programs.

4.7.2 AUTHORITY

Section 2.2-2648 of the *Code of Virginia* authorizes the SEC, paraphrased in relevant part, to do the following:

- (i) Establish interagency programmatic and fiscal policies which support the purposes of CSA (subdivision D (3))
- (ii) Provide for dispute resolution procedures for administrative actions that support the purposes of the CSA (subdivision D (4));
- (iii) Provide for the administration of necessary functions that support the work of the OCS (subdivision D (6));
- (iv) Establish and oversee the operation of an informal review and negotiation process with the OCS Executive Director and a formal dispute resolution procedure before the SEC, to include formal notice and an appeals process, should the Executive Director or SEC find, upon a formal written finding, that a community policy and management team (CPMT) failed to comply with any provision of CSA (subdivision D (19)); and
- (v) Deny state funding to a locality, in accordance with (iv) in this section, where the CPMT fails to provide services that comply with CSA and other applicable statutes or policies (subdivision D (20)).

Section 2.2-2649 of the *Code of Virginia* authorizes the OCS to:

- (i) Develop and provide for the consistent oversight for program administration and compliance with state policies and procedures (subdivision B (3));
- (ii) Provide an informal review and negotiation process pursuant to § 2.2-2648 D (19); and
- (iii) Implement, in collaboration with participating state agencies, policies, guidelines and procedures adopted by the State Executive Council (subdivision B (7)).

4.7.3 DEFINITIONS

"Audit" means a review by OCS employees of a local CSA program's policies, procedures, and practices through interview, observation, and the review of documentation to determine compliance, in whole or in part, with the requirements of a state or federal laws and regulations, including the applicable Appropriation Act provisions, or policies promulgated by the SEC or the participating agencies of the CSA, that govern or direct the operations of local CSA programs.

"Audit cycle" means the three-year period in which OCS conducts routinely scheduled audits of all localities in the Commonwealth.

"Case specific finding" means a noncompliance finding emerging from an expenditure of CSA state pool funds for an individual child and/or family.

"Noncompliance finding" means a finding made by the Executive Director of the Office of Children's Services that a CPMT, in its implementation of the CSA program, has not complied with the provisions of the Children's Services Act (§§ 2.2-5200 et seq.), the policies of the State Executive Council, any state or federal law pertaining to the provision of services pursuant to the CSA, the applicable provisions of the Appropriation Act, or any policies promulgated by the participating state agencies (as identified in § 2.2-2648(B)) pertaining to the services funded pursuant to the CSA. There are three levels of noncompliance findings as outlined herein. A finding of non-compliance shall provide the basis for the "formal written finding as described in § 2.2-2648 (D) (19)."

"Participating agencies" means any of the child-serving agencies required by § 2.2-5205 to serve on the Community Policy and Management Team and to implement the CSA in a locality.

"Repeat or subsequent violation" means a locality, in two successive audit cycles, violates the same policy, regulatory, or statutory requirement (e.g., failure to complete the CANS assessment). Repeat or subsequent findings will typically occur on the next regularly scheduled audit.

4.7.4 NONCOMPLIANCE LEVEL FINDINGS

The subsection delineates three levels of noncompliance findings as defined above. The parameters and examples provided in each level are not exhaustive but illustrative and shall guide OCS in determining into which level any noncompliance finding is categorized based on the noncompliance finding's similarity to the general parameters and specific examples provided below.

4.7.4.1 Level Three Noncompliance Finding

A. *General Parameters:* Audit findings in this category are case specific and occur when CSA state pool funds have been reimbursed when the expenditure is not authorized by statute, regulation, or policy.

B. *Examples of Level Three Specific Noncompliance Findings:*

1. The child and/or family are ineligible for CSA funding per §§ 2.2-5211 and 2.2-5212 of the *Code of Virginia* or documentation of eligibility (e.g., an Individualized Education Program [IEP] or a Child in Need of Services [CHINS] eligibility determination) was not available for review during the audit.
2. Use of CSA funding for services for which another appropriate federal or state funding source was available.
3. Services were not recommended by a Family Assessment or Planning Team (FAPT) or Multidisciplinary Team (MDT) in accordance with § 2.2-5208 (8) and/or an Individual and Family Service Plan (IFSP) was not developed, except where a local CPMT policy allows such expenditures to be exempt from FAPT or IFSP requirements (e.g., "maintenance only" foster care or IEP-mandated placements) in accordance with § 2.2-5208 (4).
4. The funding of services was not authorized by the CPMT as required by § 2.2-5206 (9).
5. Violations of statutes, regulations, or policies of the participating agencies in the provision of services, such as:
 - a. Payment for Enhanced Foster Care Maintenance when the Virginia Department of Social Services' (VDSS) Virginia Enhanced Maintenance Assessment Tool (VEMAT) policy was not followed;
 - b. Title IV-E funding was denied due to error; or
 - c. The local DSS used an unapproved/unlicensed foster home placement.
6. Services were within the scope of responsibility of another agency as specified in the statutes, regulations, policies, and/or guidance of a participating agency (e.g., services to students with disabilities provided in the public school setting; administrative costs of a local DSS such as paternity testing, routine drug screening of biological parents where the VDSS has allocated funds for that purpose, or legal services related to prosecuting child abuse and neglect; case management by a local DSS for youth committed to the Department of Juvenile Justice (DJJ));
7. The service provider did not meet licensing requirements for the specific service (e.g., behavioral health providers or other providers [LCPA, day care] requiring licensure by VDSS).

8. The use of a non-Medicaid provider, when the child and/or family were Medicaid eligible, and there is no substantiation that a Medicaid provider was unavailable or inappropriate in accordance with Item 285, section D. of the Appropriation Act.
9. Failure to refund to CSA recoveries made against previously claimed costs (e.g., child support collections, Title IV-E recoveries, SSI, or retroactive Medicaid payments for services).
10. Failure to correct erroneous expenditure reports that require adjustments to CSA match rate categories.
11. Claiming reimbursement for expenditures after September 30 which were incurred in the previous fiscal year in violation of SEC Policy 4.5.2.

4.7.4.2 Level Two Noncompliance Finding

A. *General Parameters:* Findings in this category are case specific and involve a violation of an applicable statute, regulation, or policy but, had the requirements been followed, would have been eligible for reimbursement through state pool funds. Findings may be mitigated by corrective action already implemented on a case-specific basis (e.g., FAPT or CPMT action was not timely made but was taken in a reasonable time thereafter).

B. *Examples of Specific Level Two Noncompliance Findings:*

1. Assessments with the mandatory uniform assessment instrument (i.e., CANS) are not completed in accordance with § 2.2-2648 (11), 2.2-5212 (A), and SEC Policy 3.6.
2. The CPMT did not have the child-specific documentation required under SEC Policy 3.5 (Records Management) or to demonstrate eligibility for CSA funded services per § 2.2-5212 and/or SEC Policy 4.1.
3. There was missing, incomplete, or inaccurate financial documentation (e.g., purchase orders, invoices, or vendor contracts) but enough documentation to determine that the service was eligible for state pool fund reimbursement per SEC Policy 3.5 and Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).

4.7.4.3 Level One Noncompliance Finding

A. *General Parameters:* Audit findings in this category are *not* case specific but represent failure to meet administrative and operational standards required statutory, regulatory, or policy requirements.

B. *Examples of Specific Level One Noncompliance Findings:*

1. The CPMT's policies and/or practices do not comply with § 2.2-5206 and Item 285 of the Appropriation Act.

2. The CPMT does not have documentation of long-range community planning and utilization management activities per § 2.2-5206 (4).
3. CMPT and FAPT membership does not meet statutory requirements per § 2.2-5205 and § 2.2-5207.
4. Statements of Economic Interest for designated CPMT and FAPT members are not completed in compliance with § 2.2-5205 and § 2.2-5207.
5. The CPMT's fiscal controls (e.g., separation of purchasing and payment authority) do not meet the Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).
6. CSA-related information technology security controls (e.g., users sharing accounts or passwords) do not meet Information Technology policy SEC-501 promulgated by the Virginia Information Technology Agency (VITA).
7. The locality failed to properly reconcile CSA reimbursement requests with other fiscal systems per Audit Standards promulgated by Virginia Department of Accounts Agency Risk Management and Internal Control Standards (ARMICS).

4.7.5 REVIEW OF FINDINGS BY OCS

The OCS Executive Director shall review (i) the audit report; (ii) any response, including corrective actions and quality improvement plans from the locality, (iii) the recommendation of the auditor(s); and (iv) any OCS internal staff review prior to responding to the noncompliance finding. After such review, the OCS Executive Director shall issue a written response describing the findings made and action to be taken.

4.7.6 RESPONSES TO NONCOMPLIANCE FINDINGS

4.7.6.1 Response to Level Three Noncompliance Findings

The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the noncompliant state pool fund reimbursements upon the first and any repeat or subsequent Level Three Noncompliance Finding.

4.7.6.2 Response to Level Two Noncompliance Findings

- A. *First Level Two Noncompliance Finding*: The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Level Two Noncompliance Finding.
- B. *Repeat Level Two Noncompliance Finding*: The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the state pool funds on any repeat or subsequent Level Two Noncompliance Finding as follows:

1. On repeat or subsequent findings of noncompliance, state pool funds will be recovered in proportion to the percentage of the audit sample found to be noncompliant (i.e., if 20% of the number of cases in the audit sample are found non-compliant, recovery will be 20% of the total amount found in violation for that issue), with a minimum recovery of 10% of the amount of funds found as noncompliant.
2. On a third repeat finding of noncompliance, state pool funds will be recovered at 100% of the amount found in noncompliance.

4.7.6.3 Response to Level One Noncompliance Findings

- A. *First Level One Noncompliance Finding:* The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Level One Noncompliance Finding.
- B. *Repeat or subsequent Level One Noncompliance Finding:* The OCS Executive Director shall temporarily deny state pool fund reimbursements on any repeat or subsequent instance of a Level One Noncompliance finding until a corrective action plan is submitted and implemented. (For noncompliance findings related to required membership on FAPT or CPMT, documentation of reasonable and ongoing efforts to meet the requirements will be considered as implementation of corrective action.)
- C. *Corrective Action Plan Compliance:* Once a local CSA program is substantially in compliance with all applicable requirements of a Level One Noncompliance Finding resulting in suspension of state pool fund reimbursements, all funds will be retroactively released and new requests for reimbursement will be approved.

4.7.7 APPEAL OF OCS RESPONSE

The CPMT may appeal the findings and action taken by the Executive Director of OCS in accordance with SEC Policy 3.4 (Dispute Resolution Process).

4.7.8 ANNUAL REPORT TO THE STATE EXECUTIVE COUNCIL

The OCS Executive Director shall annually report to the SEC a summary of the year's audits, audit findings, and any remedial actions taken.

4.7.9 POLICY REVIEW

This policy will be subject to annual review by the SEC Finance and Audit Committee to determine whether there are necessary modifications that should be recommended to the findings in each Noncompliance Finding Level.

3.4 Dispute Resolution Process (Adopted December 19, 2013)

3.4.1 Appealable Actions; Parties; Venue; Written Decisions

- (a) Administrative actions that may be appealed through the dispute resolution process are:
1. Denial, in whole or in part, by the OCS of financial reimbursement for expenditures incurred by a community policy and management team pursuant to COV § 2.2-2648(D)(20); and
 2. Request by the OCS for the recoupment of prior reimbursement provided to a CPMT, pursuant to COV § 2.2-2648(D)(20).
- (b) Only a CPMT can file an appeal. Appeals are not available to clients of CSA services or to any subgroup of the CPMT, including any member agency or individual member.
- (c) All hearings and meetings related to appeals shall be held in the Richmond, Virginia area. Informal hearings may be held at an alternate location as agreed to by all parties.
- (d) The terms of any final case decision by the OCS or the Council, as signed by it, rendered at the informal or formal stages of the Appeal Process shall be served upon the CPMT by mail unless service otherwise made is duly acknowledged by them in writing. The signed originals shall remain in the custody of the OCS as public records; and they, or facsimiles thereof, together with the full record or file in every case shall be made available for public inspection or copying except (i) so far as the OCS may withhold the same in whole or part for the purpose of protecting individuals mentioned from personal embarrassment, obloquy, or disclosures of a private nature including statements respecting the physical, mental, moral, or financial condition of such individuals or (ii) for trade secrets or, so far as protected by other laws, other commercial or industrial information imparted in confidence.
- (e) The CPMT shall be entitled to be represented by counsel at all hearings and meetings related to appeals.

3.4.2 Appeal Process

- (a) Written finding. Upon receipt by the CPMT of a formal written notice from the Executive Director of OCS which communicates a finding by the Executive Director requiring action pursuant to subsection 3.4.1(a), and the basis for such finding, a local CPMT shall have the right to appeal such finding and action.
- (b) Request for Reconsideration. Within 45 calendar days of issuance of the formal written notice from the Executive Director, a CPMT appealing such finding and action may file a written Request for Reconsideration with the Executive Director stating its intention to appeal the finding and action and the reasons why the CPMT claims the finding and action are not appropriate. If the formal written notice from the Executive Director is delivered to the CPMT by regular mail, 3 calendar days shall be added to the time in which the CPMT must respond. The Request for Reconsideration shall also include a request for the informal conference pursuant to subsection 3.4.2(c). The CPMT may waive its right to the informal conference and submit a Notice of Appeal requesting a formal hearing before the Council pursuant to subsection 3.4.2(d). The Notice of Appeal shall include a statement of the

finding and/or action by the Executive Director being appealed and a brief statement of the reasons why the CPMT claims the finding and/or action are not appropriate.

(c) Informal conference.

1. The informal conference shall be held within 15 business days of the Executive Director's receipt of the Request for Reconsideration unless both parties agree in writing to hold the informal conference at a later date.
2. The purpose of the informal conference is to allow the CPMT to present, and the Executive Director to consider, any additional facts and reasons providing the basis for the CPMT's appeal of the written findings and action by the Executive Director.
3. The CPMT shall have the right to (i) receive reasonable notice thereof, (ii) appear in person and to be represented by counsel, (iii) have other witnesses appear for the informal presentation of factual data, argument, or proof related to the matter, (iv) have notice of any contrary fact basis of information in the possession of the OCS that can be relied upon in making an adverse decision, and (v) be informed, briefly and generally in writing, of the factual or procedural basis for a decision in any case prior to the commencement of the informal conference.
4. The OCS may, in its decision, rely upon public data, documents or information only when OCS has provided all parties with advance notice of its intent to consider such public data, documents or information. This requirement shall not apply to OCS's reliance on administrative precedent.
5. The Executive Director shall have the right to have counsel for the informal conference.
6. The CPMT shall have the right and option to submit any documentation to support its case prior to, during, and/or at any time subsequent to the informal conference and prior to the rendering of the Executive Director's written determination.
7. Within 30 business days following the conclusion of the informal conference, or the receipt by the Executive Director of all relevant documents or exhibits, whichever is later, the Executive Director shall render a final decision. The parties may agree in writing to extend this period of time.
8. In the event the Executive Director who issued the written notice of finding and action is unable to conduct the informal conference or issue a written determination following the informal conference due to sickness, disability, or termination of their official capacity with the OCS, the timeframe provisions herein shall commence from the date that either alternate OCS personnel are assigned to the matter or a new proceeding is conducted, if necessary, whichever is later. The OCS shall provide notice within five calendar days to the CPMT of any such inability or incapacity of the Executive Director that necessitates a replacement or a new proceeding.
9. The CPMT may contest the final decision of the Executive Director by submitting to the OCS a written Notice of Appeal requesting a formal hearing before the Council within 30 calendar days of the issuance of the Executive Director's final decision. If the Executive Director's final decision is delivered to the CPMT by regular mail, 3 calendar days shall be added to time in which the CPMT must respond. If the OCS does not receive such a Notice of Appeal within this time period, the CPMT shall be deemed to accept the final decision of the Executive Director and shall immediately

comply therewith. The Notice of Appeal shall include a statement of the finding and/or action by the Executive Director being appealed and a brief statement of the reasons why the CPMT claims the finding and/or action are not appropriate.

(d) Formal hearing.

1. Within 5 business days of receipt by the Executive Director of the Notice of Appeal submitted by a CPMT, the Executive Director shall contact the CPMT chair to schedule a mutually agreeable date for the formal hearing and to establish guidelines for the receipt of documentation supporting the Notice of Appeal.
2. In all such formal proceedings all parties shall be entitled to be accompanied by and represented by counsel, to submit oral and documentary evidence and rebuttal proofs, to conduct such cross-examination as may elicit a full and fair disclosure of the facts, and to have the proceedings completed and a decision made. The burden of proof shall be upon the CPMT. The presiding officer at the proceedings may (i) administer oaths and affirmations, (ii) receive probative evidence, exclude irrelevant, immaterial, insubstantial, privileged, or repetitive proofs, rebuttal, or cross-examination, rule upon offers of proof, and oversee a verbatim recording of the evidence, (iii) hold conferences for the settlement or simplification of issues by consent, (iv) dispose of procedural requests, and (v) regulate and expedite the course of the hearing.
3. The Council shall conduct the formal hearings and the Chair of the Council shall serve as presiding officer. The decision of the Council shall be final and shall be made in writing in the form of a Final Order of Disposition. The Final Order of Disposition shall include:
 - a. written findings of fact;
 - b. conclusions of law or policy;
 - c. rationale for its conclusion, including the identification of any documents or policies upon which the conclusion was made; and
 - d. the corrective action plan and/or any repayment plan.
4. Timetable for decision
 - a. The decision of the Council shall be rendered within 30 calendar days of the formal hearing. If the Council fails to render a decision within 30 calendar days of the date of the formal hearing, the decision is deemed to be in favor of the CPMT.
 - b. The provisions of subsection 4(a) notwithstanding, if a quorum of the Council is unable to be met at the time the Council makes its decision due to a member's sickness, disability, or termination of their official capacity with the Council, then the timeframe provisions of subsection 4(a) shall be reset and commence from the date that either new board members are assigned to the matter or a new proceeding is conducted if needed, whichever is later. The OCS shall provide notice within five business days to the CPMT of any incapacity of the Council members that necessitates a replacement or a new proceeding.



Floyd County Department of Social Services

120 West Oxford Street – Building A-2

P.O. Box 314

Floyd, Virginia 24450

Telephone: (540) 745-9316 Facsimile: (540) 745-9325

J. Chad Alls, Director

October 28, 2020

Commonwealth of Virginia
Office of Children Services
Attention: Scott Reiner, Executive Director
164 Santa Rosa Road
Suite #137
Richmond, VA 23229-5008

Dear Mr. Reiner,

Please accept this correspondence as written notice of the Floyd County Community Policy and Management Team's (CPMT) request to appeal/reconsider one of three level three findings made after the completion of the self-assessment audit of the Floyd County CSA program (Report #37-2020). As outlined in your letter to Terri Morris, Floyd County Administrator, dated October 14, 2020 (of which I was copied):

"CSA pool funds were utilized to pay for foster care maintenance during a period when a foster child was not in a properly licensed/approved foster home, as they were in the hospital. The foster parents should not have received the maintenance payments during this time. This finding falls into Level Three under State Executive Council for Children's Services Policy 4.7 and therefore is subject to denial of funds on the first such occurrence. The state share of funds for this finding is \$1,314.51".

The Floyd County CPMT requests an informal conference pursuant to subsection 3.4.2 (c) of the Children's Services Act Policy Manual believing the above noted finding and action are inappropriate for the following reasons:

1. The child involved in this case entered foster care on 06/13/2019 when the biological parents signed a Permanent Entrustment with the Floyd County DSS. This was after the foster child was born on 06/08/2019 and remained in the hospital due to pre-birth exposure to methamphetamine, amphetamine, benzodiazepine and opiate. Due to after-birth affect and withdrawals, the foster child was placed on morphine and placed in the Pediatric Intensive Care Unit of the hospital. Additionally, a diagnosis of failure to thrive was made with a feeding tube being necessary to sustain and build the foster child's nutrition. A foster/adoptive family was identified on 06/14/2020, at which time the foster family began visiting the foster child in the hospital with one foster parent remaining at the hospital, 24/7, throughout the foster child's stay. This level of supervision and support was necessary due to the severity of the foster child's diagnoses and the specialized trained needed by the foster parents in preparation for the foster child's eventual release. Additionally, as the biological parents of the foster child had signed a Permanent Entrustment, the foster parents were using this time to bond and form healthy attachments with the foster child while away from the home setting. Furthermore, testimony presented at a subsequent court hearing in July 2019,



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J. Chad Alls, Director

from the foster child's appointment GAL, indicated the foster child had overcome/survived serious health deficits due, in part, to the foster parents' dedication and time spent throughout the hospital stay.

2. When considering the justifications made in reason #1, the Floyd County DSS Family Services Specialist case manager requested reimbursement from FAPT and CPMT (through CSA funds) for the foster parents' time utilized for care during the months of June and July 2019. It was at this time the state's share of \$1,314.51 was approved and expended. When coding this expense, the Floyd County CSA Coordinator utilized the category of "maintenance", believing this was the most appropriate coding category.
3. During the Floyd County CSA self-assessment audit, it was indicated that while the state share of \$1,314.51 was not an allowable expense under the category of "maintenance", the expenditure would be considered "allowable" under the coding category of "other" with the service being specified as "specialized training and care". The CSA auditor also provided subsequent training to the Floyd County CSA Coordinator to prevent the recurrence of future coding mistakes.
4. It is the understanding of the Floyd County CPMT that the \$1,314.51 expenditure would have been considered an allowable expense if only coded under a different category. This, coupled with the fact that the error in coding was the result of a training issue, the Floyd County CPMT respectfully believes this level three finding should be reconsidered. As additional training has now been provided to an already competent and dedicated CSA Coordinator, the Floyd County CPMT feels the denial of funds that would otherwise have been approved would be a penalty based solely on a reasonable and unintentional error.

Please accept my appreciation on behalf of the Floyd County CPMT for any reconsideration for which this correspondence may allow. Additionally, please let me know if you have any questions or require additional information.

The Floyd County CPMT looks forward to your response.

Regards,

J. Chad Alls

Floyd County CPMT Chair/Director, Floyd County DSS

cc: Terri Morris, Floyd County Administrator
Cynthia Ryan, Floyd County CSA Fiscal Agent
Stephanie Pfeil, Floyd County CSA Coordinator
Maris Adcock, CSA Business and Finance Manager
Stephanie Bacote, CSA Audit Program Manager

6.c.

WSC Development, LLC
959 Conner Grove Rd SW
Willis, VA 24380

October 29, 2020

Floyd County Board of Supervisors
120 West Oxford Street
P.O. Box 218
Floyd, VA 24091

RE: Beautification of Legacy Linens Property

Dear Board Members:

WSC Development, LLC (WSC) has acquired the property located on the corner of Parkview Rd NE and Needmore Ln NE in Floyd across from Legacy Linens. WSC will be developing the property into a small residential neighborhood. The Floyd County Planning Commission, Floyd County Public Service Authority and the Virginia Department of Transportation have approved the plans. WSC has begun to clear the land and expect to begin construction in late 2020.

Floyd County owns the property on which Legacy Linens operates. The Legacy building, while functional, would benefit from an investment in landscaping.

WSC proposes that a row of Leyland Cypress be planted in the spring of 2021 in the grass strip along the Parkview Rd section of the Legacy building (see Exhibit 1). This would provide a visual screen of the building, create more green space in Floyd and mitigate any noise pollution stemming from current and future operations in the county owned building. This would also add value to the development of the WSC property. As such, WSC would purchase and deliver the plants to the location. WSC respectfully requests that the Board of Supervisors approve the county to be responsible for planting, watering and otherwise maintaining the plants.

WSC appreciates the Board's consideration of this proposal.

Sincerely,



Craig Chancellor

WSC Development LLC, Member

Email: craig@thomaswallre.com

Cell: 540-239-5222

Exhibit 1 WSC Development LLC Proposal 10/29/20

A row of Leyland Cypress to be planted on Floyd County property Tax Map No. 43-172A along Parkview Rd NE (see blue line below).



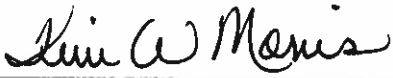
6.d.

**NOTICE OF PUBLIC HEARING
PROPOSED ORDINANCE PROVIDING RELIEF FOR OPERATORS OF
SHORT-TERM RENTAL OF REAL PROPERTY BY WAIVING
REGISTRATION FEES**

Pursuant to Section 15.2-1427 of the Code of Virginia and the amendments thereto, the Floyd County Board of Supervisors will conduct a public hearing on November 17, 2020 at 9:30 a.m., or as soon thereafter as possible, in the Board Room of the County Administration Building, 120 West Oxford Street, Floyd, VA. The purpose of the Public Hearing is to give the citizens of Floyd County the opportunity to comment on a proposed ordinance to temporarily waive or reduce the fees for registration of short-term rentals offered within Floyd County, due to the reduced demand resulting from the COVID-19 pandemic. The ordinance would provide temporary relief for renewal registration of such rentals for a period of one year and would provide that upon the expiration of such period the re-registration fee of \$50 would be lowered to \$25 without further action of the Board. A copy of the proposed ordinance may be reviewed in the Office of the County Administrator, 120 West Oxford Street, Floyd, VA, Monday – Friday, 8:00 a.m.-4:30 p.m. or provided in hard copy or electronic format by calling or writing to the County Administrator at 540/745-9300 or tmorris@floydcova.org

Due to the public health threat posed by the COVID-19 coronavirus pandemic, current guidance by the Governor of Virginia and the Virginia Department of Health on social distancing and public gatherings, the meeting may occur via electronic means, or, if by physical attendance, the in-person gathering size may be limited. The meeting will be streamed live via Internet and any Floyd County citizen wishing to submit comments may do so and they will be entered into the official minutes of the Floyd County Board of Supervisors and read by the Chair or designee at the Board Meeting.

BY THE ORDER OF THE FLOYD COUNTY BOARD OF SUPERVISORS

ATTEST 

Terri W. Morris
County Administrator

Advertise: October 29, 2020
November 5, 2020

**AN ORDINANCE PROVIDING RELIEF FOR OPERATORS OF
SHORT-TERM RENTAL OF REAL PROPERTY
BY WAIVING REGISTRATION FEES**

WHEREAS, the Floyd County Board of Supervisors (the "Board") recognizes the challenges faced by businesses throughout Floyd County in responding to the COVID-19 pandemic, including but not limited to those in the business of offering rentals of real property on a short-term basis; and,

WHEREAS, the Board recognizes that although the pandemic may have reduced traffic to such businesses, the need remains for short-term rentals to maintain registration in order to ensure compliance with health and safety regulations, transient occupancy taxes and all other applicable requirements for businesses operating within the County.

NOW, THEREFORE, Pursuant to authority granted by § 15.2-983 of the Code of Virginia, 1950, as amended, after public hearing duly advertised and conducted, **BE IT HEREBY ORDAINED** by the Board of Supervisors of Floyd County, Virginia, that the fee for renewals of registrations contained in Section 46-400(b) of the Floyd County Code is hereby reduced to zero dollars (\$0.00) for all renewal registrations of short term rentals when renewed after the adoption of this Ordinance and before September 30, 2021, and provided that such renewal registration does not involve a change to the properties registered. As of October 1, 2021, all renewal registrations for short term rentals shall require a registration fee of Twenty-Five Dollars (\$25.00)

For all new registrations of short-term rentals, including the registration of new properties by an existing registrant, and for renewal registrations involving changes to the properties registered, the fee shall remain \$50.00.

This ordinance shall be effective upon adoption.

This Ordinance was duly adopted this _____ day of _____, 2020.

Member	Vote	
	Aye	Nay
Joe D. Turman	_____	_____
Jerry W. Boothe	_____	_____
Lauren D. Yoder	_____	_____
Justin Coleman	_____	_____
Linda DeVito Kuchenbuch	_____	_____

I, TERRI MORRIS, HEREBY ATTEST THAT THIS IS A TRUE AND ACCURATE COPY OF SAID ORDINANCE.

TERRI MORRIS
County Administrator



FLOYD COUNTY PUBLIC SCHOOLS
140 Harris Hart Road NE
Floyd, VA 24091
Telephone: (540) 745-9400 FAX: (540) 745-9496

6.g.

November 9, 2020

Mr. Joe D. Turman, Chairman
Floyd County Board of Supervisors
P.O. Box 218
Floyd, VA 24091

Dear Mr. Turman:

The Floyd County School Board requests the following revised revenue appropriation be made to the 2020-2021 school budget.

Type of Transaction	Source	Current Appropriation	Amount of Change	New Appropriation
Revenue	Federal Funds	\$ 1,868,758.00		\$ 1,868,758.00
	State Funds	\$ 13,012,307.00		\$ 13,012,307.00
	Other Funds	\$ 595,067.00	\$ 64,698.21	\$ 659,765.21
	County Funds Operational	\$ 7,604,080.00		\$ 7,604,080.00
	County Funds Capital Outlay	\$ -		\$ -
	County Funds Debt Service	\$ 889,311.00		\$ 889,311.00
	County Funds Capital Improvement Fund	\$ 56,580.30		\$ 56,580.30
	Total Revenues for all Categories	\$ 24,026,103.30	\$ 64,698.21	\$ 24,090,801.51

Changes that constitute this request are revenue changes from the following source:

Other Funds:

\$64,698.21: These funds are an insurance property damage check for water damage sustained to Check Elementary School.

I greatly appreciate your support of this request. Should you have any questions, please do not hesitate to contact me for assistance.

Sincerely,

John F. Wheeler, Ed. D.
Division Superintendent



FLOYD COUNTY PUBLIC SCHOOLS

140 Harris Hart Road NE

Floyd, VA 24091

Telephone: (540) 745-9400 FAX: (540) 745-9496

November 9, 2020

Mr. Joe D. Turman, Chairman
Floyd County Board of Supervisors
P.O. Box 218
Floyd, VA 24091

Dear Mr. Turman:

The Floyd County School Board requests the following revised expenditure appropriation be made to the 2020-2021 school budget.

Type of Transaction	Category	Current Appropriation	Amount of Change	New Appropriation
Expenditures	Instructional	\$ 15,170,938.50		\$ 15,170,938.50
	Administration	\$ 1,007,565.00		\$ 1,007,565.00
	Transportation	\$ 1,847,018.00		\$ 1,847,018.00
	Debt Service	\$ 889,311.00		\$ 889,311.00
	Facilities	\$ -		\$ -
	Operation & Maintenance	\$ 2,655,248.30	\$ 64,698.21	\$ 2,719,946.51
	Technology	\$ 1,269,019.50		\$ 1,269,019.50
	School Food	\$ 1,187,003.00		\$ 1,187,003.00
	Total Expenditures	\$ 24,026,103.30	\$ 64,698.21	\$ 24,090,801.51

Changes that constitute this request are expenditure changes from the following source:

Operation & Maintenance:

\$64,698.21: These funds are an insurance property damage check for water damage sustained to Check Elementary School.

I greatly appreciate your support of this request. Should you have any questions, please do not hesitate to contact me for assistance.

Sincerely,

John F. Wheeler, Ed. D.
Division Superintendent

Revealing Potential and Realizing Dreams

**Karla Turman, Subdivision Agent
120 West Oxford Street
P O BOX 218 FLOYD VA 24091
PHONE: 540-745-9300 FAX: 540-745-9305**

Note: Leading Numbers
represent the # of tracts
created.

October 2020 Plats

1 – Lot Subdivision, Tax Map # 9-85 (66.408 acres); New parcel 5.708 acres to be acquired by James E. Stevenson, Jr. and Angela M. Stevenson, and remainder being 60.7 acres. Property of Donny H. Stevenson Revocable Trust, Sharon F. Young, and James E. Stevenson, Jr., located on Secondary Route 610 (Daniels Run Rd NE) in Locust Grove Magisterial District on survey dated July 24, 2020, Job # 4986 by L. J. Quesenberry (2 sheets).

1 - Family Subdivision, Tax Map # 56B-2-3 (±37.32 acres); “New Lot A” 5.000 acres to be conveyed to Amber L. Quinn, and remainder being ±32.32 acres. Property of David M. Quinn and Emma L. Quinn, located off of Secondary Route 615 (Haycock Rd) in the Court House Magisterial District on survey dated September 25, 2020, Job # 20201214 by Neil Avery Martin.

2 - Family Subdivision and Lot Line Revision, Tax Map # 41-2 (15.370 acres) and Tax Map # 41-2I (3.430); New parcel “Tract 1” being a portion of Tax Map # 41-2 and a portion of Tax Map # 41-2I 1.5879 acres to be conveyed to Janiah H. Allen; New parcel “Tract 2” being a portion of Tax Map # 41-2 1.2552 acres to be conveyed to Lucy B. Lamanna; remainder of Tax Map # 41-2 being 12.9235 acres; and remainder of Tax Map # 41-2I being 3.0333 acres. Property of Janiah H. Allen and Lucy B. Lamanna, located on Secondary Route 688 (Music Rd NW) in the Alum Ridge Magisterial District on survey dated September 23, 2020, Job # 172-15 by John D. Lewis.

1 - Family Subdivision, Tax Map # 10-114 (4.1009 acres); New Tract “A” 2.8172 acres to be conveyed to Donald E. Jacobs and Serena L. Jacobs, and remainder being 1.2837 acres to be retained by Serena L. Jacobs. Property of Luann Zimmerman and Serena L. Jacobs, located on Secondary Route 649 (Conner Rd NE) in the Locust Grove Magisterial District on survey dated September 30, 2020, Job # 186-20 by John D. Lewis.

2 –Agricultural Subdivision and Lot Line Revision, Tax Map # 36-97 (77.275 acres) and Tax Map # 36-103B (13.012 acres); New parcel “Tract 1” 25.149 acres, being a portion of Tax Map # 36-97 and # 36-103B; New parcel “Tract 2” 41.168 acres, being a portion of Tax Map # 36-97; new acreage for Tax Map # 36-103B being 23.971 acres. Property of Phillips & Turman Tree Farms, located on Secondary Route 754 (Macks Mountain Rd NW) in Indian Valley Magisterial District on survey dated September 23, 2020, Job # 4523A by L. J. Quesenberry (2 sheets).

Lot Line Revision, Tax Map # 17-4C (17.600 acres) and Tax Map # 17-4F (13.215 acres); New acreages being Tax Map # 17-4C 15.010 acres and Tax Map # 17-4F 15.505 acres. Property of

David S. Wiley and Mary P. Wiley, located on Secondary Route 614 (Lovell Rd) in the Little River Magisterial District on survey dated October 9, 2020, Job # 9154 by D. Jeffrey Scott.

1 – Lot Subdivision, Tax Map # 77-34 (52.21 acres); “New Tract” being 2.29 acres and remainder being 49.92 acres. Property of Christian and Robin Conrad, located on Secondary Route 758 (Buffalo Mountain Rd) in Burks Fork Magisterial District on survey dated August 27, 2020, Job # C190106-B by Brock L. Bowman.

Lot Line Revision, Tax Map # 69-46 (128.102 acres), Tax Map # 69-46A (1.880 acres), and Tax Map # 69-47 (2.385 acres); New acreages being Tax Map # 69-46 126.901 acres, Tax Map # 69-46A 2.385 acres, and Tax Map # 69-47 3.086 acres. Property of Anthony V. Gallimore, Gerald W. Gallimore, and Vaughn Valley Farms LLC, located on Secondary Route 784 (Burks Fork Rd SW) in the Burks Fork Magisterial District on survey dated October 9, 2020, Job # 4456 by L. J. Quesenberry.

Lot Line Revision, Tax Map # 49-85 (36.039 acres) and Tax Map # 49-105 (40.035 acres); New acreages being Tax Map # 49-85 21.028 acres and Tax Map # 49-105 55.046 acres. Property of John A. and Linda I. Franklin and Eric E. Berg, located on Secondary Route 757 (Hylton Rd NW) and Secondary Route 622 (Indian Valley Post Office Rd NW) in the Indian Valley Magisterial District on survey dated September 24, 2020, Job # 4996A by L. J. Quesenberry.

6 – Standard Subdivision, Tax Map # 43-171 (3.4715 acres). New parcels being “New Tract 1” 0.4211 acres, “New Tract 2” 0.3727 acres, “New Tract 3” 0.4211 acres, “New Tract 4” 0.4224 acres, “New Tract 5” 0.4237 acres, and “New Tract 6” 1.4170 acres. Property of WSC Development, LLC, located on Secondary Route 748 (Parkview Dr NE) and Secondary Route 693 (Needmore Ln NE) in the Court House Magisterial District on survey dated October 20, 2020, Job # 144-20 by John D. Lewis.

Plat approved by the Planning Commission on October 20, 2020

Lot Line Revision, Tax Map # 67-39A (36.365 acres), Tax Map # 67-50D (12.51 acres), Tax Map # 67-50H (8.054 acres), and Tax Map # 67-50 (2.000 acres); New acreages being Tax Map # 67-39A (42.134 acres), Tax Map # 67-50D (1.466 acres*), Tax Map # 67-50H (10.924 acres), and Tax Map # 67-50 (4.405 acres). Property of Nora Anne Cochran Smith, Sean Edwin Cockram, James E. Cockram, Cathy F. Cockram, Richard A. Griffith, and Betty C. Griffith, located on Discontinued Secondary Route 615 (Griffith Ln SE) in the Court House Magisterial District on survey dated October 12, 2020, Job # 3961E by L. J. Quesenberry. (2 sheets)

****Nora Anne Cochran Smith, property owner of Tax Map # 67-50D, conveyed portions of her land to immediate family members, allowing her to retain a parcel of less than 2 acres.***

Lot Line Revision, Tax Map # 67-50I (1.062 acres) and Tax Map # 67-50H (8.163 acres); New acreages being Tax Map # 67-50I 1.171 acres and Tax Map # 67-50H 8.054 acres. Property of Nina Loretta Battle (aka Nina L. Griffith), James E. Cockram, and Cathy F. Cockram, located on Discontinued Secondary Route 615 (Griffith Ln SE) in the Court House Magisterial District on survey dated October 12, 2020, Job # 3961-Battle by L. J. Quesenberry.

Lot Line Revision, Tax Map # 61-83 (12.872 acres) and Tax Map # 61-81 (± 15.99 acres); New acreages being Tax Map # 61-83 13.123 acres and Tax Map # 61-81 ± 15.74 acres. Property of William R. Frey, Candance L. Frey, and John A. Shelor, located on U.S. Route 221 (Floyd Hwy S) in the Burks Fork Magisterial District on survey dated September 9, 2020, Job # 4606B by L. J. Quesenberry.

October 2020 Plats of Record

78.011 acres. Tax Map # 48-62. Property of Phillips & Turman Tree Farms, located on Secondary Route #619 (Windy Ridge Rd) in the Indian Valley Magisterial District on survey dated September 23, 2020, Job # 4142E by L. J. Quesenberry (2 sheets).

19.488 acres. Tax Map # 48-61. Property of Phillips & Turman Tree Farms, located on Secondary Route #619 (Windy Ridge Rd) in the Indian Valley Magisterial District on survey dated September 17, 2020, Job # 4142F by L. J. Quesenberry.

58.392 acres. Tax Map # 48-60. Property of Phillips & Turman Tree Farms, located on Secondary Route #619 (Windy Ridge Rd) in the Indian Valley Magisterial District on survey dated September 17, 2020, Job # 4142G by L. J. Quesenberry.

32.2632 acres. Tax Map # 72-33. Property of Gary L. Wood, Karen A. Linenkugel-Wood, and Kaitlyn Morgan Wood, located on Secondary Route #805 (Emmanuel Rd SW) in the Burks Fork Magisterial District on survey dated October 20, 2020, Job # 234-20 by John L. Lewis.

82.259 acres total. Tax Map # 72-33. 11.550 acres located north of Secondary Route 619 (Horse Ridge Rd) and adjoining Secondary Route 631 (Sumpter Rd SW) and 68.804 acres located south of Secondary Route 619 (Horse Ridge Rd) and adjoining Secondary Route 631 (Duncan Valley Rd). Property of Marilyn Phillips Duncan, Reta Phillips Faris, and Colette Phillips Donnell to be acquired by Timothy L. Cox and Elizabeth Q. Cox. Indian Valley Magisterial District on survey dated October 16, 2020, Job # 5006 by L. J. Quesenberry. (The plat shows there being 2 sheets, which is incorrect per surveyor).

Subdivision Agent Report

Year: 2020	Agricultural	Family	Utility Lots, Lot or Standard Subdivisions	Cemetery	Total Lots Created	Subdivision Total Acreage	Lot Line Revision Plats	Plat/Parcel of Record	Number of Surveys Signed	Plat Fees Collected
January	0	0	1	1	2	60.628	2	3	7	\$260.00
February	0	1	2	0	3	104.333	2	7	12	\$350.00
March	0	2	0	0	2	105.574	5	6	11	\$510.00
April	0	3	1	0	4	312.649	3	4	10	\$230.00
May	0	3	0	0	3	90.613	2	5	9	\$300.00
June	0	3	1	0	4	124.507	1	7	11	\$420.00
July	0	4	3	0	7	105.083	4	7	13	\$790.00
August	1	5	4	0	10	416.087	4	5	13	\$970.00
September	1	1	4	1	7	231.470	5	2	13	\$755.00
October	2	4	8	0	14	269.167	8	5	18	\$1,350.00
November	0	0	0	0	0		0	0	0	
December	0	0	0	0	0		0	0	0	
Y-T-D Total	4	26	24	2	56	1,820.111	36	51	117	\$5,935.00

Year: 2019	Agricultural	Family	Utility Lots, Lot or Standard Subdivisions	Cemetery	Total Lots Created	Subdivision Total Acreage	Lot Line Revision Plats	Plat/Parcel of Record	Number of Surveys Signed	Plat Fees Collected
January	2	0	1	0	3	80.563	4	4	6	\$340.00
February	0	1	1	0	2	122.291	2	4	4	\$270.00
March	0	0	0	0	0	0.000	3	2	3	\$180.00
April	0	1	0	0	1	39.731	3	6	4	\$250.00
May	1	0	0	0	1	93.400	3	4	8	\$350.00
June	1	0	1	0	2	99.190	0	4	2	\$120.00
July	1	3	6	0	10	151.570	3	5	6	\$700.00
August	2	2	6	0	10	413.970	3	2	9	\$790.00
September	0	2	0	0	2	133.610	4	4	7	\$340.00
October	0	0	3	0	3	39.008	4	5	11	\$390.00
November	2	2	0	0	4	266.735	3	5	10	\$370.00
December	0	3	0	0	3	186.525	1	2	6	\$280.00
Y-T-D Total	9	14	18	0	41	1,626.593	33	47	76	\$4,380.00

Year: 2018	Agricultural	Family	Utility Lots, Lot or Standard Subdivisions	Cemetery	Total Lots Created	Subdivision Total Acreage	Lot Line Revision Plats	Plat/Parcel of Record	Number of Surveys Signed	Plat Fees Collected
January	0	4	4	0	8	321.870	4	5	9	\$640.00
February	1	0	0	0	1	41.339	7	6	8	\$560.00
March	0	0	1	0	1	19.500	1	5	2	\$120.00
April	0	3	10	0	13	230.360	4	10	9	\$1,110.00
May	0	5	0	0	5	111.634	3	0	7	\$460.00
June	0	0	2	0	2	34.984	4	1	6	\$360.00
July	6	2	1	0	9	290.920	0	0	5	\$600.00
August	0	2	1	0	3	50.276	1	3	4	\$240.00
September	2	3	0	0	5	270.189	3	3	7	\$440.00
October	0	3	0	0	3	88.039	2	3	3	\$200.00
November	3	1	0	0	4	229.057	6	2	10	\$680.00
December	3	1	1	0	5	206.746	4	6	8	\$760.00
Y-T-D Total	15	24	20	0	59	1,894.914	39	44	78	\$6,170.00

RESOLUTION ON SMALL PURCHASE PROCEDURES

Be it resolved by the Board of Supervisors of County of Floyd as follows:

1. This policy is hereby approved by the County and effective on the ____ day of _____, 2020 pursuant to Section 2.2-4303(G) of the Virginia Code, and is adopted to provide for the fair and equitable treatment of all persons involved in small public purchasing by the County, to maximize the purchasing value of public funds in such procurement and to provide safeguards for maintaining a procurement system of quality and integrity.

2. The County Administrator is hereby designated as the Purchasing Agent of the County for purposes of procurements made under this policy.

3. All purchases shall be made upon receipt of a Purchase Order and confirmation of available funds.

4. The Small Purchase Procedures in this policy apply only to procurement of:

- a) single or term contracts for the following, provided that the aggregate sum of all phases is not expected to exceed \$50,000:
 - (i) goods;
 - (ii) services other than professional services; and
 - (iii) non-transportation-related construction; and
- b) contracts for professional services if the aggregate or the sum of all phases is not expected to exceed \$50,000.

5. For any purchase under this Policy, excepting professional services, price shall be considered, but need not be the sole determining factor in evaluating purchase.

6. All quotations and a brief explanation of the reason for the selection of a vendor should be documented to the file.

7. Small Purchase Procedures shall be as follows:

- a) **Goods/Services Less than \$5000** -- Individual County Departments have the authority to make direct purchases of items within the department's approved budget from vendors of choice, upon informal solicitation of quotes or informal price comparison from more than one vendor. Overall value shall be considered.
- b) **Goods/Services/Non-transportation Construction \$5001--\$15,000** -- Individual County Departments will obtain at least three price quotations from vendors by telephone

or in writing before making purchases. The County Administrator must sign off on such purchase orders.

- c) **Goods/Services/Non-transportation Construction \$15,001--\$30,000** -- The Purchasing Agent or his/her designee will obtain three written price quotations before making a purchase. For transportation-related construction, this provision applies only to single or term contracts where the aggregate sum of all phases is not expected to exceed \$25,000.

- d) **Goods/Services/Non-transportation Construction \$30,001 -- \$50,000** -- The Purchasing Agent or his/her designee will obtain written price quotations from four (4) or more vendors.

8. For All Goods or Services non-Transportation Construction, or Professional Services Over \$50,000 or for transportation-related construction where the aggregate sum of all phases is expected to exceed \$25,000, the Purchasing Office will undertake formal procedures for competitive negotiation or competitive sealed bidding, in compliance with the provisions of the Virginia Public Procurement Act as amended.

County Administrator

Approved by the Board of Supervisors,
_____, 2020

ABSTRACT of VOTES

T.d.

Cast in FLOYD COUNTY, VIRGINIA
at the 2020 November General Election held on November 03, 2020 for,

President and Vice President

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED (IN FIGURES)

Donald J. Trump - Republican	6225
Joseph R. Biden - Democratic	3004
Jo Jorgensen - Libertarian	147
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	32
Total Number of Overvotes for Office	4

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the President and Vice President.

Given under our hands this 26th day of November, 2020



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Acting Secretary

ABSTRACT of VOTES

Cast in FLOYD COUNTY, VIRGINIA
at the 2020 November General Election held on November 03, 2020 for,

Member United States Senate

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED (IN FIGURES)

Daniel M. Gade - Republican	5908
Mark R. Warner - Democratic	3407
Total Write-In votes [From Write-Ins Certifications] [Valid Write-Ins + Invalid Write_ins = Total Write In Votes]	13
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member United States Senate.

Given under our hands this 9th day of November, 2020



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Acting Secretary

ABSTRACT of VOTES

Cast in FLOYD COUNTY, VIRGINIA
at the 2020 November General Election held on November 03, 2020 for,

Member House of Representatives

District: 09

NAMES OF CANDIDATES ON THE BALLOT

TOTAL VOTES RECEIVED
(IN FIGURES)

H. Morgan Griffith - Republican

6979

Total Write-In votes [From Write-Ins Certifications]
[Valid Write-Ins + Invalid Write_ins = Total Write In Votes]

845

Total Number of Overvotes for Office

2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member House of Representatives.

Given under our hands this 9th day of November, 2020



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Acting Secretary

ABSTRACT of REFERENDUM VOTES

Cast in FLOYD COUNTY, VIRGINIA
at the 2020 November General Election held on November 03, 2020 for,

Constitutional Amendment #1

Should the Constitution of Virginia be amended to establish a redistricting commission, consisting of eight members of the General Assembly and eight citizens of the Commonwealth, that is responsible for drawing the congressional and state legislative districts that will be subsequently voted on, but not changed by, the General Assembly and enacted without the Governor's involvement and to give the responsibility of drawing districts to the Supreme Court of Virginia if the redistricting commission fails to draw districts or the General Assembly fails to enact districts by certain deadlines?

Yes

No

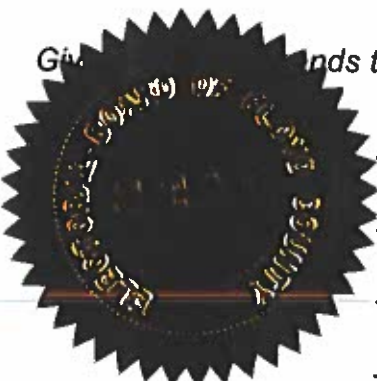
QUESTION RESPONSE

TOTAL VOTES RECEIVED (IN FIGURES)

Total YES votes	5984
Total NO votes	2924
Total Number of Overvotes for Question	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Given and signed this 9th day of November, 2020



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Secretary, Electoral Board

ABSTRACT of REFERENDUM VOTES

Cast in FLOYD COUNTY, VIRGINIA
at the 2020 November General Election held on November 03, 2020 for,

Constitutional Amendment #2

Should an automobile or pickup truck that is owned and used primarily by or for a veteran of the United States armed forces or the Virginia National Guard who has a one hundred percent service-connected, permanent, and total disability be free from state and local taxation?

Yes
 No

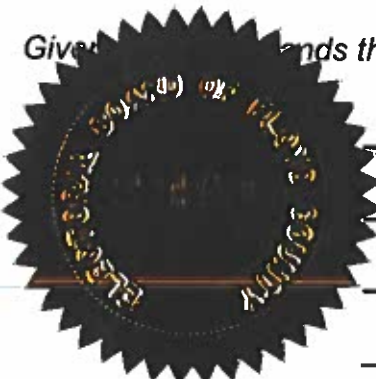
QUESTION RESPONSE

TOTAL VOTES RECEIVED (IN FIGURES)

Total YES votes	8276
Total NO votes	932
Total Number of Overvotes for Question	3

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 03, 2020, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the proposed referendum.

Given and signed this 9th day of November, 2020



[Signature], Chairman
[Signature], Vice Chairman
[Signature], Secretary
[Signature], Secretary, Electoral Board

Cynthia Ryan
Asst COUNTY ADMINISTRATOR

**FLOYD COUNTY BOARD OF SUPERVISORS
LEGISLATIVE RECOMMENDATIONS FOR THE 2020 GENERAL ASSEMBLY
DECEMBER 10, 2019**

FINANCE

- Equal Taxation Authority – Counties should be granted the same authority that Cities and Towns currently have to enact local taxes such as the cigarette tax, admissions tax, transient occupancy tax and meals tax without the requirement for a referendum.
- Funding of State Mandated Positions – Floyd County requests that the General Assembly meet its full funding obligations for constitutional officers and any other State mandated positions.
- Regional Jails – The General Assembly should amend and/or approve a State budget that will currently and in the future increase jail per diems in order to fully fund local and regional jails.
- Implementation of Medicaid Expansion – Full State funding should be provided for the local costs associated with Medicaid expansion, including local eligibility workers and case managers.
- Sales/Use Taxes – Revisions should be completed to address modern patterns of consumption, such as on-line purchases. Any statutory changes enacted in light of the Supreme Court decision eliminating the requirement for physical presence for collection of sales and use taxes must include the ability for local option sales taxes to be collected from remote sellers in addition to State sales taxes.

ECONOMIC DEVELOPMENT/PLANNING

- Floyd County supports continued Federal and State funding and technical assistance for infrastructure investments and economic development programs as effective means for enhancing business development in the Commonwealth. We encourage economic development policies that bolster local and regional development efforts. This would also include the provision of adequate funding for the Commonwealth Opportunity Fund; Agriculture and Forestry Industries Development Fund (AFID) and operations of the Virginia Economic Development Partnership.
- Truck Access – Floyd County requests assistance for improved truck access in and around the Town of Floyd, particularly to the Floyd County Commerce Park. Improved access is also requested from both Interstates 81 and 77.
- Affordable and Workforce Housing – Floyd County supports maintaining Federal and State funding and appropriate incentives to assist localities in fostering affordable housing, as well as workforce housing for employees such as teachers and first responders.

EDUCATION

- Education Funding – The Virginia General Assembly should fully fund the cost of public education including the Standards of Quality (SOQ), teacher salaries, required support staff and functions, as well as capital and maintenance costs. This expected level of State support should not result in financial reductions to other core services.
- Teacher Pension Liability – The Virginia General Assembly is encouraged to take any steps necessary to ensure that the State accounts for its proportional share of all teacher pension liability.
- Funding for Public Libraries – Floyd County recommends strengthening State funding for public libraries to improve childhood literacy and invigorate STEM-focused instruction in schools. We request maintaining the level of funding of financial aid to the library system at levels budgeted for FY19 and FY20.
- Critical Thinking Skills – Floyd County supports changes to educational programs and standards that rely less on standardized testing and more on critical thinking skills.
- Year-End Funds – Floyd County supports the current practice whereby all year-end funds appropriated to the school divisions by the localities revert to the locality, retaining discretion with the governing body to evaluate and approve the reallocation of year-end fund balances.
- Workforce-Ready Students – Floyd County supports changes in curriculum and funding that will increase the number of students leaving the K-12 system with workforce ready credentials.

ENVIRONMENT/AGRICULTURE

- Stormwater Regulations – Communities should continue to be allowed to opt-out of managing any mandated Virginia Stormwater Management Permit Regulations. Counties and communities outside of the Chesapeake Bay Watershed should also be granted the ability to opt out of the entire program.
- Recycling – Floyd County supports the development of additional efforts by the State to develop markets for recycled materials.
- Uranium Mining – Floyd County recommends continuation of the moratorium on uranium mining and milling within the Commonwealth of Virginia.
- Regional Planning Commissions – State funding for Virginia’s planning commissions should be maintained due to the important role that these organizations play in fostering opportunities for regional cooperation and providing critical resources and technical assistance to localities.
- Virginia Cooperative Extension – Floyd County recommends sufficient State funding necessary to support the programs and services provided by the Cooperative Extension Service.
- Floyd County supports funding for, and the complete implementation of, the Virginia Invasive Species Management Plan.

GENERAL GOVERNMENT

- Election Costs – Floyd County supports legislation that would decrease the costs of elections to localities which includes personnel, primaries, voting equipment and voting places. The General Assembly should provide all funding required for optical scan and other voting equipment necessary or mandated. All costs related to the Registrar's Office likewise need to be provided by the State.
- Unfunded Mandates – When legislation with a cost to localities is passed by the Virginia General Assembly the cost of such mandate must be paid for by the State. When the amount of funding for a State mandated program is decreased by the State, then the associated cost should be eliminated. Floyd County strongly opposes the shifting of fiscal responsibility from the State to localities for existing programs.
- Volunteer Rescue and Fire Departments – Floyd County recognizes the importance of rescue and fire training; however, impractical education and training requirements that discourage volunteer service to local communities should be reviewed and potentially eliminated.
- Next Generation 911 (NG911) – Floyd County supports the State's transition to Next Generation 911 (NG911) in a way that does not unfairly burden localities, financially or otherwise.

HEALTH/HUMAN RESOURCES

- Aging/Long-Term Care – Floyd County supports efforts that allow seniors to remain at home in a safe and secure environment. We urge the General Assembly to provide sufficient funding for companion services, in-home services and home delivered meals.
- Comprehensive Services Act – Floyd County requests that CSA policies be established that will prevent the shifting of costs of services for at-risk children to local governments.
- Department of Social Services – The State should provide additional funding to meet the increased workload of local Departments of Social Services, particularly with Medicaid expansion.
- Emergency Medical Transportation – Floyd County supports policies to protect consumers who require air ambulance services. We oppose proposals that would add additional legal and administrative burdens on local first responders regarding decisions about methods of transportation in emergency situations. We do support a policy of providing cost estimates to families before transports because of massive financial burdens being placed on consumers. We also support the Federal government's efforts to regulate costs.
- Mental Health Crises – Floyd County supports continued State funding sufficient to allow Community Service Boards (CSBs) to adequately meet the need of providing services through a community-based system of care. If community-based services are not available, funds should be provided for transportation costs to State facilities.

- Floyd County requests that the Commonwealth continue to bring additional providers in-state, for DSS, CSA and mental health placements, both to reduce costs and to lessen transport times.
- Right to Life – The Floyd County Board of Supervisors affirms the right to life of all human beings and opposes any bills or similar measures that would undermine the value of human life by taking the life of any human being at any stage of their life, without due process of law that is due.

TRANSPORTATION

- Route 8 improvements – Floyd County requests that the State of Virginia/VDoT conduct a scoping and preliminary engineering analysis for improvements to Route 8 in Montgomery County from the Floyd/Montgomery County line to Interstate 81.
- Floyd County strongly supports the re-evaluation of the additional gas tax for Counties along the Interstate 81 corridor. While we believe that improvements are sorely needed, the unfunded mandate should be shared by all localities in Virginia to ensure equality.
- Secondary Roads – Floyd County opposes legislation or administrative initiatives that would transfer to Counties the responsibility for construction, maintenance or operation of new and existing roads. Additional funding is needed in the immediate future for secondary roads, which are vital for economic development for Virginia's Counties. Floyd County supports a requirement upon VDoT to implement a notification plan with the local governing body to establish maintenance priorities.
- Floyd County supports changes to simplify VDoT's Smart Scale process for allocating transportation funds to reduce time and costs to prepare and review applications.
- Floyd County supports a study to examine the causes for declining growth in transportation revenues and to develop recommendations to increase revenue over time to meet increasing demands for new construction and maintenance for existing transportation infrastructure. Such a study must address the secondary road needs of Counties throughout the Commonwealth, as such funding has been vastly reduced over the past ten years.
- Floyd County supports the expansion of authority and discretion of Resident Administrators of VDoT to approve modifications to design standards where appropriate with local needs and also to enact reductions in speed limits from studies performed on roads within their residency area.

These Legislative Recommendations were considered and approved by the Floyd County Board of Supervisors at their regularly scheduled meeting held on December 10, 2019.



Lauren D. Yoder, Chairman
Floyd County Board of Supervisors

Terri Morris

From: Brian Craig
Sent: Wednesday, November 4, 2020 11:26 AM
To: Terri Morris
Subject: FW: Funding Request

From: Gregory P. Winston <gpwinston@nrvj.org>
Sent: Friday, October 30, 2020 7:13 PM
To: Brian Craig <bcraig@floydcova.org>; Joe D. Turman <jturman8@gmail.com>
Subject: Funding Request

Good Evening Sirs,

I am very sorry to disturb you on a Friday evening. I don't expect a response right away. I wanted to reach out and ask if your county has the resources to participate in funding a hazardous duty bonus for my employees using CARES ACT money. As you know, Regional jails are not eligible for those funds and we have not been offered any of the locality's funds to support our staff. I am respectfully asking if your county would be willing to contribute any CARES money to support our staff. I appreciate any consideration.

Thank you sirs!!

Stay safe!!

Greg

Gregory P. Winston, Superintendent
New River Valley Regional Jail
108 Baker Road
Dublin, Virginia 24084
gpwinston@nrvj.org
(o) 540-643-2001
(cell) 540-520-0160
(f) 540-643-2010
www.nrvj.org