



MINUTES

Floyd County Electoral Board Meeting

6 April 2023

Call to Order: 2:02 pm

Attending: Brecc Avellar, Chairman
Becky Howell, Vice Chair
Bob Smith, Secretary
Phyllis Hall, Deputy Registrar
Donna Sweeney, G. R. Staff
Paul Kitchen, Floyd Democratic Party
Amy Ingram, General Registrar

Review and Adoption of Minutes

for Meeting 9 March 2023 on Motion by R. Smith
2nd by B. Howell, adopted by acclamation

Citizens Telephone Consultation:

Met with representatives of Citizens to explore options for accomplishing compliance goals with the new cybersecurity specs from Richmond. We advised them that we will be needing upgrades to service to accommodate future needs, such as the introduction of a new system to succeed VERIS, access to County Website to meet requirement for posting of Electoral Board activities, and development of written Policy and Procedures protocols. We learned that we are no longer under a rigid Sept. First deadline for full compliance, but still need to demonstrate progress. Based on the discussion, Citizens would be able to assist in providing hardware support options, meeting connectivity, system speed and security requirements, but they do not offer system management services. They did advise that they have contacts with several providers experienced in developing Policy and Procedural Plan documentation and training options. On unanimous motion and adoption, the Board initiated establishment of a stand-alone, firewall-protected network with hardware support by Citizens Telephone, and related IT support by a vendor to be determined. We will be continuing discussions and Citizens has offered to begin an assessment of hardware specs, installation options future developmental meetings.

G. R. Report

LESS Checklist Approval: Resubmitted existing checklist, County conversion from the '.org' to '.gov' domain is expected to help us in compliance with the new IT standard.

Budget Request Approval: Budget has been submitted and under review by BOS and County Admin. We will need to set a meeting with the Board to work out details.

Office Space: Good News - The thermostat controlling the temperature in the basement storage room has been located and adjusted. The 2nd floor annex is expected to be fully available for 45-day Early Voting based on consultation with the Sheriff and Court Clerk.

June Primary Election: Pollworker Training will be held in-person with emphasis on End-of-Day Closeout procedures. A mock closeout demo will be setup using envelopes and simulated documents and tabulator tapes by Secretary Smith. On motion by B. Howell, considered June 10th as Training date, after discussion, motion amended to June 3rd and adopted. Methodist Church basement is possible venue, G. R. was authorized to inquire. Expect to be able to retain 8 Pollworkers per Precinct, subject to further consultation. Vice Chair B. Howell will be working with the G. R. on Candidate compliance.

New Business:

Pollworker Party Affiliation: G. R. Ingram advised the Board that we are close to 1/3 of pollworkers declining to declare Party Affiliation. We remain compliant, but the Board will consider incentives for solving this issue.

Small Locality IT Compliance: G. R. Ingram advised that only Patrick County had any interest

G. R. Evaluation: Due by 30 May, Board will take up at next Meeting

VEBA Report: Vice Chair Howell reported on Parliamentary Procedures, Sec. Smith on IT Compliance

Set next Meeting Date: 4 May 2:00 No Further Business, Meeting Adjourned: Motion by Smith, 3:44 pm