

Minutes
Floyd County Board of Supervisors
September 24, 2024

1. Called to Order - Chairman Turman called the meeting to order at 7:00 p.m. or thereafter.

2. Opening Prayer - The opening prayer was offered by Supervisor Cox.

3. Pledge of Allegiance - Deputy County Administrator Chiddo offered the Pledge of Allegiance.

4. Quorum - Dr. Millsaps called the roll. A quorum was found for all Supervisors.

5. Approval of Agenda -

On a motion by Supervisor Boothe and seconded by Supervisor Kuchenbuch and unanimously carried to approve the agenda as presented.

6. Approval of Disbursements -

On a motion by Supervisor Cox seconded by Supervisor Kuchenbuch and unanimously carried to approve disbursements as presented.

7. Approval of minutes -

On a motion by Supervisor Kuchenbuch, Seconded by Supervisor Bechtold and carried to approve the minutes of 09/10/2024.

Supervisor Kuchenbuch - yes
Supervisor Bechtold - yes
Supervisor Boothe - yes
Supervisor Turman - yes
Supervisor Cox - abstain

8. Presentations:

a. Don Thomas, President/COO Wingate Appraisal Service

Mr. Thomas gave the Board an update on the current status of the assessment in the County and gave the expected timeline as follows:

- Initial property visits and the related data entry and proofing are approximately 75% complete. The remainder of the initial property visits and the revisits of the 2024 building permits are projected to be completed by early December.
- Statistical analysis, data edit reports, and final value adjustments will occur early in December.
- Efforts to increase public awareness (news release(s), media posts, and website updates) should begin around mid-November.
- In mid to late December, the County website can be updated with reassessment FAQs, a hearing schedule, and a link GIS sale data layer.
 - At the appropriate time, an online appeal form for the County's website will be made available in PDF format.
- Notices of assessment change will be prepared and mailed in early January 2025.
 - The notice and the County's website will have the Reassessment Office contact information for property owners to make hearing appointments or assessment inquiries.
- Assessor's hearings will be scheduled for the last 2 weeks in January 2025.
- Project wrap-up February 2025.
 - Final assessment reviews from owner appeals.
 - Notice of assessment review prepared and mailed to those property owners appealing their assessment.
 - Prepare "Reassessment Book" including certification and recapitulation. File the original Reassessment Book with Floyd's Clerk of Circuit Court and provide a copy to the Commissioner of the Revenue.
 - Submit a copy of the recapitulation to the Virginia Department of Taxation.

It is noteworthy that the effective date for the reassessment is January 1, 2025. Next month Wingate will petition the Circuit Court Judge requesting a 90-day extension (which is provided for by Virginia Code § 58.1-3257).

Supervisor Kuchenbuch asked if there is a depreciation factor that goes into the assessment. Mr. Thomas explained that they created/constructed a model with things like square footage and then obtained a baseline by applying it to new construction and then revisiting the 50-year-old house and gathering the depreciation from there.

Supervisor Boothe asked how a property is assessed if a property has a, for example, a Tower on it. Mr. Thomas stated the land with the tower would be considered commercial.

9. Public Comment

No Public Comment at this time.

10. Old Business:

a. Animal Control Painting Bid

On motion by Supervisor Bechtold, seconded by Supervisor Cox and carried to approve the bid as presented from Transformation Painting to include option 1.

Supervisor Bechtold – yes
Supervisor Cox – yes
Supervisor Kuchenbuch – no
Supervisor Boothe – no
Supervisor Turman - yes

b. ARPA Fund uses Review and Prioritization

County Administrator Linda Millsaps and Deputy County Administrator Kim Chiddo provided the board with an update on all ARPA expenditures to date, the remaining balances for previously contracted, committed projects, and the importance of having the remainder of ARPA contracted by the end of the year. A complete listing and PowerPoint were presented for their review.

Potential ARPA Uses					
March 2024 Staff Recommendations					
Key Criteria:					
Be a critical need of the county.					
Be a non-recurring expenditure.					
Be something that creates "space" in the FY25 budget					
Addresses a priority already set by the Board					
Project Options	Initial Cost Estimate	Cost Estimate	Other Notes	Expended	Remaining Balance
Existing Expense					
Tyler	\$390,588.00		MUNIS	\$230,269.24	\$160,318.76
1 Reassessment	\$425,000.00	\$ 325,000.00	Assessment total	\$99,000.00	\$226,000.00
2 Furniture/Moving/construction (Admin)	\$ 60,000.00			\$50,607.29	\$0.00
3 Board room and security cameras for administration floor	\$ 50,000.00			\$43,100.57	\$1,000.00
4 2nd Court room	\$ 20,000.00	\$ 18,200.00	Actual cost		
5 Pharmacy – EMS	\$125,000.00			\$64,589.13	
Budget Carry-over Items					
1 Courthouse Roof Replacement	\$200,000.00		Estimate cost		\$200,000.00
2 Floor at the Transfer Station	\$ 97,000.00		Removed from list		
Possible Improvements/Investments					
1 Bus for Parks and Recreation	0,000 - \$100,000		\$50k used, more new		
2 Munis for Commissioner of Revenue and Treasurer			Remove from list		
3 New Ambulance for EMS	50,000 - 400,000		Estimate from EMS		
4 Used EMS Van-Style Ambulance for Citizen Visits			Removed from list		
5 Willis Convenience Center	\$200,000.00			\$3,000.00	\$80,000.00
6 Franklin Pike	\$ 80,000.00		RFP posted	\$67,585.00	
7 Land acquisition and improvement for R	0 - 30,000 X 4sites		3 sites may be cheaper than 20,000		
8 New Emergency Management Vehicle	\$ 69,900.00		Estimate - current in pd	\$64,233.00	
9 Begin shift to owning, rather than leasing vehicles					
10 Playground in Willis at Convenience Center			Because the lot is so sizable this may be an option		
11 Time-limited staff to improve website, set up Everbridge community notification system,					
12 Assist with one-time expenses in the school system.					
13 Amp up tourism efforts outside the town.					
14 Acquire option for land (80 acres) on Hwy	\$ 50,000.00		Suggested by staff		
15 Purchase of County Tahoe	\$ 6,000.00		Current pay off price	\$4,512.52	
16 New Trash Truck	\$430,000.00		Estimate		
17 Additional improvements to the land near the high school					
18 Investment in Rec Park fields (significant lip has developed)					
19 Replace sewer line at the Recreation Pa	\$ 60,000.00				
20 Floyd County share of NRV Housing Tru	\$ 26,530.00	\$ 26,530	5 year commitment	\$132,650.00	
21 Line parking lots	\$ 40,000.00		Mark requested		
22 Bed for old 2011 Ambulance for Mainten	\$ 16,000.00		New Utility Bed, Tires, Batteries, Rear Window - Kevin requested		
23 Floyd County Comprehensive Plan rema	\$ 40,000.00	\$ 40,000			
24 Chief Vehicle for EMS			Currently have a QRV. Requested by Dustin		
Other Outside Requests					
1 PSA - additional \$160k to extend the 221	\$160,000.00		This part of the line has had	\$75,000.00	
2 PSA - Nursing Home pump station	\$100,000.00		In case bids come in high		

				Expended	Remaining Balance
Original Allocation	\$3,059,059.00	FY25 budget	\$ 1,282,601.00	\$834,546.75	\$667,318.76
		FY24 Carryover	\$ 490,540.65		
		FY25 actual	\$ 1,753,141.65	\$834,546.75	\$667,318.76
					\$251,276.14
Key					
		Completed			
		Removed			
		Actual			

A conversation ensued by the board of various projects. Each board member gave a hard copy of their list of priorities to Dr. Millsaps to tally and report on.

11. Closed:

On a motion by Supervisor Boothe and Seconded by Supervisor Kuchenbuch and unanimously carried to enter into closed session under § 2.2-3711 A.1, § 2.2-3711 A.3, and §2.2-3711 A.6.

Supervisor Boothe – yes
Supervisor Kuchenbuch – yes
Supervisor Bechtold – yes
Supervisor Cox – yes
Supervisor Turman – yes

- a. § 2.2-3711 A.1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student, and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively. Board of Equalization and Workers Compensation

- b. § 2.2-3711 A.3 – Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Volunteer Rescue

- c. § 2.2-3711 A.6 - Discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.
Regional Commission Building and PSA

On a motion by Supervisor Kuchenbuch and Seconded by Supervisor Bechtold and unanimously carried, the Board voted to come out of closed session.

Supervisor Boothe – yes
Supervisor Kuchenbuch – yes
Supervisor Bechtold – yes
Supervisor Cox – yes
Supervisor Turman – yes

On a motion by Supervisor Boothe and seconded by Supervisor Cox and unanimously carried, the Board certified that the Board of Supervisors only discussed those matters that they entered into closed session for.

Supervisor Boothe – yes
Supervisor Kuchenbuch – yes
Supervisor Bechtold – yes
Supervisor Cox – yes
Supervisor Turman - yes

On a motion by Supervisor Kuchenbuch, seconded by Supervisor Boothe, however not carried, to apply \$63,000.00 of ARPA funding to the New River Valley Regional Commission purchase of a building in Montgomery County.

Supervisor Kuchenbuch – yes
Supervisor Boothe – yes
Supervisor Bechtold – no
Supervisor Cox – no
Supervisor Turman – no

On a motion by Supervisor Bechtold, Seconded by Supervisor Cox and unanimously carried to approve \$20,466.00 over 20 years to begin in FY26 to the New River Valley Regional Commission for the purchase of a building in Montgomery County.

12. New Business

a. Physical Addressing Criteria

A conversation ensued regarding the current ordinance and the history of the ordinance. Further talk of the restriction of the current ordinance and what the options would be for addressing if changed.

It was suggested that this topic, Physical Addressing Criteria, be tabled to the next Board Meeting on 10/08/2024 and request Kevin Sowers and Mark Bolt to attend to speak on the topic.

b. Annual Retreat

It was suggested that this topic, Annual Retreat, be tabled for the next board meeting on 10/08/2024.

12. Board Time:

Supervisor Cox requested that the Constitutional Officers be invited to the Board Meetings.

Supervisor Kuchenbuch requested a review of the Board of Supervisors Meeting scheduled for November and December in the next Board Meeting on 10/08/2024.

17. Correspondence –

Deputy County Administrator/CFO Chiddo updated the board that there are no documents in correspondence at this time.

13. Administrator Report: Dr. Linda Millsaps, County Administrator.

Dr. Millsaps, County Administrator reviewed the following:

- a. Drive Outdoor Grant
- b. Franklin Pike and Willis Convenient Center
- c. Equipment Committee Scheduling and Membership
- d. Workers Compensation Audit
- e. Financial Audit Update
- f. Agency on Aging – Executive Director Search
- g. Community Foundation Gala
- h. Regional Annual Dinner – Art Center

18. Adjournment:

On a motion by Supervisor Boothe, seconded by Supervisor Cox and unanimously carried for the approval to adjourn the meeting until the next scheduled meeting of 10/08/2024, 8:30 a.m.



Dr. Linda Millsaps, County Administrator



Joe Turman, Chairman