

**BOARD OF SUPERVISORS  
REGULAR MEETING  
MARCH 9, 2021**

At a regular meeting of the Board of Supervisors of Floyd County, Virginia, held on Tuesday, March 9, 2021 at 8:30 a.m. in the Board Room of the County Administration Building thereof;

PRESENT: Joe D. Turman, Chairman; Jerry W. Boothe, Vice Chairman; W. Justin Coleman, Linda DeVito Kuchenbuch, and Lauren D. Yoder, Board Members; Dr. Linda S. Millsaps, County Administrator; Cynthia Ryan, Assistant County Administrator, Tabitha Hodge, Operations Manager to livestream and film the meeting.

Agenda Item 1. – Meeting Called to Order.

Chairman Turman called the meeting to order at 8:30 a.m. with the reading of the handicapping statement.

Agenda Item 2. – Opening Prayer.

The Opening Prayer was led by Supervisor Coleman.

Agenda Item 3. – Pledge of Allegiance.

Chairman Turman led in the Pledge of Allegiance.

Agenda Item 4. – Approval of minutes of February 9, 2021 and February 23, 2021.

On a motion of Supervisor Kuchenbuch, seconded by Supervisor Boothe, and carried, it was resolved to approve the minutes of February 9, 2021 as presented.

Supervisor Coleman – abstain, because not present for the meeting.

Supervisor Kuchenbuch – yes

Supervisor Yoder – yes

Supervisor Boothe – yes

Supervisor Turman – yes

On a motion of Supervisor Coleman, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve the minutes of February 23, 2021 as presented.

Supervisor Coleman – yes

Supervisor Kuchenbuch – yes

Supervisor Yoder – yes

Supervisor Boothe – yes

Supervisor Turman – yes

Agenda Item 5. – Approval of monthly disbursements.

Questions and discussion followed.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve the March 2021 monthly disbursements and additional bills as presented.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 6.a. – Mr. Chad Alls, Director of Floyd County Social Services.

Mr. Alls introduced Ms. Linda Puckett as the new Adult Protective Services Investigator at Floyd County Department of Social Services (DSS).

Ms. Puckett – I will be the Adult Protective Services Investigator. I will also handle legal guardianship, facilitating family partnership meetings, and UAI [Uniform Assessment Instrument] screenings, which are nursing home screenings done with the Department of Health. We get calls from the community or the State hotline about people in the community for which there is a concern. The concern can include people over 60 who are living alone, those who have diminished capacity in thinking and abilities to cook and take care of things. I will go out in the community to meet with people and see what their needs are and what their strengths are. If need be, I will try to set them up with some resources that we have in the community. I will be finding out what resources Floyd has and whether we can reach out to other communities to get the resources Floyd County residents need.

Mr. All – One of the things we are planning to do is address some of the challenges we have here in Floyd County as it relates to Adult Services. One of those being the UAI screenings that we complete for elderly individuals that may need a higher level of nursing home care. The UAI screenings determine whether Medicaid will pay for services within their home to prevent them from having to go into a nursing home. Most individuals would rather stay at home if they can. One of the challenges we see in Floyd County is that even though a person may qualify for services and we have service providers, those providers have difficulty hiring people to work in Floyd. We want to provide more community education and a community forum to get the known need out there to hopefully provide better services to our population, which is aging every day. We have a relatively large population of elderly individuals. When we have individuals, who are no longer able to make decisions on their own, often times we facilitate the guardianship process on behalf of the family. The challenge is locating family and friends willing to step up and take that responsibility. We participate in a regional program of guardians, but there is a huge waiting list for that. Oftentimes attorneys step up and take that role.

Supervisor Yoder – One thing stood out to me on the report. Is it normal for there to be that much of an increase in adult services in the fall and winter?

Mr. Alls – It is not. We have seen an uptick in the number of reports we are seeing and in the complexity of the cases. When we identify someone who has challenges, first we have to work with a medical provider who has to stipulate that the person cannot make their own decisions. Then we have to find someone to act in that responsible role. People don't understand that is a huge responsibility. It is basically taking custody of someone. For example, if there is not a facility to take the incapacitated person, the guardian might have to stay with that incapacitated person until we can locate an appropriate placement for them. I understand the new relief bill passed by Congress includes significant funding for adult services.

Supervisor Kuchenbuch – Do you believe there is a correlation between coronavirus and some of the problems seen by Adult Protective Services?

Mr. Alls – Often times because of coronavirus, services that had been provided to a home were stopped because the worker was no longer comfortable coming or were sick themselves. We may not have received all the referrals that we normally would because service providers were not in the home. For example, when we complete UAI screenings to determine Medicaid eligibility, typically the health nurse and the social worker go into the home to assess the situation. Since COVID began we are doing all of those processes over the phone, so it is difficult to make the assessments when you can't physically see someone and see how they are able to get up out of their chair or how they care for themselves.

Supervisor Kuchenbuch – Do you believe we might have an underestimate of the situation in the County?

Mr. Alls – I do. As things are beginning to open back up and we are able to get back into the homes and people are coming back into the workforce, I see services provided hopefully improving.

Agenda Item 8. – Old/New Business.

On a motion of Supervisor Boothe, seconded by Supervisor Yoder, and unanimously carried, it was resolved to amend the agenda to provide time for Ms. Susan Icove with Floyd Initiative for Safe Housing (FISH) to address the Board.

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Ms. Icove – I am here to ask the County to consider waiving building fees and townhouse review fees for some projects that are going on. While I don't expect it to add up to tens of thousands, every little bit helps. Right now, Habitat for Humanity is getting ready for their Townhome project and will be submitting plans and will need this service. I am requesting the waiver of fees for that specific project. I might as well go for the whole 9 yards and ask the same for the grant we were awarded which has started. Lumber prices have gone up so much that waiving fees will help keep projects on target. In addition, if FISH were to come up with any

projects that needed a building fee, I would ask that you waive those fees as well. Right now FISH has not been going into homes doing critical repair because of COVID. But Habitat has volunteered that their building employees will come to Floyd and service at no cost to us, the homes that we couldn't get to repair. Some of these might need a building permit.

Vice Chairman – Are all of these organizations 501(c)(3)?

Ms. Icové – I don't know if the grant is, but FISH and Habitat are.

Vice Chairman Boothe – The grant would have to be looked at separately anyway.

Ms. Icové – We are trying to keep the Habitat Townhomes in an affordable range of \$130,000 to \$140,000. But in fact, they will cost an additional \$20,000 to \$40,000 in private money. I am trying to help them keep their costs as low as possible.

Supervisor Yoder – I wonder how much in fees we are talking about?

Vice Chairman Boothe – We would have to ask Mr. Bolt for an estimate. That was one reason I mentioned the 501(c)(3). We would need to differentiate between a nonprofit and a for-profit, but we need to ask our County Attorney and make sure there is not a problem doing something for one and not the other.

Supervisor Yoder – We also need to be careful about setting precedent. This is something we need to think through.

Ms. Icové – Other fees will come up like Transfer Station fees that will be involved when we tear down homes and remove waste.

Vice Chairman Boothe – We will have to run this by our attorney and our Building Official.

Agenda Item 6.b. – Public Comment Period.

Chairman Turman explained the rules for speaking and called for the Public Comment Period.

Hearing no comments from the audience, the Chairman declared the Public Comment Period closed.

Agenda Item 6.c. – Constitutional Officers and Registrar reports.

Sheriff Brian Craig – I still have one deputy in the Academy. I don't have anything else but am available to answer questions.

Mr. Eric Branscom, Commonwealth Attorney – I am sorry I haven't been here in so long. I haven't been here since last June, but there are a few things I want to touch base with you on:

- 1) I want to explain what happened with our phone bill. When we were getting through the issue from the hacking and redoing the computer system, on fairly short notice we called Citizens to get things sorted out with them. We asked them to put us on a system that mirrored what we had in place. By the end of the day they had us up and running so we were good and going. We are not on the County system because the phone system is tied to the computer system. What we didn't know until later was that the cost was going to be more than the original estimate. Once we went on that system, they started billing the County directly and we didn't get to see any of those bills. The first time I saw the bills was when we started working on the budget. I have been working with Citizens to try to do something to reduce the bills. We have five people who work in the office, but they gave us seven lines. One line is dedicated for the fax machine; one line brings in the internet and we have one line per person. We don't need that. We rarely have two phones going at once. We are going to try to get that down to two lines. We also want to change the default long distance, because it is all in how you define long distance. If there is any way for us to get back onto the County system for phones, we would be glad to look into that. Our setup is not that different from theirs. Our computer network is as simple as it can be. It is a closed system with five computers on it. We turn it off at night. There is no presence on the internet. Our central hard drive is pulled out at night.

Discussion was held between Mr. Branscom and Board members as to the initial decision for the Commonwealth Attorney's Office to go onto their own phone system and the possibility of that office coming back onto the Floyd County system.

- 2) With the cost collection system we are giving back to the County. To date from the three years we have run it, the Commonwealth Attorney's Office has brought in just under \$30,000 to the Floyd County coffers. It was down for about ¼ of last year because of COVID.
- 3) We use State money rather than County money whenever we can. When I first started we hired my Assistant, Mr. Ryan Hupp. He is paid by the State which saved the County \$30,000 which had been used to pay the part-time assistant. Mr. Hupp has been able to go through and complete the Career Prosecutor Program with the State. We started the process 3 years ago and provided extra continuing legal education and had him be a trainer at some of the programs. This resulted in Mr. Hupp receiving a 19% raise from the State. The State has this program to assist localities to hold onto prosecutors.
- 4) In the past five years we are approaching collecting almost \$250,000 in asset forfeiture. A large portion of that goes back into law enforcement through the Task Force or the Sheriff's Office. These were people who were manufacturing or distributing drugs and we are able to use some of those assets, convert them into cash, and hand it back over to law enforcement to help fund training, etc. for law enforcement. This is particularly important for a rural community as an extra source of funding.
- 5) A year ago, before the pandemic hit, I tried to come down on a regular basis and tell you about an unsung hero in the system from my perspective. One person I would point to is Mr. Alls in Social Services. He told you things from his

perspective. From my perspective, he has done an incredible job in expanding the services of Social Services by working with law enforcement to help people being afflicted. We have seen numerous cases of people being abusive of the system because he has investigators that are working on tracking down people who are taking money, they are not entitled to through welfare fraud. Child Protective Services is working closely with the Sheriff's Office. I am sure I will be seeing Ms. Puckett with Adult Protective Services because we have an aging population. We are seeing more elder abuse-type cases. He has done a wonderful job. I have seen an increase in morale with the people of the department.

Vice Chairman Boothe – I am sure you are aware that Montgomery County is moving forward with the Mental Health Court. It is my understanding that once they get it up and running smoothly over there, they will look at expanding it to the other areas. Hopefully in the not too distant future you will have another tool. Basically there are people who are locked up who need to be in a different type of facility.

Mr. Branscom – It is a tragedy in the system in that there isn't any other option for them. Because mental health services in the State have been so drastically curtailed for the past 20 to 30 years, it has led these people to being put into jails or prison for lack of any better place to help them. I am hoping this is a step in the right direction. Law enforcement did not sign on to deal with this and they are not equipped to deal with these situations, but it comes up all too often and they have to deal with it. In this County they do an exceptionally good job with it. Judge Williams is taking the lead on it. I don't know if the future plan is for him to come over here and hear some of the cases or if Judge Duncan who sits in General District Court will take over the function.

Vice Chairman Boothe – My only concern with it is for the ones who have to be committed and the number of beds available. That is a problem and I express it to the State every chance I get. The State spends a lot of money trying to entice business and industry here, but they do very little for service providers of this type of service. The planning district commissions may have to go into this together and try to pool funds to entice someone into the area so there are facilities here. Right now we sometimes have to send clients as far as three districts away and our people still have to visit them according to regulations.

Mr. Branscom – We had a case where a person was charged with multiple sex offenses with a child but was deemed not competent to stand trial. But he was also deemed not a danger to the community by the psychological review committee in Richmond. The person was eventually sent back to his family in another State and we notified the police in that area because it was all we could do.

Vice Chairman Boothe – With jail populations declining, I have wondered if part of the regional jails could be designated as mental health facilities. At one time prisons had wards like that.

Mr. Branscom – There are entire institutions within the Department of Corrections that are empty. It wouldn't take much to make them functional again. There is space out there available if money was put into it. But for whatever reason, it is not a high priority to the State.

Vice Chairman Boothe – There are some individuals who just need mental health treatment, but there are others who need treatment and incarceration because they are a danger to themselves and the public. I wanted to hear your thoughts on the mental health court.

Mr. Branscom – Like the drug court, it will need the right support from other agencies in the area. Even with the drug court we are finding that there are certain limits, like personnel, that we can do with it. The people who are trying to work through the addiction process need a lot of attention, almost every day and especially early on in the process before they develop skills.

Supervisor Kuchenbuch – Can you give us an update on the fire that happened in Town?

Mr. Branscom – Nothing has crossed my desk on that. That involved juveniles and there was one successful prosecution. Nothing has been heard because it is in juvenile court and not a public proceeding.

Vice Chairman Boothe – I don't believe the building has been released by the investigators because it is still an active case. The Town has been dealing with it.

Agenda Item 8. – Old/New Business continued.

On a motion of Supervisor Yoder, seconded by Supervisor Boothe, and unanimously carried, it was resolved to amend the agenda to provide time for Dr. John Wheeler, Floyd County School Superintendent to address the Board.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

Dr. Wheeler – What you have been discussing is one of the most underfunded positions that Virginia Department of Education and house bills are coming out with in mental health. We have been very fortunate over the past four years to continue to build that support for our schools. For example, there is a house bill now to require all school systems to have at least three specialty positions including a school psychologist, a licensed behavior specialist which we put in last year, nurses and other mental health professionals. We have met that, not because the State said so, but because the need is there. We have a good, grounded program where we can start with 3-year-olds in homes and work with Social Services. Community Services is a federally underfunded program. New River Valley Community Services with their counselors in our schools is so beneficial. We reallocated another school counselor position last year because of another standards of quality (SOQ) requirement.

From the budget standpoint you have to be efficient every year. There is no place to have extra positions in case times get bad. We absorbed \$400,000 from the pandemic budget which the State did not put back in as of now. The House and Senate have come together but we don't have the Governor's finalized budget. We always work in the worst-case scenario. We have an evolving six-year plan. When we developed the salary scales it was with the constant that the local funding would be there. When there is a State raise, we don't want to come and try to get it from another source. It has to be part of the overall plan. Four years ago we got the mechanisms working right. The key to that is to give a step every year. The State raises are not mandated to my knowledge. You have the option to get a pro-rated version of giving 2% on a biennium. That means you can count the current year and the next year. If school divisions did not give anything last year and they want the full 5% of the funding, they will have to give 5%. Bonuses given do not count. We were able to give a step. Currently with the version from the Senate and House, we won't have to come and ask for any additional funds.

Right now we have \$208,000 in debt service coming off of our budget. Our plan is to ask for \$208,000 less. There is no question that we could use another primary mental health special education position. It is not SOQ. We still have to wait and see the Governor's budget, but we got ahead of some of the new SOQs. Sales tax is up but the State did not increase any general education funding. Right now we are doing our best to stay on that track. There is no question that we could have asks, but they would be student service type asks. Hopefully, next week the Governor's budget will come out and the Virginia Department of Education will put it on their template, and we will see where we are at that point. We have financed our own buses and financed our own technology structure and resources. Those needs will continue but it is easier to continue with the financing already built in.

Last week the Virginia chapter of the American Association of Pediatrics talked to all the Superintendents. They said there is a shift now. Before we were worried about hospital beds being overrun with COVID patients. But because schools are not in person, mental health care for adolescents is being overrun in this State. We are fortunate in Floyd County in that we have provided in-person education. For the next 2 years, CARES funding will help us look for learning loss. The CARES money will allow us to put back the air purifiers and system controls that were taken out of the project due to initial costs. On Friday, the Virginia Department of Health cleared the new Willis Elementary and Indian Valley Elementary water tanks. We will run Indian Valley Tuesday evening. The Indian Valley water tank has been there since 1952.

Supervisor Yoder – What is the timeline on the cooling systems?

Dr. Wheeler – It is supposed to be by the end of April for the air conditioning units. Trane is putting those in and giving us a bid, along with a couple of other vendors, for the air purification systems. Once it is all in, we have a one-year warranty on everything. We are going through every room with Thompson & Litton engineers who drew the plans up to make sure the unit is the right size. After the units are up and running, we will go back through them again with the Thompson & Litton engineers.

Supervisor Yoder – So you will be able to use those at the end of this current year?



Dr. Wheeler – Hopefully.

Vice Chairman Boothe – You have a nursing curriculum. Would you be open to looking into expanding that into the mental health area or social services?

Dr. Wheeler – I am always open to looking at expanding career opportunities, especially with the Collaboration and Career Development Center (CCDC). We are making changes to our internships next year. I will look into it and see what the State offers curriculum wise and see what the interest is.

Vice Chairman Boothe – There is a shortage in the areas of case workers and those associated with mental health. We shuffle qualified people between other localities and agencies in the State.

Dr. Wheeler – We will look at it in connection with New River Community College and see what they offer. I appreciate the focus on mental health and caring for all of the unique individuals that we have and the unique children we have.

Agenda Item 6.d. – Mr. Mark Bolt, Building Official – Discussion of Recreation Building at Park.

Mr. Bolt discussed location and design of a new building at the Recreation Park:

- 1) In the past, we talked about putting a Recreation Building at the site of the storage container at the Park. At that site, the building would be sitting 3' lower than the elevation for the septic line. This would end up costing about \$15,000 more to hire a licensed engineer to do the pump station design and to put in the pump station.
- 2) There is another possible site, but we would have to move a lot of earth.
- 3) The site where the batting cage is sits pretty level on grade. There is a 1½ grade for the sewer line which is about 2' deep, but Mike Shortt and I haven't found it yet.
- 4) My recommendation is to pick up the batting cage and move it and put the new structure where the batting cage was.

Board members discussed the many positive aspects to the site Mr. Bolt recommended.

- 5) The plan I drew has a 10' ceiling height in the garage storage area and 8' ceiling height in the rest of the building.
- 6) We can run the ductwork in the attic.
- 7) We would have a double door and a couple of windows in the storage area.
- 8) There would be a 2-hour rated partition wall separation for the offices.
- 9) I recommend we use lumber, which is more expensive now, and a standing seam roof since it lasts longer and there are no penetrations, or we could go with shingles. We could use Hardy plank siding for the outside or metal but then there is more trimming.

- 10) The design includes a 10' x 10½' office, foyer where the secretary sits, another office, water heater and furnace just about in the middle of the wall, handicap restroom, shower, break area with double sink and washer and dryer.
- 11) Windows won't be so far off the ground that they will be difficult to clean so you might want to go with single hung.

Supervisor Yoder – It might be handy to have a door on the back wall of the storage area for ease in moving equipment out.

- 12) Finished area for the storage area is roughly 61' 1½". He has a lot of equipment over there and he also wants an area for meetings.
- 13) The garage area has a 9' x 8' door to get a vehicle in and a 7' x 8' door for the gator.
- 14) We are looking at exterior wall, 4" slab concrete floor, 2" x 4" framing, OSB tieback, R-15 insulation, with 2" sheetrock for walls and ceilings, a truss roof with a simple 12/4 pitch, gutter, 2" insulation around the side.
- 15) Interior walls for the office area are 2" x 4" framing, ½" sheetrock and R-13 insulation for sound barrier.

Board members and Mr. Bolt discussed the pros and cons of lumber, vinyl, and Hardy plank for the exterior walls and the benefits of having zoned heating.

Supervisor Coleman – 6" slab might hold up better in the long run in the garage area.

- 16) We are looking at putting the heating in the attic and could do 2-zones with no heating in the garage. We could do a Trane 4-ton unit, 14 series and it will cost about \$16,000. If you go up to an 18 or 20 series it will cost between \$20,000 to \$22,000, but it is more efficient because it does not work as hard going on or off and electricity costs less in the long run. I recommend the 18 or 20 series and pay more upfront.
- 17) We are looking at LED lighting mounted to the ceiling with interchangeable bulbs and each light is around \$60 and a fancier one is around \$115.
- 18) We are looking at a standard shower and faucets. We will take the double sink out of the current building and move it up there.
- 19) The building will be 32' x 100' and I will have to flip the design at the new location.
- 20) Last year the cost of a shell was \$109,000. Right now I am thinking it will cost about \$100 per square foot.

Board members discussed whether the building needed to be as large as 3,200 sq. ft. which is about 1,000 sq. ft. larger than the current space. They also looked at the office layout and discussed removing a wall to make a meeting area in that space and make the storage area smaller. This could result in lower building costs and save in heating and cooling costs. The Board said to extend the fence to the building but with a gate in it so the general public could not drive onto the field. The Board asked Mr. Bolt to finalize the plans and bring it back to them.

Mr. Bolt – We received two bids for a new roof on the dog pound. Conner Construction will put architectural shingles on for \$3,685.00 or a metal roof for \$3,486.00. JB Roofing’s bid is \$11,532.00 for a standing seam roof. I recommend we go with Conner Construction’s architectural shingle bid because it is only \$200.00 higher than their metal roof bid and works better with the number of penetrations on the roof.

On a motion of Supervisor Boothe, seconded by Supervisor Yoder, and unanimously carried, it was resolved to accept the bid of \$3,685.00 for architectural shingles and award the dog pound roof replacement contract to Conner Construction and to authorize the County Administrator to execute the contract (Document File Number 1163).

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

Agenda Item 6.e. – Mr. David Clarke, Resident Engineer, Virginia Department of Transportation.

Mr. Clarke provided construction and maintenance updates:

a. On the maintenance side –

Dealing with weather events	Various roads
Pothole patching on gravel and paved roads	Various roads
Hauling of stone for stabilization of soft spots	
Brush cutting	
Could not find any information on Woods Gap Road	

b. On the construction side –

6 Year Plan	Doing preliminary work and will get both sections of Ponderosa Road but might have to change the description. Continuing to look at Firehouse Road and Roger Road. Just starting to look at right-of-way on Starbuck Road.
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Supervisor Yoder – Several citizens have called me about brush cutting from ice storm damage in my district.

Mr. Clarke – We are going to have to do a routine check on every road.

Supervisor Yoder – Would you be willing to meet with some of the landowners along Ponderosa Road if I set something up? One landowner has concerns about speed on the road and right now potholes slow drivers down. Is there a chance we could reduce the speed on that road? Right now it is 35 mph because it is a dirt road, but if you pave it does it go up to 55 mph?

Mr. Clarke – Yes, I will meet with them. There is a provision that says that all roads paved under the rural rustic road program will be posted at 35 mph at the highest.

Supervisor Yoder – I had more people reach out to me about flat tires.

Mr. Clarke – We are trying to figure that out.

Supervisor Yoder – Where Lick Ridge Road drops off into Montgomery County there is maintenance on the top, but not all the way down to the County line. There is a culvert between 2881 and 2631 that is stopped up and backing into the road. It needs to be cleaned out.

Supervisor Kuchenbuch – White Oak Grove Road near Carriage Road is falling away. The same thing is happening on Bethlehem Church Road. There is a pothole on Barberry Road right before Rt. 221. The tree on Christiansburg Pike is coming down and it is getting scarier and scarier. Thunderstruck Road up toward Christiansburg Pike has clogged culverts and big potholes. Red Oak Grove Road is having issues with potholes and the road breaking away. Branches need to be cleared, especially on the upper end of Christiansburg Pike. What will warrant a 25-mph speed limit on newly paved Roger Road?

Mr. Clarke – It is written in the legislation for rural rustic road that it be 35 mph. But even that has to go through a routine speed study.

Supervisor Kuchenbuch – As industrial development and growth continues at the intersection of Franklin Pike and Shooting Creek Road, what does it take to get a 4-way stop?

Mr. Clarke – That is another traffic installation and there are policies that they look at and they are not as resistant to doing 4-way stops as they used to be. They will take into consideration any accidents and sight distance. Keep in mind that when you change a traffic pattern that people are used to, sometimes you will increase accidents. That is a consideration too.

Chairman Turman left the meeting at 10:55 a.m. and turned the chair over to Vice Chairman Boothe.

Mr. Clarke – I will ask them to take a look at that.

Supervisor Yoder – On Route 221 just south of Kings Store Road the shoulder needs attention.

Supervisor Coleman – I have been speaking to Mr. Sowers about maintenance issues. He told me the warning signs at Indian Valley Elementary School have arrived, but they are waiting on the sign crew to get them installed with solar lights. Please check when those can be put up. I am making a list of pothole repairs needed that I will give to you next time. A couple of years ago you contracted with somebody when there was a lot of downed brush to pick up. That would take some burden off the local crews. Are we to that point?

Mr. Clarke – We are looking at that and seeing how much we have left in our budget.

Supervisor Coleman – You may or may not be aware that I have been working on getting a replacement green box site in Indian Valley. I spoke to Mr. Will Dotson yesterday. The County will be submitting some paperwork to apply for a low volume commercial entrance. He indicated to me that we can request that application fee be waived. He said it would come across your desk at some point. When you see that, I request that you consider waiving that fee.

Chairman Turman returned to the meeting at 11:00 a.m. and resumed as Chair.

Supervisor Boothe – Thank you for the work on Music Road. Constituents there have told me that brush has built up in front of the culverts and inside. On Sam Reed Road a cone has been there for a long time where the road gave way. I think there is a culvert there. It might need rip rap. I was recently contacted by someone on Rorrer Road by the car dealership. There is not a 50' right of way and it is not built to State standards. If they contact you, I have already relayed that information. I don't think anything has changed on your end as far as accepting roads. I suggested to Mr. Darrell Sowers that someone talk to the person at the tire shop about saving shards taken from flat tires so you could look at them. It doesn't seem to be happening at other areas. Has anyone compared our stockpile to the stockpile used by Montgomery County?

Mr. Clarke – They have checked the stockpile being used here.

Supervisor Boothe – I know you have a different gravel for unsurfaced roads versus paved roads. I wonder if someone made a mistake and got into the wrong pile.

Mr. Clarke – That is something to consider.

Supervisor Boothe – Now that we are getting into warm weather, hopefully we will see parking spaces at Milestones painted out. If we are not going to move the handicapped parking spot at the Courthouse, then we need to take away the parking spot right beside it. I would prefer that the parking spot be put back on the bank side. Route 8 shoulders need attention. The guardrail on Ben Wade hill is still there. They still need to finish drainage and potholes on Gallimore Road. Like everyone else, please do the best you can on brush cutting. Thank you and your crews for all they do.

Chairman Turman – A constituent called me about a culvert that washed out on Laurel Branch Road near the west fork of the Little River. It has not been fixed properly. At Reedsville Road they are requesting guardrails near the bridge. Thank you for making me look good. A gentleman called me and the next morning you had the problem addressed. I appreciate what you all are doing and keep up the good work.

Agenda Item 7.g. – Lease agreement for Indian Valley green box site.

Supervisor Coleman – Our attorney and Mr. Phillips were able to meet and discuss this. That provided assurance to me that everyone is on the same page. Within the past few minutes, I received an email with a revision for a Lease Termination clause.

Dr. Millsaps – It is on page 4 in red, 6.3 Lease Termination.

Supervisor Yoder – I like that if something goes wrong, we have the ability to make it right before the lease ends.

Supervisor Coleman – I was able to speak with the property owner, Mr. Phillips, this morning. He is very ready to execute this, today even. He will be in Town at 11:00 a.m. I was able to talk to Mr. Will Dotson with VDOT yesterday and I have an email from him regarding filing an application for a low volume commercial permit. The permit would be transferrable with the property in care of the County. The application fee would be \$100 but we can request that it be waived. He has taken the steps to complete some of it. He requests that the layout of the site including location of trash receptacles and parking on VDOT right of way which is 25' from the center of the road and 15' from the edge of the road. Mr. Dotson gave verbal approval over the phone and I requested this documentation.

On a motion of Supervisor Coleman, seconded by Supervisor Yoder, and unanimously carried, it was resolved to authorize the County Administrator to enter into a lease agreement with Mr. Doug Phillips for Indian Valley property Tax Parcel 49-52c to serve as a “Green Box” refuse collection point (Document File Number 1164).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

On a motion of Supervisor Coleman, seconded by Supervisor Yoder, and unanimously carried, it was resolved to accept the bid from Shortt’s Excavating in the amount of \$66,500.00 to prepare the Indian Valley property Tax Parcel 49-52c to serve as a “Green Box” refuse collection point and to authorize the County Administrator to execute that contract (Document File Number 1165).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes

Supervisor Turman – yes

On a motion of Supervisor Coleman, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to apply for a Low-Volume Commercial Entrance permit with VDOT for the Indian Valley property Tax Parcel 49-52c to serve as a “Green Box” refuse collection point and to authorize the County Administrator to execute that permit (Document File Number 1166).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Supervisor Coleman – I would like the records to reflect our appreciation to Mr. Doug Phillips and his generosity in making this site available. The citizens of Indian Valley will appreciate having this site.

Chairman Turman – Mr. Phillips has always been good about helping this County and his neighbors.

Agenda Item 6.f. – Discussion of Phase 2 Agreement with Federal Engineering.

Supervisor Coleman – Mr. Kevin Sowers, Emergency Services Coordinator, requests that we approve Task 2.1, Technical Specifications and Invitation to Bid, and Task 2.2, Procurement Support and Vendor Evaluation, with Federal Engineering for the next phase of the radio project. These tasks include:

- Finalize conceptual design and review it with County staff
- Incorporate changes and issue final functional specifications
- Support County and review Invitation to Bid
- Attend vendor pre-bid by conference call
- Respond to vendor questions
- Develop evaluation criteria
- Support County in reviewing proposals
- Prepare summary evaluation report
- Attend in person vendor interviews

Mr. Sowers negotiated the price down from \$51,651 to \$45,991. He believes in the project but has been diligent in trying to keep costs down.

On a motion of Supervisor Boothe, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to approve Task 2.1, Technical Specifications and Invitation to Bid, and Task 2.2, Procurement Support and Vendor Evaluation, with Federal Engineering for the next phase of the radio project at a cost of \$45,991.00 and to authorize the County Administrator to execute the contract (Document Number 1167).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes

Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 8. – Old/New Business continued.

Ms. Martin – I trust that you received my email early this morning regarding lot 8 if you would like to designate a set of water and sewer connections that you prepaid years ago to that lot.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to appoint one set of water and sewer connections with the Floyd-Floyd County Public Service Authority (PSA) to lot 8 from the prepaid sets (Document Number 1168).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 6.g. – Ms. Karla Turman, Planner, and Ms. Lydeana Martin, Community & Economic Development Director.

Mr. Mike Maslaney – Back in the summer of 2019 you wanted us to constitute a group of people to look at rewriting the subdivision ordinance. Things were going well for 6 to 8 months and then we ran into COVID, just like everybody else and we had to put a stop on everything. Now it is time to get back to work on it. Ms. Martin, Ms. Turman, and I have been working on it to keep it going. We are to the point where we have a couple of issues and we really need some direction from you before we get the group together again to work on this. The subdivision ordinance committee members include:

- Realtor: Levi Cox
- Appraiser: Lowell Yates
- Surveyor: John Lewis
- Farmer: Mark Sowers
- Board of Supervisors member: Jerry Boothe
- Planning Commissioner: Deb Baum
- Public: Mike Maslaney
- Support: Lydeana Martin, Karla Turman, Mark Bolt

We are looking at getting the group back together in April. Our original charge was to:

- Streamlining the ordinance for readability and clarity to make it as clear as possible and self-contained, because the original ordinance was written by four lawyers and it leaves a lot of room for interpretation;
- Make it reasonably easier to develop property because we need more housing, especially affordable housing;



- Continue to recognize the agricultural and rural landscape as important to the County economy and preserve that way of life;
- Drawing on the expertise and lessons learned from committee members and neighboring counties.

Ms. Karla Turman – When we took on the task of reviewing and rewriting the subdivision ordinance our main focus in the early days was on the division types that we allow here in the County.

- 1) We have a couple of new division types that we propose:
  - Standard Division – current Lot and Standard categories
  - Large Lot Division – current Agricultural
  - Family Division
  - Townhouse Division
  - Special Lot Division - public or private utilities, publicly owned or operated facilities, publicly owned or operated parks, storm-water management facilities, cemeteries, or required Townhouse Division common areas
- 2) We have proposed major/minor designation to streamline approval process:
  - Minor is 5 lots or less and would be reviewed by the subdivision agent
  - Major is more than 5 lots and would be reviewed by Planning Commission
- 3) Proposed lifting all perking requirements
- 4) Proposed updates to Family Division, per State mandates and options
  - If drop out of high growth, must allow stepparents and step-children
  - May allow aunts, uncles, nieces, nephews to be considered to be immediate family
- 5) Clear, understandable text so people won't have to second guess what it means
- 6) Diagrams added for clarity
- 7) Allow limited development on approved Private Subdivision Roads

Ms. Martin – I want to tell you about the extraordinary amount of work that Ms. Turman and Mr. Maslaney have put into this. Roads are a major issue:

- Current Subdivision Ordinance requires all new lots except family and agriculture to have frontage on a state-maintained road.
- All roads established in the County in the last 20 years have been private roads
- Public road designation totally determined and controlled by VDOT
- It's very hard to meet the VDOT requirement for being a state road and it's getting harder not easier.
- Committee feels that allowing 10-12 parcels on a private road done to a minimum standard would be a good approach to provide more housing options while maintaining rural character, protecting water and farmland.

Private Subdivision Road Considerations:

- Designation of Private Subdivision Roads as parcels. In the past when paper subdivisions were done and recorded, the proposed streets disappeared from the tax records. We propose that private streets be a type of parcel, and that we try to tax those as the valuable property they are. Steve Durbin said it may be difficult to assign them value, but it seems like it could be based on the land value of the lots.

- The Committee thinks that the Private Subdivision Road should be owned and maintained by a Property Owners' Association, which the Developer would own alone until lots started being sold.
- Minimum Construction Standards and Specifications
  - Safety for Emergency Access
  - Upgradability- so owners can pursue VDOT standard
    - Minimum right of way proposed 50 ft.: 40 ft. for road, 10 ft. for utilities
    - Within that 40 feet, 18 ft. of width would be the travel-way; 2 ft. on each side would be shoulder, and 2 ft. on one side would be the ditch line. The maximum grade would need to be less than 18%, meaning that for every 100 ft. travel the elevation should change less than 18 ft. The required depth of #21 stone will vary depending on the number of parcels served. For two parcels, it would 6 inches, for 3-5 parcels, 8 inches, and then from 6-12 parcels, 12 inches.
    - If a proposed subdivision road would serve more than 12 parcels or be 18% grade or more or have a stream or wetland, it would need to meet VDOT standards.
    - The developer could have two ways to do this – they could post a bond to cover the road costs and get the plat approved and start selling lots. Or, they could develop the road first, get it approved and then divide lots (no bond required.)

Board members asked questions for clarification and proposed other considerations.

Ms. Martin – Other items that we haven't gotten to but are on our list for when we reconvene include:

- Basing minimum lot size on utilities used, not road type.
- Incorporate a PSA connection formula. Currently in the ordinance, a subdivision should check with the PSA about connecting if within 500 feet of current service. The PSA proposes incorporating a formula to factor in how many parcels are proposed to determine that distance.
- Not requiring a survey for a remainder parcel.
- Parcels in multiple jurisdictions, whether Town and County, or multiple counties.

Mr. Maslaney – This is a checkpoint meeting with the Board of Supervisors to get your first impression before we spent a lot of our time and effort and a lot of attorney time. As we progress, we will be taking this to the Planning Commission and discussing it with them. It will be a while before a final version gets to you.

Supervisor Yoder – Thank you for the update and letting us know what is going on. It gives citizens who are watching the meeting or reading about it to give us feedback over the next month.

Mr. Maslaney – That is a good point. We might want to think about some type of outreach program at some point, maybe after the Planning Commission when it is more substantive.

Supervisor Kuchenbuch – I appreciate the update. I have been wondering what is going on.

Supervisor Yoder – I like the direction you are going.

Supervisor Kuchenbuch – Me too.

Mr. Maslaney – We will keep you informed as it goes through. When we run into major issues, we will bring them up to you. There might be some legal issues brought to our attention by the County Attorney that we need to appraise you on and get your thoughts on.

Agenda Item 7.a. – Subdivision plats as approved by Agent for February 2021.

Ms. Ryan – Every month we include subdivision plats as an agenda item and you rarely have questions. Could we just include this in your board packet as an information item like we do the building inspections report?

Supervisor Coleman – I think so.

Vice Chairman Boothe – This started before there was a Planning Commission and we approved plats.

By consensus, the Board agreed to no longer include subdivision plats as a monthly agenda item, but to put the report in the board packet as an information item.

Agenda Item 7.b. – Resolution authorizing certain officers to sign County warrants.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and unanimously carried, it was resolved to adopt a resolution authorizing the following officers to sign County warrants for the County of Floyd: Joe D. Turman, Chairman; Jerry Boothe, Vice Chairman; Linda Millsaps, County Administrator; Cynthia Ryan, Assistant County Administrator; Melissa Keith, Treasurer; Pamela Stinnett, Chief Deputy; and Ciera Boyd, Deputy (Document File Number 1169).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 7.c. – Agreement between the Virginia Department of Health and the Floyd County Board of Supervisors for funding and services of the Floyd County Health Department.

Supervisor Kuchenbuch – Is this coming in early?

Supervisor Yoder – This says begins July 1, 2020.

Supervisor Kuchenbuch – You need to find out if the dates are correct.

Ms. Ryan – We can wait on this item and I will verify the dates.

Vice Chairman Boothe – I believe \$103,400 is the budget for the current year.

Ms. Ryan – We will find out about the budgeted amount and date of this agreement.

By consensus, the Board agreed to table this item until the March 23 meeting.

Agenda Item 7.d. – Authorize applying for Creative Communities Partnership Grant from Virginia Commission for the Arts on behalf of Floyd Center for the Arts.

Dr. Millsaps – I understand this has been done several times before. Every year the requirements change a little bit and one thing that has changed over time is that we have to apply on their behalf. It would be a grant application for \$4,500.00 which would require a match from you for \$4,500.00. I have reached out to the new director of the Floyd Center for the Arts. She and I have been in communication. If you approve this, we will work jointly on making sure this is submitted. She has provided some initial language but that is something we will go through.

Ms. Ryan – They are requiring that the Board have some way of determining if the grantee was successful in using the program funds. Apparently in the past the money was just combined with other funding to support all activities of the center instead of being used for a specific program. We talked about wording that would allow you to measure their success in the use of the grant money.

Vice Chairman Boothe – Basically they are going to have to change their reporting method and actually track the funding. If we have to certify to the grantor then the center has to certify to us

Dr. Millsaps – Your recollection is correct. There has to be some way of saying we did this particular program, and this was the outcome.

Vice Chairman Boothe – Since the money comes to us before it goes to them, we could require a plan from them before we release the funds.

Dr. Millsaps – That plan should be part of the grant application. We will work with them to make sure the application reflects the plan.

Vice Chairman Boothe – They need to report to us on the plan either as the money is being disbursed or well before it is all spent. Because if for some reason they are unable to perform and meet it, then we are obligated for the \$4,500.00 as well as our matching \$4,500.00.

Supervisor Kuchenbuch – So the \$9,000.00 listed in our Community Service Programs for the Floyd Center for the Arts is this grant plus our match?

Ms. Ryan – Yes.

Supervisor Kuchenbuch – We were going to discuss this area in more depth at our budget workshop, but if we wait...

Supervisor Yoder – You hate for somebody to come up with a plan, file it and then at the last second we say no.

Vice Chairman Boothe – If we are going to do it, then we need to do it now. If we are not going to do it, then we need to let them know.

Supervisor Coleman – I would like to know the eligible activities and what it is going to be used for.

Supervisor Yoder – I served on that Board before. They have quite a few different programs. I suspect they could match it to whatever works. They have everything from music to art.

Vice Chairman Boothe – I don't think they will have a problem identifying a program, they just need to have their internal structure so they can track every dollar.

Ms. Ryan – I talked to the director, Becky Latucca. She said next year knowing that this was coming they could do it, but that this will be their transitional year. We talked about saying something like they will offer a show for one new exhibitor or offer one new program.

Supervisor Yoder – ... or displaying the art for the high school students. I would like to get on their email list, so I don't miss that exhibit.

Ms. Ryan – Exactly, things they have always done and list those as programs offered through this grant.

Vice Chairman Boothe – That would meet the grant for this year and then next year we would have more detail. That makes sense.

Supervisor Yoder – They provide a valuable space for exhibitors and artists.

Dr. Millsaps – There is a requirement in here that there has to be some kind of statement about how this impacted the community or satisfaction and how it made a difference.

Vice Chairman Boothe – Prior to COVID they definitely made a positive impact on the Floyd economy through sales tax and activities. I don't think they will have a problem showing an impact on the community.

On a motion of Supervisor Boothe, seconded by Supervisor Yoder, and unanimously carried, it was resolved to apply for a Creative Communities Partnership Grant from Virginia

Commission for the Arts on behalf of Floyd Center for the Arts and authorize the County Administrator to filing that grant (Document File Number 1170).

Supervisor Coleman – yes  
Supervisor Kuchenbuch – yes  
Supervisor Yoder – yes  
Supervisor Boothe – yes  
Supervisor Turman – yes

Agenda Item 7.e. – Renewal or rebid of mowing contract.

Dr. Millsaps – The mowing contract had initial amounts and some of those are increasing for 2021. The County has the option to continue the initial contract or to rebid.

Ms. Ryan – The mowing cost for the Courthouse, Library, and County Administration remain the same. Each mowing at the Innovation Center increases by \$10.00 and by \$25.00 for the Recreation Park. Mr. Rakestraw explained that fuel costs are going up and he will have to pay the new State minimum wage to his employees and he just could not perform the service at last year's contract prices.

Vice Chairman Boothe – I think we need to rebid the mowing.

Supervisor Yoder – If we were going with the same prices as last year that would be one thing, but with the increases you just about have to rebid it.

Supervisor Kuchenbuch – That is how I feel too.

By consensus, the Board agreed that the mowing contract should be rebid.

Ms. Ryan – I think we will need Mr. Rakestraw's mowing services a couple times before a new contract is in place. I will ask him to continue mowing but will let him know that we have to rebid.

Vice Chairman Boothe – Please ask him to continue mowing under the terms of the existing contract.

Agenda Item 7.f. – Release of Request for Proposals for Recreation Concessions.

Ms. Ryan – We brought a request for proposals for Recreation Concessions to you at the last meeting and you requested some changes. One change you requested that we made was changing the contract administrator be the County Administrator. The other changes you requested we took to Mr. Durbin for his input. He stated that it was okay for us to require that concession employers have a background check on each employee, but he did not recommend that we do it for them because then it gives the appearance that they are our contractual employees. Mr. Durbin was okay with the changes you wanted in the insurance section. Those changes being having us listed as additional insured and listing foodborne illness specifically.

On a motion of Supervisor Yoder, seconded by Supervisor Coleman, and unanimously carried, it was resolved to authorize the County Administrator to advertise a request for proposals for Recreation Concessions.

- Supervisor Coleman – yes
- Supervisor Kuchenbuch – yes
- Supervisor Yoder – yes
- Supervisor Boothe – yes
- Supervisor Turman – yes

The Board took a break at 12:30 p.m. and reconvened at 2:00 p.m.

Agenda Item 6.h. – FY22 Budget Work Session.

Supervisor Justin Coleman stated the following for the record:

Today’s discussion involves the County budget which includes funding for the Floyd County Sheriff’s Office. As many of you know, I am employed by the Floyd County Sheriff’s Office. The proposed funding would affect the entire department and not just me individually. Together we constitute a group of three or more individuals who are similarly employed by the Sheriff’s Office and similarly affected by the discussion. Therefore, the exception of State and Local Government Conflict of Interests Act section § 2.2-3112 A (i) applies to this situation and I am able to participate in this discussion fairly and in the public interest. Thank you.

Ms. Ryan – At the end of the last budget work session you asked me to determine how much percentage of local money was already going toward each Constitutional Officer employee position. For all but two positions the County is already contributing at least 5% toward each Constitutional Officer0 employee. One of those two positions is for the position that just received a raise from the State and the other position is for a recently hired employee. You also asked me to tell you the effect on local funding if we were to give each Constitutional Officer employee a 5% raise based on their total salary and to consider the additional revenue we are likely to receive from the Compensation Board. The net effect for the departments that would be affected are as follows:

<b>Department</b>	<b>Net additional local cost</b>
Commissioner of Revenue	\$1,359.00
Treasurer	\$669.00
Clerk of Court	\$8,037.00
Commonwealth Attorney	\$15,019.00
Sheriff Law Enforcement	\$29,903.00
Sheriff Courtroom Security	\$703.00
Animal Control	\$7,185.00
E911	\$7,242.00
<b>Total net additional local cost</b>	<b>\$70,117.00</b>

In addition, you asked me to increase the budgeted Jail expenditures back to the FY21 budgeted amount, so I added \$140,000.00 to that account line. I also added \$175,000 in ongoing meals tax revenue to our budget because you chose Scenario 2 as presented by Davenport &

Company. You asked me to determine how much we needed to include in the budget for redistricting costs. According to Ms. Terri Morris the only costs are about 8 hours of GIS time King-Moore time at \$65.00 per hour for a total of \$520.00. I did not include that in the budget.

Dr. Millsaps – I will check with some other jurisdictions and see what they are doing.

Ms. Ryan – Ms. Hodge and Ms. Martin are looking at all of their projects to see what the expected revenues and expenditures are. Those projects are not included in the current budget, but we will be getting that information soon.

Vice Chairman Boothe – As Dr. Wheeler said we don't know what the State will be doing with the Schools.

Ms. Ryan – Although Dr. Wheeler did say that the way it is worded right now that they will be able to absorb it. I do want to say one more thing about the 5% pay increase. We talked last budget work session about the possibility of applying it only to the Compensation Board salary amounts and not on the entire salary. That would be difficult to determine because of items like rank structure and longevity in the Sheriff's Office. We would have to determine base salary without those added items for each position. We also have many positions that are totally local funded so it would be difficult to say how much of the salary on those positions would be State funded if eligible for State funding.

Dr. Millsaps – You also asked me to look into the cigarette and tobacco tax. I have been in contact with Ms. Baker and she has shared some information with me. I also contacted Mr. Kevin Byrd at the New River Valley Regional Commission. It appears that the regional option at this point is pretty much off the table because there is substantial variance on what localities plan to do. I have asked Ms. Baker to put together her thoughts on what it might generate and how much it would cost her. Ms. Baker and I will be meeting soon to discuss this, and I will come back to you with additional information.

The Board discussed the mechanics of implementing and operating a tobacco tax.

Dr. Millsaps – There is a Virginia Association of Counties (VACO) webinar with questions and answers on Thursday.

Vice Chairman Boothe – I understand that the Town of Christiansburg has a tobacco tax. Please check with them and find out how they assess the tax and how they collect the tax.

Dr. Millsaps – One other thing to understand is that even if we start this for July 1, we are not likely to generate significant revenues for a while.

Vice Chairman Boothe – I want to make sure that I understand the \$739,117.00 in expenditures over revenues.

Ms. Ryan – I determined that amount by:



Explanation	Amount
Net amount of FY22 County Administrator's recommendation	(\$704,000.00)
5% pay increase for employees of Constitutional officers	(\$70,117.00)
Increase in expected Jail expenditures	(\$140,000.00)
Increase in using revenues from ongoing meals tax	\$175,000.00
New net amount of FY22 County Administrator's recommendation	(\$739,117.00)

Vice Chairman Boothe – You did not add any additional costs for the debt service or include any revenue from a potential tax increase or show the \$125,000.00 from Social Services for renovation?

Ms. Ryan – You are correct that I did not include any of those items.

Dr. Millsaps – As it stands now, it would take 3.91¢ in additional taxes to cover the expenditures over revenues.

Supervisor Yoder – Did I understand that the Schools are going to have a reduced budget?

Ms. Ryan – In the draft FY22 budget you have, I already took away the reduction in Debt Service from the Schools that Dr. Wheeler discussed. The good news from Dr. Wheeler was that a step increase for each employee on their existing salary scales will cover the raise from the State.

Vice Chairman Boothe – We need to recognize that for 3 years in a row, Dr. Wheeler has presented a budget that absorbs additional costs. At some point he will need an increase.

Chairman Turman – It is good having a Superintendent who is trying to save the County money.

Supervisor Kuchenbuch – It is hard to sit here and say what cuts need to be made in Departments. We need to go back to them with a number. Cutting the community service programs might save us about \$100,000.00 but it would not solve anything.

Vice Chairman Boothe – We have departments with different amounts in their budgets. Is it fair to ask for across-the-board percentage cuts or would it be more fair to ask for a percentage based on the size of their initial budget?

Ms. Ryan – That would work with many of the departments, however Solid Waste and Emergency Medical Services go over budget every year because of things totally outside their area of control.

Vice Chairman Boothe – How about we ask each department head to re-evaluate their budget and see what they feel like they can cut without us putting a dollar or percentage to it?

Supervisor Coleman – I like that.

Supervisor Kuchenbuch – Yes.

Vice Chairman Boothe – We can tell them where we are in total and that we are asking them to help us out at this time. We can see what they bring back to us and then we can continue to work on finding additional cuts after we hear from them.

Supervisor Coleman – If we do send the budget back to them, we need to make sure they know they will not be getting anything more than the County Administrator recommendation at this point and it may be less. We need this back by our next budget work session on March 23.

Dr. Millsaps – I would suggest that we ask for the amount, is it recurring or non-recurring, and describe exactly the implication of making the cut.

The Board discussed the impact various cuts to programs or services could have on citizens and businesses.

Supervisor Yoder – I have two different things that I think we need to look at. One we talked about in years past...computer services support is \$160,000.00. At what point do we hire someone versus paying an outside company?

Vice Chairman Boothe – Does the school system have staff on-site?

Supervisor Yoder – We looked at that in the past and at that time they were not receptive to doing a joint venture, but with the change in administration that may be worth looking at. Is the amount we are paying strictly for support?

Ms. Ryan – We pay \$13,000+ each month for support, not equipment.

Supervisor Yoder – We could hire someone for that, even with benefits.

Ms. Ryan – To get 24/7 support you almost have to hire two people.

Supervisor Yoder – Perhaps we could hire someone and also have a joint venture with the school system.

The Board discussed other services that are currently contracted out that could possibly be filled effectively by hiring at least one more employee.

Dr. Millsaps – Another option we could consider would be to hire an employee and have a computer service contractor on retainer for additional services.

Supervisor Yoder – The other thing I keep going back to is the Tourism Agreement. This is a decision between the Town and County, not the Tourism Council.

Dr. Millsaps – I understand that you want us to 1) explore information technology in a couple of different ways, 2) tourism agreement, 3) tobacco tax, and 4) send out an email to all department heads and Constitutional Officers asking that they look for cuts within their department with no specific dollar amount or percentage.

Supervisor Kuchenbuch – Also an explanation as to whether this is one-time or if this is a recurring cost we will have to add back in the future.

Supervisor Coleman – Yes, if we make the cut now will we be picking it up two-fold next time. In the request specifically mention programs that can be cut.

Vice Chairman Boothe – Has any consideration been given to creating a budget line for the PSA?

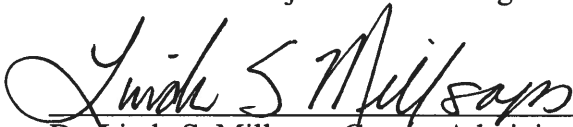
Board members discussed the needs of the PSA and how the money did not seem to be available to assist them at the present time unless

Agenda Item 9. – Board Member Time.

There was nothing discussed during board member time.

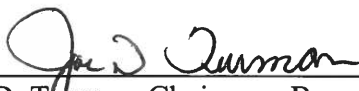
Agenda Item 10. – Adjournment.

On a motion of Supervisor Yoder, seconded by Supervisor Kuchenbuch, and carried, it was resolved to adjourn the meeting to March 23, 2021 at 4:00 p.m.



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Dr. Linda S. Millsaps, County Administrator



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Joe D. Turman, Chairman, Board of Supervisors

